Appendix A

Draft V3

Central Bedfordshire Village Halls & Community Buildings Survey 2021

Prepared by Bedfordshire Rural Communities Charity

in collaboration with Central Bedfordshire Council

Authors:

Simon Patterson, Village Hall Advisor, Beds. Rural Communities Charity

Sarah Hughes, Engagement Manager, Central Bedfordshire Council

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Executive Summary - Findings

Forward

Central Bedfordshire Council and Beds RCC carried out a survey in 2021 in order to gain as comprehensive and accurate a picture as possible of the Village Halls and Community Buildings in the area. In particular this survey is to identify and update hall information since the last survey in 2017.

The purpose of this survey is to provide up-to-date evidence on Village Halls and Community Buildings with sufficient robustness and validity that it can be considered, to support or substantiate a S106 request for funding.

1. Number and coverage of halls

For the scope of this survey there are 149 community halls (of which we are aware) across Central Bedfordshire. This equates to one hall per 1,932 residents and covers nearly every civil parish with a population of over 150. To date 102 responses have been received (68%). The survey remains open.

2. Governance, management and ownership

Most halls are owned freehold by an unincorporated charitable trust (63%). This format is not a legal entity and Holding or Custodian Trustees are required to hold the asset on behalf of the charity. Halls are run by some form of Managing Committee (52%).

64% of halls have registered title to the hall and the land it sits on.

While Committees generally feel that they are well run, many face significant challenges in recruiting trustees/committee members and volunteers. The average age of a Trustee being between 61 and 70.

3. Hall size facilities and condition

24% of traditional halls were built in the period post First World War, many being memorial halls for the fallen. Since 2000, some 19 new halls have been built, probably assisted by S106 funding.

Typical size for the traditional hall is 300 sq. metres. Whereas the recently constructed hall can be twice that size and be designed to satisfy modern needs for a flexible space. A typical hall consists of a main hall, meeting room, kitchen, storage, parking and a stage.

Only 46 halls have Wi-Fi and only 8 have adapted facilities for those with ‘special needs’.

4. Usage levels and viability

The median usage level for main halls would appear to be around 21-22 hours per week, although larger halls with a number of spaces may have weekly lettings of up to 60 hours. Halls with low levels of lettings may struggle for financial viability, while those with high levels may find it difficult to accommodate increases in demand brought by population growth. Many halls have the capacity to take on the provision of additional services and activities. Many have spare letting capacity and are not fully utilized. Halls with more than two rooms have capacity to gain extra income.

5. Improving and investing in your hall

Over 65% of halls thought their hall was in good condition both internally and externally. Under 10% had urgent need for refurbishment.

Hall activities cover a very diverse range, but may still have capacity to take on additional services, such as community health services. However, these halls will need some adaptation.

Bearing in mind the age of buildings, Trustees strive to continually maintain their hall. 49% of halls are considering major renovations, 42% upgrades to fixtures and fittings and 34% improvements to energy efficiency. Some improvements may be funded by S106.

Trustees need to ensure that the building is not underinsured; this is achieved by annually updating rebuild costs in their insurance policy.

Only 10 halls thought they were exposed to some form of environmental risk. Mainly the flood risk in Bedfordshire.

6. Halls experiences during COVID 19

Most committees considered their hall to be COVID 19 Secure (91%) and therefore falling within government guidelines for permitting user activities. At the time of completing this survey 78% of halls were closed, the remaining 22% providing exempt or essential activities.

89% of hall thought they had sufficient measures in place to reopen once lockdown had been raised.

Halls took advantage of the various Business Support Grants available through CBC (56%) and for many this was their only source of income.

Most halls thought they were financially viable for at least three months (94%) but only 56% being viable if closed for longer.

Most halls thought they had received sufficient support from the Beds RCC Advisory Service.

The main challenges for committees during COVID 19 is complying with government legislation or guidance, recruiting trustees and fund raising.

7. Your halls support needs and contact details

61% of committees are aware of the support and advice available from Beds RCC. The greater part of committees thought their skills were either good (41%) or Excellent (34%). There were many interesting comments on committee capability.

Most useful topics for advice to committees were funding, energy efficiency, governance, and policies and procedures to run halls. 95% of halls were happy to receive follow up enquiries from Beds RCC on issues raised in this survey, preferably by email.

Committees were happy to share their bookings contact details and emergency contact details in case of a local emergency.

67% wanted more information about CBC consultations.

Executive Summary – Key issues and recommendations

Resilience and Residualisation

For many rural communities the Community and Village Hall (CVH) may well be the only hirable community space left in a village. Other venues which are no longer viable having had to close.

The role of the CVH as a community hub is seen as critical to helping re-establish community networks post COVID19. Halls are essential to help communities out of the pandemic as local venues and places where local groups can meet and help to rebuild social networks.

It will also be a challenge as many existing hall users may no longer exist. Halls will need to attract new groups and provide facilities for alternative uses as replacements for these lost groups.

CVH do have spare capacity and therefore should review potential user groups. For instance as venues for devolved service provision to a more local level, halls could help to satisfy this demand – after some adaptation.

Financial support

The majority of Village Halls and Community Buildings (CVH) have been closed for the last year, with nil letting income. Whilst many have taken advantage of the Business Support Grants available through CBC, Church halls have been eligible only for the Discretionary Support Grants because they are not required to pay Business Rates and therefore don't appear on the rating valuation listing. Some halls have undertaken hall improvements with these grants but many have kept the funds to one side. Halls will be financially weaker as a result of COVID 19. Some halls that had planned improvements have deferred the work, pending some return to normal income levels.

Some hall user groups will no longer exist post COVID 19 and hall incomes may well take several years to recover to a sustainable level. Clearly halls will need to be supported with planning their finances and being signposted to other funding sources.

Funding for new buildings and improvement of existing halls.

There is a need for new community hubs and buildings to match areas of population growth arising from new developments and existing halls can be supported with S106 funding to improve and adapt existing facilities to accommodate additional growth and demand.

New halls should be designed with sufficient size to accommodate increased demand and with more flexible space for varied activities.

Trustee succession and volunteer recruitment

Halls have had an ongoing problem with attracting Trustees for many years. COVID 19 has exacerbated this retired, elderly demographic, as many Trustees were forced to self-isolate.

Further the lack of potential trustees leads to a shortage of potential Chairs, Vice Chairs, Secretary's and other Officers. Succession planning is a potential problem. Committees need to be able to

attract younger Trustees and could usefully engage with the Volunteer Centre at Community and Voluntary Services to attract more volunteers. The Council can also assist with promoting volunteer opportunities widely and perhaps utilise Social Value in procurement to secure volunteer skills and time.

WiFi connectivity and Home Working provision

Less than half of all halls have Wi-Fi provision. Rural connectivity and digital exclusion is a recognized national issue and if halls are to play their part in helping to re-establish communities, this issue needs to be considered.

With the increasing trend for home or more local working, halls could provide touch down or 'hot desking' facilities, if layout permits. Good connectivity is part of this service provision.

Recommendations

1. **Continue to update and maintain the Central Bedfordshire Community & Village Halls database as an important evidence base for community infrastructure**

   The database that has been refreshed by this survey exercise should continue to be updated and maintained by BRCC, with particular attention given to capacity; usage levels; and condition / investment needs. This will ensure that there is an up to date evidence base to inform the need for investment in community facilities when new housing developments are considered. Ward Councilors and Town / Parish Councils should be asked to assist in providing data where there are gaps.

2. **Ensure that Hall Committees (and Town and Parish Councils) are aware of Section 106 funds available to support investment and expansion needs of community and village halls impacted by new development.**

   As the survey has indicated, investment is required to ensure that all local communities in Central Bedfordshire have reasonable access to a building available for hire. Where funds towards community facilities have been secured from developments across Central Bedfordshire, those managing existing facilities with investment needs will need to be made aware. Fully costed proposals will be required in order to inform requests for Section 106 funding towards refurbishment or new build projects.

3. **Beds RCC to work with halls that are unincorporated associations to review their legal status where required and ensure title/ownership is correctly registered.**

   The unincorporated association model has served community and village halls perfectly adequately over the years. However, where significant contracts or other financial risks are required (e.g. in connection with major building works), it may be advisable to convert to the Charitable Incorporated Organisation (CIO) model in order to minimise the personal risk to trustees.

4. **Raise awareness of the local advice and support services available for community buildings and widen support to include Church Halls**

BRCC and other infrastructure support organisations can provide a range of advice and support to hall management committees. This is not always well known due to funding reductions and turnover of committee members. Opportunities should be taken to promote these services more actively.

5. Increase Wi-Fi Connectivity at Village and Community Halls

Only 50% of village and community halls have wifi. Increasing wifi capacity across the village and community hall network will impact positively on their viability and demand for hireable space.There are currently a number of projects in Central Bedfordshire aimed at increasing Digital Inclusion, either by increasing the availability of good connectivity to rural areas, or providing more suitable hardware (laptops, computers etc.) and or providing adequate training to users by local champions.

6. Ensure the survey supports Planning Obligations considerations.

This survey provides evidence of local need for either the improvement of existing halls or the requirement for a new hall. The main design principle is that where possible halls should provide modern flexible space which can be used for a variety of activities by hall users, in a safe and secure environment.

Where possible hall capacity should be future proofed to allow for an expanding community who have different needs.

For existing halls, where there is clear evidence of need from established users the design issues are fairly clear and local engagement process with residents could be undertaken to shape proposals.

For brand new community buildings, arising from new housing developments, the survey contains guidance on the number and type of rooms, the overall hall size, parking capacity and storage but ultimately this will be negotiated as part of the Planning process.

7. Providing support for Church Halls.

Church halls that provide hirable space to the community are included in this survey. Those that only permit use by church members are excluded. Of the 40 church halls polled 17 have responded. It is not within Beds RCC current remit to support church halls, very few are actually run by a charity. To our knowledge this sector does not receive government or any other guidance in the running of the hall, unless it comes from the Diocese. This lack of support needs to be addressed, as these halls can play a vital part in their communities.

8. Based on the survey develop a Vision and action plan for supporting Village and Community Halls

Following on from the survey and recommendations, an action plan should be created together with a Vision for Village and Community Halls to ensure progress against each of the actions.

Introduction

Background & Government Guidance

Lord Gardiner of Kimble said in his opening speech for Village Halls Week in January 2021.

"Village halls have been a crucial part of rural life for the past century. They provide a space for activities and events that bring people together to create a sense of community.

At a time when many village halls are closed because of coronavirus, it is especially important to recognise and celebrate the work they do.

As such I wholeheartedly encourage anyone involved with the village Hall to sign this doomsday book and help create a lasting record demonstrating how important these buildings are and what is needed to make sure they survive into the future"

(**Lord Gardiner of Kimble is the Parliamentary under Secretary of State and Minister for Rural Affairs and Biosecurity)**

There has never been a more important time for village halls and community buildings. This survey reflects and informs that importance.

For most hall committees, which have been quietly providing a service to their communities for over a hundred years, day by day, week by week, the pandemic was and is a traumatic experience.

Halls have had to repeatedly close down, re-open or permit activities on a very restricted basis.

The advisory body for the Village Hall national network is ACRE (Action with Communities in Rural England). The Beds. Rural Communities Charity Village Hall Advisor, in common with 38 other Rural Community Councils or Charities is a member of ACRE and responsible for disseminating ACRE information or Government guidance to hall committees.

To date there have been 54 ACRE Updates and 10 Village Hall reopening Guidance Information Sheets. These relatively technical documents have to be read, understood and implemented by Village and Community Hall committees, who though may have many years' experience are still 'lay' volunteers.

The role of the VHA is to support Committees in understanding and implementing this guidance through best practice.

	Below is a COVID 19 Timeline as it affected Village halls.
23.3.20	National Lockdown. All halls to close
24.7.20	Halls reopen COVID-19 Secure status for halls.
14.8.20	Face Masks mandatory in halls 14th August.
9.9.20	COVID19 secure halls

14.9.20	Local Lockdowns and Tier System introduced. CBC halls in Medium, Tier 2 category
24.9.20	Track & Trace required for halls. Rule of Six introduced
5 .11.20	All halls to close. Review
2.12.20	Review date for lockdown. Local Restrictions Tiers.
20.12.20	All halls located in Tier4 to close. Tier 1, 2, 3 may remain open.
5.1.21	National Lockdown, with exceptions and exemptions. All halls effectively in Tier 4
12.4 21	Limited reopening to groups for defined activities
17.5.21	Wider reopening of halls to host activities
1.6.21	Lockdown and Covid-19 restrictions lifted!

Purpose of the survey

The purpose of this survey is for Central Bedfordshire Council and Bedfordshire Rural Communities Charity to gain as comprehensive and accurate a picture as possible of the Village Halls and Community Buildings in the area, with particular respect to the following:

- Governance and management arrangements
- Size, facilities and condition
- Level of usage and available capacity
- Investment and support needs
- Experiences during Covid 19
- Up to date contact details

This will help to inform future investment and financial support for community facilities, as well as enabling an up-to-date directory to be produced. A full report analysing the findings will be produced and made available.

Scope and definition

This survey specifically examines buildings in Central Bedfordshire that are available for hire to a variety of local community groups or residents, for a range of purposes. Sole use halls have been excluded.

A Village Hall or Community Building will include any building with a lettable space for use by the local community. This may include church halls, Memorial halls, community centres and pavilions, social clubs, Salvation Army halls, reading rooms, Royal British Legion halls and clubs, Library community rooms and youth facilities. The space could be flexible and able to suit a number of different users.

Village halls and community buildings come in many shapes and sizes, and with a variety of titles – this reflects their widely differing original purposes, whether educational, religious, social, sporting, or a combination of these. However, broadly speaking, halls fall into the following principal groups:

- The 'traditional' Village Hall (typically, pre or just post First World War Memorial Halls, Reading Rooms, Meeting Rooms etc.)
- Recently constructed Halls, generally located on the newer housing developments (some are placed within community hubs comprising medical facilities, shops, library access points etc.), e.g. Cranfield, Silsoe, Caddington Woods.
- Church Halls hired out for general use (possibly with restrictions)
- Miscellaneous halls (such as Scout Huts, small libraries, Working Men's Clubs, some school halls etc.)
- Please note that Social Clubs and sports related Halls are covered in the CBC Leisure Services Strategy and not part of this survey.

Methodology

This survey marks a significant step in the collaboration between CBC and Beds RCC. Unlike all previous hall surveys, which have been entirely conducted by Beds RRC. This survey is a significant co-production between CBC and Beds RCC.

In order to reach out to all hall committees and achieve the highest response rate possible the following actions were taken:

- Beds RCC maintains a live database of some 149 Village Halls, Community Buildings in Bedfordshire. This is regularly updated with details of hall trustees as they take up or leave office. Throughout the year this database is used for newsletters, email conversations and sending out guidance and information to halls. This database contained the bulk of addressees for the survey.
- In addition to the above CBC also maintains a database of community facilities, some of which were used in this survey.
- All community building Committees, with verified email addresses were invited to respond via the online CBC Consultation process. In addition, the CBC website publicised links to the survey. Ideally, this survey was to be an online response using the link provided by Consultations.
- Once the initial survey had been sent, a further four emailed reminders were sent out to all halls by Beds RCC. Further reminders were also sent by the CBC Engagement team.
- Halls who hadn't yet responded were targeted for reminders by the Consultation Officer and forwarded to Beds RCC for follow up.
- Parish Councils were also advised to make the survey an agenda item, in case their local hall was not aware, and Ward Councilors were asked to raise the survey at PC meeting when giving their reports.

For comparative purposes, other studies referred to are:

- Beds RCC Central Bedfordshire Village Halls & Community Buildings Survey 2017
- ACRE Community Buildings in England 2020 (ACRE 2020)
- CBC Leisure Services Strategy 2019
- Community Matters – A snapshot of experiences of community buildings during the lockdown of 2020

Data Protection

All respondents were asked to consent to their data being retained and shared between CBC and Beds RCC, in line with the respective Privacy Policies and Notices of the two organisations. (Q1)

A report based on this information would be prepared and analysed by BRCC and Central Bedfordshire Council, to inform service provision and provide technical advice to secure funding for community halls.

All files and records containing personal identifying information would be destroyed on completion of the project.

Note that all entered data belongs to the respondent until the Submit button was pressed on the survey. For this reason, partially completed surveys could not be contacted for follow up or assistance.

1 About your village hall

1.1 Response Rate

Answers to Q2: Which village hall or community buildings do you represent?

Summary	Responses (%)	Responses (no.)
Total Halls or community buildings surveyed	149	
Total hall responses	102	**68%**
CBC Population (mid 2109)	289,000	
Hall per capita	1,939	

Findings

At the time of writing, the database includes 149 halls consisting of 94 village Halls, 40 church halls, 15 other facilities. This equates to one hall for every 1,939 of Central Bedfordshire residents (CBC Statistics and census information, mid-year 2019 gives 289,000 residents).

To date full or partial responses have been received from 102 halls (after some correction for duplicates and abortive attempts), consisting of 72 Village Halls, 17 church halls, 4 social clubs and 9 other facilities.

This represents a 68% response rate, which far exceeds the range of responses from other similar surveys conducted by the RCC network (quoted in Cambs. 2017 as between 55% and 61%). ACRE quotes a response rate of 20% in its 2020 national survey).

Currently the survey remains open so that halls can be identified, responses logged and then added to the ongoing database.

The survey was primarily targeted at halls with online access.

See Appendix Q2

Responding halls are:

Arlesey Community Centre
Aspley Guise Village Hall
Astral Park, Leighton Buzzard
Barton-Le-clay Village Hall
Biggleswade Baptist Church
Billington Village Hall
Blunham Playing Field Association
Broom Village Hall,

Caddington Sports and Social Club
Campton Village Hall
Chalton village hall
Clifton Church hall
Clophill Methodist Church
Clophill Village Hall
Coffee Tavern, Eaton Bray
Collings-Wells VC Memorial Hall
Community Link Room at St Botolph's Church, Aspley Guise.
Congregational church, Shillington
CRANFIELD VILLAGE HALL
Cranfield Community Centre
Creasey Park Community Football Centre
Downside Community Centre, Dunstable
Dunstable Community Building - LuBYA/Pioneer Youth Centre
Dunstable Conference Centre
Eversholt Village Hall
Everton-Cum-Tetworth Village Hall
Fairfield Community Hall
Flitwick VH
Gravenhurst Village Hall
Greenacre Centre, Stotfold
Grove Corner Youth & Community Hub (Dunstable Town Council)
HARLINGTON METHODIST CHURCH
Harlington Parish Hall
Harlington Parish Hall
Harlington Village Hall
Haynes Mission Hall
Haynes Village Hall
Heath Village Barn
Henlow Park Pavilion
Hockliffe Village Hall
Houghton Conquest Village Hall
HUSBORNE CRAWLEY READING ROOM
Ickwell Village Hall
Kensworth Village Hall
Langford Village Hall
Lidlington Church Hall
Linslade Memorial Pavilion
Lyons Community Centre
Marston Moretaine Village Hall
Mary Agate Village Hall Salford
Maulden Village Hall
Memorial Hall Houghton Regis
Meppershall Village Hall
Millbrook Village Hall

MOGGERHANGER VILLAGE HALL
Northill Village Hall
Old Warden Village Hall
Orchard Community Centre
Pages Park, Leighton Buzzard
PARKSIDE COMMUNITY HALL WOBURN ST AMPTHILL BEDS MK45 2HX
Peter Newton Pavilion
Playing Field Committee – Pavilion Marston Moretaine
Potton District Club & Institute
Potton Hall for All
Pulloxhill Church Hall
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)
Roecroft Centre, Stotfold
Sandy Methodist Church
Sandy Villa Hall
Shefford Community Hall
Shillington VH
Silsoe Village Hall
Slip End Village Hall
St Mary's Church Hall, Potton.
St. Mary's Church Hall.
Stanbridge & Tilsworth Community Hall
Steppingley Village Hall
Stondon Village Hall
Stotfold Memorial Hall
Stotfold Methodist Church Hall
Stuart Memorial Hall, Tempsford
Studham Village Hall
Sundon Village Hall
Sutton Village Hall (Bedfordshire)
The Chapter House, Flitwick
The Community Centre, Potton
The Forster Institute, Leighton Buzzard
The Hub, Shefford
The Pavilion, Potton
The Peter Edwards Hall, Slip End
The Recreation Rooms, Linslade
The Rufus Centre, Flitwick
The Salvation Army Hall-Leighton Buzzard
The Shelter, Pulloxhill
The Weatherley Centre, Biggleswade
Toddington Village Hall
Trinity Methodist Biggleswade Church Hall
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes
UPPER CALDECOTE METHODIST CHURCH

Westoning Village Hall
Whipsnade VH
Wrestlingworth Memorial Hall

Conclusions

- The response rate of 68% is a tremendous achievement and far in excess of any similar peer surveys.
- This level helps to ensure the survey is robust and complete for planning purposes.
- All responses, bar seven were digital, showing that hall committees were computer literate and 'digitally included'.
- There seems to be a hard core of 'hard to reach' halls that don't have an email or internet presence and tend not to respond to any contact throughout the year.

See Appendix for the 149 Halls invited to respond to the survey.

1.2 Geographical location

Answers to Q3: What is your halls address?

	Responses (%)	Responses (no.)
	102	

Findings

Please see Appendix Q3 for full address list of every responding hall.

Conclusions

- From this data, it is apparent that every civil parish in Central Bedfordshire, with a population of over 150 has a building available for hire by the community – except Ridgmont and Hockliffe, where new halls are planned. The smaller parishes of Tingrith, Battlesden, Astwick and Edworth do not have halls. Larger communities with over 2,000 residents seem to have at least two community buildings or lettable community venues.
- As hall committees change, it is important that updated contact details are regularly remitted to Beds RCC. Committees are urged to supply current email addresses, as the VHA is in regular contact with halls throughout the year.
- This contact information has been even more vital during COVID 19, in order for committees to receive up to date guidance on best practice and government information.

1.3 Building category

Answers to Q4: How do you categorise your building?

	Responses (No)	Responses (%)
The 'traditional' Village Hall	53	55%
Recently constructed Halls generally located on the newer housing developments e.g. Cranfield, Silsoe and Caddington Woods.	16	15%
Church Halls hired out for general use (possibly with restrictions)	17	18%
Social Clubs	4	4%
Pavilion	6	4%
Youth facility	4	3%
Library & community rooms	0	0
Royal British Legion	0	0
Salvation Army hall	1	1%
Other (Hockliffe to be built)	1	1%

Findings

Because community buildings are so diverse both in their origins and in usage, it is important to get a cross sections of responses to the survey to reflecting this diversity.

The majority of halls are of the traditional village hall type which we are all familiar with, situated maybe on the village green in the heart of the community (53 or 55%).

Significantly, development in Central Bedfordshire has led to a number (16 or 15%) arising in area of new housing.

The table below shows the number of new halls built in the last twenty years.

Please see Appendix Q4 for the full category list.

Conclusions

- A Village Hall or Community Building will include any building with a lettable space for use by the local community. This may include church halls, memorial halls, community centres and pavilions, social clubs, Salvation Army halls, reading rooms, Royal British Legion halls

and clubs, library community rooms and youth facilities. The space could be flexible and able to suit a number of different users.

- Majority of halls are the traditional village hall. Typically, pre or just post First World War Memorial Halls, Reading Rooms, Meeting Rooms etc. The age of these halls will have cost implications for maintenance, refurbishment or reconstruction.
- S106 funding from new developments has helped to fund halls in new areas of housing such as Cranfield, Silsoe, Caddington Woods, Fairfield.

2 About your hall's governance, ownership and management arrangements

52.1 Legal status of your hall

Answers to Q5: What is the legal status of your Hall?

Answer Choices	Responses (No.)	Responses (%)
Company limited by guarantee (governed by a Memorandum and Articles of Association)	5	5%
Charitable incorporated organisation (CIO – new form recently introduced)	8	8%
Unincorporated association or charity (governed by either a Constitution/Trust Deed or Rules and Regulations)	64	63%
Other (please specify)	24	22%

Findings

The majority of Halls (64 or 63%) in Central Bedfordshire are unincorporated charities, the 'traditional' legal form for village halls (reflecting the fact that their structures were set up some years ago). Their governing documents will typically be an Indenture or Conveyance, a Trust Deed, or a Charity Scheme.

However an unincorporated charity is not a legal entity in its own right and so cannot own land, enter into contracts (e.g., for building works or refurbishment), or be sued (e.g. if a contract is broken or for non-payment). This means that the Charity Trustees are personally liable and potentially open to legal action.

8% of halls are Charitable Incorporated Organisations (CIO), the newer model now recommended by the Charity Commission. This will be because they are new halls or have converted to CIO from the older charity format.

The CIO has an existence in law and hence can hold title to Trust property, such as a hall. A CIO can be a party to a contract and can be sued for non-performance. This new governing structure reduces the potential liability for Trustees, provided they have acted with Due care and Diligence as a Trustee.

The 22% of Halls have other governing structures are mainly church halls run by Diocesan groups and Parochial Church Councils or equivalent.

Q2 Which village hall, community building or facility do you...	Q 5a If Other, please specify:
Arlesey Community Centre	Owned by CBC, managed and hired out by Arlesey Town Council.
Astral Park, Leighton Buzzard	Town Council owned asset
Clifton Church hall	Act of Parliament setting up the Church of England
Community Link Room at St Botolph's Church, Aspley Guise.	Church Hall
Creasey Park Community Football Centre	Owned by Central Beds Council
Downside Community Centre	Owned by town council operated with a license by not for profit community organisation.
Greenacre Centre, Stotfold	Town Council owned
Grove Corner Youth & Community Hub (Dunstable Town Council)	Owned by Central Bedfordshire Council, managed by Dunstable Town Council
Harlington Parish Hall	Harlington Parish Council
Henlow Park Pavilion	Limited Company
Linslade Memorial Pavilion	Town Council owned asset
Marston Moretaine Village Hall	Public Charitable Trust
Orchard Community Centre	Local Council
Pages Park, Leighton Buzzard	Town Council owned asset.
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	Pulloxhill Church Hall is not directly attached to St James Church, but is sited 200m further along Church Road. The Hall is under governance of the Church, but for many years has been run by an

Q2 Which village hall, community building or facility do you...	Q 5a If Other, please specify:
	independent, voluntary group as a Village Hall. It is the only Hall in Pulloxhill. It is managed , maintained and financed independently from the Church, with the Hall Manager providing a summary report once each year to the PCC. The income from lettings covers all running costs (in non-Covid-19 years).
Sandy Methodist Church	This is a typical church hall run under the auspices of the Methodist Church but available for hire by almost any organisation, subject to contract
Stotfold Memorial Hall	Owned, managed and run by Stotfold Town Council
The Community Centre, Potton	Owned by Central Bedfordshire Council.
The Hub, Shefford	Town Council
The Pavilion, Potton	Owned by Potton Consolidated Charity.
The Recreation Rooms, Linslade	Privately owned
The Rufus Centre, Flitwick	Building is owned by Flitwick Town Council
Trinity Methodist Biggleswade Church Hall	This is a typical church hall under the auspices of the Methodist Church but available for hire by any organisation, subject to contract. NB As Methodist Premises the supply of alcohol and use of alcohol on site is prohibited as national policy.
UPPER CALDECOTE METHODIST CHURCH	METHODIST CHURCH AS ELECTED TRUSTEES

Conclusions

- All new halls are Charitable Incorporated Organisations (CIO) which is now the Charity Commission preferred format.
- Some older unincorporated halls are converting to CIO. Mainly if they are undertaking building works and entering into contracts This gives a level of protection to Trustees as CIO Directors rather than as individual trustees entering into a contract with personal liability implications. The process of conversion can be complicated and costly requiring the services of a solicitor certainly for the Land Registration and Title work.
- Halls currently run as unincorporated charities may wish to consider converting to the CIO model in the following circumstances:
    - if they are entering into building contracts for extensive works

- If they wish to seek funding from a body which stipulates that grants can only be made to a legal entity.
- Some banks prefer to deal only with an incorporated body, if financial support will be required.
- If Trustees and potential Trustees are concerned about potential personal liability when acting on behalf of the Charity.
- ACRE has a number of Model documents relating to the CIO conversion process, available through the BedsRCC Advisory Service. For existing halls, with charity land the process, will require legal assistance, again BRCC can refer individual cases to the ACRE partner solicitors. There is a cost implication for the hall, which can amount to at least several thousand pounds, so in most cases it will only be worth going through the process if the financial benefit is clear.

2.2 Holding or Custodian trustees

Answers to Q6: If you're Hall is a registered charity, who is the Holding or Custodian Trustee(s)?

	Responses (No)	Responses (%.)
Official Custodian for Charities at the Charity Commission	17	17%
Parish or Town Council	20	20%
Individual trustees	29	29%
Church authority	15	15%
Not a registered charity	11	11%
Other (please specify)	8	8%

Findings

Trusts are established where an asset is held on behalf of a third party: a hall Charitable Trust holds the building and its accompanying land on behalf of (say) local residents. Since most Trusts are unincorporated associations, which are not legal entities the hall and land in these cases must be held either by **Holding Trustees** (an individual or individuals) or a **Custodian Trustee** (an incorporated body such as a Parish Council or Vested in the Charity Commission Official Custodian). This arrangement may be stipulated in the Governing Documents of the Trust.

In the case of halls/buildings that are registered charities there are two types of Trustee – Charity or Managing Trustees and Holding or Custodian Trustee. Managing Trustees have the legal responsibility for the day-to-day management and financial control of the charity and its land and property.

Whereas Holding or Custodian trustees are appointed to hold land and property title, on behalf of the charity only; they have no legal responsibility for managing the charity. They work at the directive of the Managing Trustees.

The disadvantage of having individual Holding Trustees (as opposed to a Custodian) is that, when they pass on or move away, the original Trust document needs to be updated with the new Holding Trustee(s), which can be a lengthy and costly process.

However, only 17 or 17% (Official Custodian) and 20 or 20% (Parish Council) of the halls responding have an incorporated body as Custodian Trustee.

29 or 29% are still owned by individual Trustees.

Conclusions

- It is somewhat concerning that well under half of the charitable halls have named individuals acting as their holding trustees. In this situation, it is not uncommon for the gradual reduction in the number of Holding Trustees to go unnoticed until there is no one living who holds the title to the land/property, resulting in ongoing costs to the charity.
- It is recommended that either the Parish Council or the Official Custodian are used, to hold the title on behalf of the charity.
- One issue that can arise where Parish or Town Councils are Custodian Trustees is that these bodies come to believe that they should become involved in the day-to-day management of the Hall, which is beyond their statutory powers as Custodian Trustees.
- One advantage of the CIO model (above) is that, as a legal entity, it can own land and property and there is no need for Holding or Custodian trustees.

2.3 Land registration

Answers to Q7: **Is the title to the hall land registered with the Land Registry?**

	Responses (no)	Responses (%.)
Yes registered	65	64%
No not registered	3	3%
Don't know	34	33%

Findings

65or 64% of halls have title registered.

It is of concern that 34 committees are unsure as to whether title has been secured with the Land Registry or not.

Conclusions

- It is in the halls interest to Register ownership of the hall Land in order to ensure the future safe keeping of the asset for the community.
- Land Registration is a relatively new requirement. As many halls are much older than this they may not be registered.
- However, some events such as either the granting of a new lease to say a playground or entering into a lease with say the Parish Council, who own the village hall land, may trigger the requirement for Land Registration. The Vesting of the Land Title in the Official Custodian at the Charity Commission similarly will trigger Registration. This vesting should be noted on the Title Deeds.
- If the hall is looking for external funding, many funders will need to establish ownership of the asset as a condition of the funding.

2.4 Ownership

Answers to Q8: What is the legal status of your Hall's ownership?

	Responses (no)	Responses (%.)
It is owned Freehold	70	69%
It is owned Leasehold	17	17%
Unsure	10	10%
Other forms of ownership (please specify)	5	5%

Findings

Most older halls and the land they sit on are owned by the Charity (70 or 69%.)

Typically the land would have been donated by a local benefactor, who may have erected a Memorial Hall to the memory of a deceased family member or the hall may have been built by the community on the donated land.

Newer halls tend to be owned by either the Parish or Town Council, but then leased to the Charity.

If Other form of ownership, please specify:

Community Link Room at St Botolph's Church, Aspley Guise.	Church of England
Creasey Park Community Football Centre	Council owned
Hockliffe Village Hall	We do not yet have a hall, or land.
Memorial Hall Houghton Regis	HTC hold the Deeds and property is owned freehold.

Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	The Church claim ownership.

Conclusions

- It is a misconception that Parish Councils own the local village hall. The vast majority are independent of their PC, but may have a Councilor sitting on the Hall committee.
- Hall committees, as Charity Trustees should ensure that they know who owns their hall and if the Title has been registered.
- It is often a matter of local debate as to who actually owns a hall. Parish Council or the Charity?

2.5 Hall Management

Answers to Q9: Who is your Hall run by?

	Responses (No)	Responses (%.)
Board or committee of Managing Trustees	52	51%
Management committee on behalf of the Trustees or another organisation	18	18%
Parish or Town Council (or a sub-committee of the Council)	18	18%
Parochial Church Council	4	4%
Other (Please specify)	10	10%

Findings

52 or 51%, of halls are run by a Board or Committee of Managing Trustees. This reflects the fact that most halls are independent charitable organisations.

We have previously found that many committee members are not aware that they are in fact Managing Trustees for the Charity, so it is possible that some respondents have included them in the second option 'Management committee on behalf of the trustee or another organisation'.

18 or 18%, of halls are owned and managed by Town or Parish Councils in their Statutory Capacity.

If Other, please specify:

Biggleswade Baptist Church	Church Leadership Team (Trustees)
Community Link Room at St Botolph's Church, Aspley Guise.	Parochial Church Council
Downside Community Centre	Not for profit organisation.
Lidlington Church Hall	Church Council

Peter Newton Pavilion	The whole building is managed by Bedfordshire FA
Stotfold Methodist Church Hall	Methodist Church Council
The Recreation Rooms, Linslade	No committee
The Salvation Army Hall-Leighton Buzzard	Salvation Army Corps Council
Trinity Methodist Biggleswade Church Hall	The managing Trustees (the Church Council) appoint a maintenance committee to oversee the day-to-day management of the building. But effective decisions are taken by David Harrison on behalf of the committee.

Conclusions

- Most halls are run by, and for the benefit of, local community groups. Managing Trustees have a close link to their communities and are usually long serving residents. Trustees are unpaid volunteers.
- The hall committee membership consists of representatives from the hall user groups, elected members at the Annual AGM and co-opted members. Governing documents normally specify the numeric composition of each type of member.
- Charity Commission guidance is that user group representatives should be in the majority.
- New members of the hall Management Committee automatically become Managing Trustees of the Charity (a fact not always fully appreciated). There is a correct procedure for inducting new members, recommended by the Charity Commission.
- A Managing Trustee is not the same as being a committee member. New trustees need to be aware of this, and in no doubt as to their position. The induction process whilst making Trustees aware of their responsibilities should not deter new members.
- It will be seen later that recruiting new trustees and the succession of officers is one of the main concerns for existing committees.

2.6 Trustee Profile

Answers to Q10: We know that halls experience problems with recruiting Trustees. In the interests of succession planning, can you let us know the average age of your Committee?

Average Age range	Responses (no.)	Responses (%)
20-40	2	2%
41-60	30	32%
61-70	46	49%
71+	16	17%

Findings

Most hall Trustees are in the 61-70 age bracket. Committees are typically run by retired residents who wish to be involved in the running of their community.

Conclusions

- Existing Trustees have an obligation to ensure the future survival of the Charity by maintaining a strong committee and a pool of potential Officers.
- Hall Committees tend to be elderly retired residents. There is a national problem of recruiting new Trustees in all types of organisation, not just restricted to Village Halls.
- The Trustee position can be seen as over formalized and with a possible personal liability if things go wrong. This deters many potential candidates.
- Halls need to attract a younger demographic by increasing their social media presence. Those halls that do promote themselves on social media have had some response in attracting younger Trustees.
- COVID 19 has exacerbated the issues of age and health in committees. Many Trustees went into self isolation or became ill and did not participate even in virtual hall management.

  As a result, some now lack the confidence to continue and have stood down.

3 Your hall's size, facilities and condition

3.1 The age of your hall

Answers to Q11: We know that over 50% of all halls are over 80 years old. When was your hall originally constructed? (ignoring any later extensions)

	Responses (no)	Responses (%)
Before 1850	7	7%
1851-1914	24	24%
1915-1929	5	5%
1930- 1939	9	9%
1940 – 1945	2	2%
1946 – 1959	3	3%
1960 – 1969	10	10%
1970 – 1979	13	13%
1980 – 1989	6	6%

1990 – 1999	3	3%
2000 – 2009	4	4%
Since 2010	15	15%
Don't know		

Findings

Most halls in Central Beds. were built post war as memorial type halls. First World War halls number 24 or 24% (1851 to 1914)

4 have been built in the period 2000 to 2009 with a further 15 built since 2010. These have arisen from new developments in Central Beds.

Halls built since 2000

Clophill Village Hall	2000-2009
HARLINGTON METHODIST CHURCH	2000-2009
Millbrook Village Hall	2000-2009
The Pavilion, Potton	2000-2009
Astral Park, Leighton Buzzard	Since 2010
Blunham Playing Field Association	Since 2010
Community Link Room at St Botolph's Church, Aspley Guise.	Since 2010
Cranfield Community Centre	Since 2010
Creasey Park Community Football Centre	Since 2010
Fairfield Community Hall	Since 2010
Greenacre Centre, Stotfold	Since 2010
Henlow Park Pavilion	Since 2010
Lyons Community Centre	Since 2010
Meppershall Village Hall	Since 2010
Orchard Community Centre	Since 2010
Peter Newton Pavilion	Since 2010
Potton Hall for All (to be built)	Since 2010
Stanbridge & Tilsworth Community Hall	Since 2010
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	Since 2010

Conclusions

- There are a number of potential new halls in housing development areas such as Biggleswade.

- Communities such as Shillington, Hockliffe and Ridgmont also seek replace their existing or previous hall with a new build.

3.2 Size of your hall

Answers to Q12: What is the approximate overall size of your community building in square metres?

Up to 200 sqm	33	
300 sq m	22	
400 sq m	6	
500 sq m	4	
600 sq m	11	

Findings
The most common hall size is in the 0-300 sq. m. range. This reflects the older traditional type halls.

The larger halls tend to be the newer halls. - Cranfield CH, Meppershall VH, Orchard Community Centre, Potton Hall for All (pending), Broom VH , Haynes VH, Heath & Reach Barn, Stuart Memorial Hall, The Rufus Centre, Potton District Club and Fairfield CH.

Conclusions

- As the usage of halls has changed over the years there is now an additional requirement for exercise/dance rooms, more storage (pre-schools, indoor bowls etc.) and more meeting rooms. As people increasingly work either from home or locally there is a requirement for 'touch down' room with provided facilities.
- This is reflected in the size of newer halls, which have the potential to be a 'hub' in their community. These can provide flexible spaces for a variety of uses.
- Figures for 55 halls given in the CBC 2013 leisure survey give an average of 289 sq. m. per hall.
- Unless the hall is new or had significant refurbishment the footprint for traditional halls is unlikely to have changed significantly since that date.
- Based on this, an overall average square metreage per resident for CBC can be estimated as 288,000 population /149 halls or 1,932 residents per hall. At an average hall size of 289 sq. m. this gives about 0.15 sq. m. area per resident. Planning implications?

3.3 The facilities in you hall

Answers to Q13: Please indicate which of the following facilities are available: please choose all options that apply: (some of the following options have hidden answer dependant routing, so the numbering between this and the next question may not seem consistent, without any routing this could jump from Q13 to Q20)

Examples: Equipped playground (eg: children's play equipment), Outdoor sports pitches and courts (eg: grass football pitches, tennis courts or MUGA multi-use games area), Sports Hall (eg: suitable for badminton, sprung wooden floor, sports court markings, high ceilings), Hall or other space suitable for exercise classes (eg: Pilates, Zumba)

Answer Choices	Responses (No.)	Responses (%)
Kitchen	97	96%
Accessible toilets	95	94%
Accessible entry & exit	93	92%
Hall or other suitable spaces for exercise classes	83	82%
Parking spaces	81	80%
Baby changing facilities	71	71%
Storage	70	69%
Stage	45	47%
Wi - Fi	46	46%
Garden area	44	44%
CCTV	38	38%
Bar	34	34%
Burglar alarm	0	0
Equipped playground	0	0
Outdoor sports pitches & courts	0	0
Sports hall	1	1%
Changing rooms for sports or drama	0	0
Cycle racks	0	0
Community recycling point	0	0
Office space for remote workers	1	1%
Hearing loop		

Findings

Since halls must comply with increasing legislation relating to accessibility, the vast majority of halls offer a disabled toilet, disabled access and baby changing facilities. Just over half have a garden or external play area (Ofsted requires that pre-school groups have a garden, play areas and safe facilities within the building and its grounds).

Nearly all halls have a kitchen. 46 or 46% have Wi-Fi, and it is expected that this will increase over the coming years. 83 or 82% have a suitable hall for exercise classes.

Conclusions

Many halls were built in an era when many of the above facilities were not required or unheard of, and they generally have limited funds for new facilities. Investment in refurbishment to current standards will help halls to attract users from as many groups as can be accommodated, increasing their sustainability in the longer term.

From a planning point of view the ideal hall should include at least the following:

- main hall (with or without stage)
- subsidiary hall or meeting room
- kitchen (fitted to commercial standards)
- disabled toilets and disabled access
- Baby changing facilities.
- Wi-Fi and a hearing loop
- a garden and external play area
- site security (CCTV/burglar alarm)
- adequate car parking, including disabled spaces.
- Adequate storage for different user groups.

3.4 Storage

Answer to Q14: Do you think that your hall has sufficient storage space? Please choose one.

	Responses (No)	Responses (%)
Yes	34	49%
No	35	51%
Skipped	33	

Findings

Sufficient storage is always an issue in halls. Playgroups, amateur dramatics, bowls clubs etc. require a large amount of permanent storage, even when not using the hall.

Surprisingly nearly half of respondents are happy with their storage. Halls weren't originally built with storage space in mind, but as group needs have changed since first construction, this has become more of an issue.

Conclusions

- For a new hall the recommendation from Architects Stanhope Wilkinson is an allocation of at least 20% of the total hall footprint for storage. Thus, a new 1,000 sq. m. hall should allow for at least 200 sq. m. of storage. This is not always easy to achieve when other design considerations such as car parking and overall hall size are competing.
- For a new housing development, Social Housing also impacts on the hall design and can be a tradeoff between the developer and the client.
- Re allocation of hire able hall space for storage will reduce the potential income stream from that space.

3.5 Parking

Answers to Q15: How many parking spaces does your hall have?

	Responses (No)	Responses (%.)
0-20	39	49%
21-40	20	25%
41 to 60	10	12%
61+	10	12%

Findings

For traditional halls, which were situated in the middle of a community, parking was not an issue.

Increasingly the trend is for visitors to drive everywhere. Including to hall based activities, therefore car parking capacity is increasingly a factor in hall usage. In many cases a car parking space is a limiting factor to that usage.

Halls having 20 parking spaces is the largest group. Followed by the 21-40 spaces group.

The newly built hall, placed in a new housing development, is often situated peripherally to the original village/town.

For Individual responses**: See Appendix Q15**

Conclusions

- Adequate parking is a key issue in hall design. It may limit hall usage and hence potential income from hirers.
- However, hall size, parking capacity and social housing is often a compromise in the planning process. An optimum for all three is difficult to achieve.

3.51 Parking spaces

Answers to Q16: Do you consider the number of parking spaces adequate for your halls users?

	Responses (No.)	Responses (Yes.)
Yes	51	63%
No	30	37%

Findings

51 Halls considered that they had adequate parking. This reflects the centrally located traditional halls who have good walking access.

Conclusions

- Availability of on site parking can be a critical factor to the use of a hall.
- Traditional halls, which tend to be in a central point of a settlement can be reached on foot.
- However the more recently built halls tends to be based more remotely, on a settlement which is sited on the periphery of the original village.
- The provision of parking is often a trade of against hall size and other planning factors on new developments. For instance Caddington Lyons Centre, a brand new hall, has a hall capacity of 150 persons, but only parking for 20 vehicles, and the hall is remote to the original village of Caddington.

3.52 Accessible spaces

Answers to Q17: Of those, how many accessible parking spaces are there?

Q2 Which village hall, community building or facility do you...	*Q 17 Of those, how many accessible parking spaces are there?*
Arlesey Community Centre	***2***
Aspley Guise Village Hall	***2 designated disabled spaces***
Astral Park, Leighton Buzzard	***8***

Q2 Which village hall, community building or facility do you...	*Q 17 Of those, how many accessible parking spaces are there?*
Barton-Le-clay Village Hall	*2*
Biggleswade Baptist Church	*2*
Billington Village Hall	*Non specifically accessible but all on the flat.*
Blunham Playing Field Association	*10*
Broom Village Hall,	
Caddington Sports and Social Club	*3*
Campton Village Hall	*0*
Chalton village hall	*All of them*
Clifton Church hall	*6*
Clophill Methodist Church	*none specifically designated*
Clophill Village Hall	*None*
Coffee Tavern, Eaton Bray	*7*
Collings-Wells VC Memorial Hall, Caddington	
Community Link Room at St Botolph's Church, Aspley Guise.	
Congregational church, Shillington	
CRANFIELD VILLAGE HALL	*16 INCLUDING 1 No DISABLED*
Cranfield Community Centre	*2*
Creasey Park Community Football Centre	*5*
Downside Community Centre	*Spaces are not marked out*
Dunstable Community Building - LuBYA/Pioneer	
Dunstable Conference Centre	
Eversholt Village Hall	*15*
Everton-Cum-Tetworth Village Hall	
Fairfield Community Hall	*street parking*
Flitwick VH	*all*
Gravenhurst Village Hall	*0*

Q2 Which village hall, community building or facility do you...	*Q 17 Of those, how many accessible parking spaces are there?*
Greenacre Centre, Stotfold	*2*
Grove Corner Youth & Community Hub (Dunstable Town Council)	
HARLINGTON METHODIST CHURCH	*1 possibly 2*
Harlington Parish Hall	*1*
Harlington Parish Hall	*1*
Harlington Village Hall	*30*
Haynes Mission Hall	
Haynes Village Hall	*2*
Heath & Reach Village Barn	
Henlow Park Pavilion	*2*
Hockliffe Village Hall	
Houghton Conquest Village Hall	*5*
HUSBORNE CRAWLEY READING ROOM	*1*
Ickwell Village Hall	
Kensworth Village Hall	*16*
Langford Village Hall	*3*
Lidlington Church Hall	*2*
Linslade Memorial Pavilion	*6*
Lyons Community Centre, Caddington	*2*
Marston Moretaine Village Hall	*1*
Mary Agate Village Hall Salford	*0*
Maulden Village Hall	*n/a*
Memorial Hall Houghton Regis	*2*
Meppershall Village Hall	*4*
Millbrook Village Hall	*2*
MOGGERHANGER VILLAGE HALL	*10*
Northill Village Hall	*all of them*
Old Warden Village Hall	*4*

Q2 Which village hall, community building or facility do you...	*Q 17 Of those, how many accessible parking spaces are there?*
Orchard Community Centre	*none*
Pages Park, Leighton Buzzard	*0*
PARKSIDE COMMUNITY HALL WOBURN ST AMPTHILL BEDS MK45 2HX	*60*
Peter Newton Pavilion, Chaul End	*3*
Playing Field Committee - Marston Moretaine Pavilion	*2*
Potton District Club & Institute	*18*
Potton Hall for All	*?*
Pulloxhill Church Hall	
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	
Roecroft Centre, Stotfold	*0*
Sandy Methodist Church	*none specified as such*
Sandy Villa Hall	*2*
Shefford Community Hall	*None designated at present - recently resurfaced car park.*
Shillington VH	*All*
Silsoe Village Hall	*2*
Slip End Village Hall	*2*
St Mary's Church Hall, Potton.	*2*
St. Mary's Church Hall.	
Stanbridge & Tilsworth Community Hall	*None marked out but have drop off point at the entrance*
Steppingley Village Hall	*0*
Stondon Village Hall	
Stotfold Memorial Hall	*2*
Stotfold Methodist Church Hall	
Stuart Memorial Hall, Tempsford	*2*

Q2 Which village hall, community building or facility do you...	*Q 17 Of those, how many accessible parking spaces are there?*
Studham Village Hall	
Sundon Village Hall	*15*
Sutton Village Hall (Bedfordshire)	*8*
The Chapter House, Flitwick	
The Community Centre, Potton	
The Forster Institute, Leighton Buzzard	
The Hub, Shefford	*No line marking to designate any spaces*
The Pavilion, Potton	*5*
The Peter Edwards Hall, Slip End	*10*
The Recreation Rooms, Linslade	
The Rufus Centre, Flitwick	*12*
The Salvation Army Hall-Leighton Buzzard	*none*
The Shelter, Pulloxhill	
The Weatherley Centre, Biggleswade	*0*
Toddington Village Hall	*3*
Trinity Methodist Biggleswade Church Hall	*None specified as such*
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	*5*
UPPER CALDECOTE METHODIST CHURCH	*0*
Westoning Village Hall	*None designated*
Whipsnade VH	*40*
Wrestlingworth Memorial Hall	*15*

Findings

Most halls seem to have at least two Accessible spaces, marked put and placed near to the hall entrance.

Conclusions

- Disable Access (DDA) is now a statutory requirement in building design. All halls should review and update their DDA compliance, including provision of accessible parking in older halls.

3.53 Car park safety

Answers to Q18: Do you consider your car park is safe and accessible?

	Responses (No.)	Responses (%.)
Yes	75	88%
No	10	12%

Findings

The majority of halls consider their car park to be safe and accessible.

Many halls permit limited use of their car park, either as a drop off point for a local school or to relief local off-road resident parking. This can be a source of conflict if hall users are not able to access the car park when visiting the hall.

See Appendix Q18

Conclusions

- Safety considerations arise most commonly in bad weather. The degree to which a hall committee is liable if snow/ice is not cleared is always a recurrent issue. The hall needs to carry out risk assessments in such situations and be seen to establish its duty of care by carrying out reasonable mitigating actions.

3.54 Car park condition

Answers to Q19: From the point of view of safety, is the car park adequately surfaced?

	Responses (No.)	Responses (%)
Yes	70	88%
No	10	13%

Findings

The majority of halls consider their car park to be safe and adequately surfaced (67).

Please see **Appendix Q19 for** the car parks not adequately surfaced.

The following halls commented on issues with car park condition.

Caddington Sports and Social Club	in need of improvement
Clifton Church hall	In need of improvement
Greenacre Centre, Stotfold	tarmac area is in good condition, overflow area is grass Crete, and requires improvement - preference is tarmac
MOGGERHANGER VILLAGE HALL	IN NEED OF IMPROVEMENT
St. Mary's Church Hall.	Fair
The Hub	in need of improvement
The Peter Edwards Hall	Good but mostly grass which can be awkward in poor weather
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	front area for 5 cars is good (block paving), rear area for 20 cars is in need of improvement (gravel)
UPPER CALDECOTE METHODIST CHURCH	GRAVELLED SURFACE
Whipsnade	fair

Conclusions

- An adequately surfaced car park is essential for Health & Safety considerations.
- The cost of resurfacing a car park can run into the tens of thousands of pounds.
- Some halls only own the building but not the surrounding car park. This may be the responsibility of the Parish Council..
- Bad weather can exacerbate car park condition and particularly during snow/icy conditions.
- Committees need to review car park provision and condition (Duty of Care)

3.6 Ofsted approved.

Answers to Q20: Has your hall been approved by Ofsted for pre-school use?

	Responses (No.)	Responses(%)
Yes	13	13%
No	88	87%

Findings

Halls were asked if their hall had been Ofsted approved.

Ofsted carry out periodic inspection of halls to ensure they are providing the correct facilities for children. Agreement for use as a pre-school is an implied approval for the adequacy of hall facilities.

13 halls have been approved by Ofsted, indicating the presence of a pre-school in the hall:

Clophill Village Hall
Eversholt Village Hall
Flitwick VH
Gravenhurst Village Hall
Ickwell Village Hall
Langford Village Hall
Linslade Memorial Pavilion
Meppershall Village Hall
Pages Park, Leighton Buzzard
Slip End Village Hall
Stondon Village Hall
Studham Village Hall
Wrestlingworth Memorial Hall

Conclusions

- Preschools tend to block book a hall during term times (30 weeks per year)
- They provide a regular income stream for halls, but preclude other local users who want to hire the hall possibly during the week days.
- Currently many preschools are struggling to keep going as children are kept at home.
- During COVID 19 provision of child care is an exempt activity for key workers' children.

3.7 Adapted facilities

Answers to Q21: Does your hall provide adapted facilities for users who have 'special needs' e.g. children who need a safe play space or special area to socialise?

	Responses (No.)	Responses (%)
Yes	8	8%
No	92	92%

Findings

Only 8 halls considered that they had adapted facilities for users with special needs.

If Yes, please tell us about these user facilities:

CRANFIELD VILLAGE HALL Eversholt Village Hall	DISABLED TOILET BABY CHANGING FACILITY In addition to the main hall there is a committee room that

	can be used for such purpose. Also a gallery upstairs.
Grove Corner Youth & Community Hub (Dunstable Town Council)	One level space Accessible computers Disabled toilet facility
HARLINGTON METHODIST CHURCH	The building is disabled accessible and user friendly. All of the ground floor is on one level and includes a wet room with designated disabled toilet with shower and baby changing unit. The upstairs hall is accessible via a lift
Memorial Hall Houghton Regis	Wheelchair access
Meppershall Village Hall	Room available
St Mary's Church Hall, Potton.	Accessible toilet available. Large double doors for wheelchair access.
Studham Village Hall	Toilet for disabled persons

Conclusions

- The poor response level for provision of adapted facilities needs to be considered in more detail.
- Halls should be encouraged and funded to provide facilities so that the hall is inclusive for all users.
- NOTE There may be some misunderstanding by respondents as to what is meant by 'adapted facilities'.

4. Level of Usage and available capacity.

4.1 Usage levels

Answers to Q22: We would like to know how well used your hall is normally and if there is any spare capacity for letting.

If the situation were normal how many hours would your hall be available for hire, in total per week and in a typical week how many total hours is each meeting space in use?

Q 2 Which village hall, community building or facility do you...	Q 22 a Total hours per week available for hire	Q 22b Main hall is booked for (hours)	Q 22c Second hall is booked for (hours)	Q 22 d Small meeting room 1 is booked for (hours)	Q 22e Small meeting room 2 is booked for (hours)	Q 22 f Other	Total let hours	% Capacity
Arlesey Community Centre	102	31.5					31.5	31%
Aspley Guise Village Hall	91	67		35		18	120	132%
Astral Park, Leighton Buzzard	106	70					70	66%
Barton-Le-clay Village Hall	90	40		20	15	20	95	106%
Biggleswade Baptist Church							0	
Billington Village Hall	70	20	N/A	0	0	N/A	20	29%
Blunham Playing Field Association	40		10				10	25%
Broom Village Hall,	77		N/A	N/A	N/A	N/A	0	0%
Caddington Sports and Social Club	20	20		0			20	100%
Campton Village Hall	98	20		0			20	20%
Chalton village hall	60	45					45	75%

Q 2 Which village hall, community building or facility do you...	Q 22 a Total hours per week available for hire	Q 22b Main hall is booked for (hours)	Q 22c Second hall is booked for (hours)	Q 22 d Small meeting room 1 is booked for (hours)	Q 22e Small meeting room 2 is booked for (hours)	Q 22 f Other	Total let hours	% Capacity
Clifton Church hall	84	30					30	36%
Clophill Methodist Church							0	
Clophill Village Hall	105	50		3			53	50%
Coffee Tavern, Eaton Bray	16			12	4		16	100%
Collings-Wells VC Memorial Hall, Caddington	100	16					16	16%
Community Link Room at St Botolph's Church, Aspley Guise.	84	4					4	5%
Congregational church, Shillington	15	5	15				20	133%
CRANFIELD VILLAGE HALL	45	40	6				46	102%
Cranfield Community Centre							0	
Creasey Park Community Football Centre	4	36					36	900%
Downside Community Centre	90						0	0%
Dunstable Community Building - LuBYA/Pioneer	60	18	10			10	38	63%
Dunstable Conference Centre	96	16		10			26	27%
Eversholt Village Hall							0	
Everton-Cum-Tetworth Village Hall	112	6					6	5%

Q 2 Which village hall, community building or facility do you...	Q 22 a Total hours per week available for hire	Q 22b Main hall is booked for (hours)	Q 22c Second hall is booked for (hours)	Q 22 d Small meeting room 1 is booked for (hours)	Q 22e Small meeting room 2 is booked for (hours)	Q 22 f Other	Total let hours	% Capacity
Fairfield Community Hall	91	60	55	2			117	129%
Flitwick VH	93	74		20			94	101%
Gravenhurst Village Hall	126	12	N/A	N/A	N/A	N/A	12	10%
Greenacre Centre, Stotfold	108.5	23	12	7.5			42.5	39%
Grove Corner Youth & Community Hub (Dunstable Town Council)	7	24		3	3		30	429%
HARLINGTON METHODIST CHURCH	88	22	22	3	N/A	YES	47	53%
Harlington Parish Hall	80	10	6	1			17	21.25%
Harlington Village Hall	98	0.85					0.85	1%
Haynes Mission Hall	84	14					14	17%
Haynes Village Hall	86	12.5	n/a	0	n/a		12.5	15%
Heath & Reach Village Barn	98	40				2	42	43%
Henlow Park Pavilion	210	19.25	26.5				45.75	22%
Hockliffe Village Hall							0	
Houghton Conquest Village Hall	186	45		6			51	27%

Q 2 Which village hall, community building or facility do you...	Q 22 a Total hours per week available for hire	Q 22b Main hall is booked for (hours)	Q 22c Second hall is booked for (hours)	Q 22 d Small meeting room 1 is booked for (hours)	Q 22e Small meeting room 2 is booked for (hours)	Q 22 f Other	Total let hours	% Capacity
HUSBORNE CRAWLEY READING ROOM	100	16		4			20	20%
Ickwell Village Hall	34	50	50	n/a	n/a		100	294%
Kensworth Village Hall	105	48.5					48.5	46%
Langford Village Hall							0	
Lidlington Church Hall	48	18	14				32	67%
Linslade Memorial Pavilion	88	63					63	72%
Lyons Community Centre, Caddington	100	14.5	25.5	15.5	10	142.5	208	208%
Marston Moretaine Village Hall			na	na	na	na	0	
Mary Agate Village Hall Salford	60	50	40				90	150%
Maulden Village Hall	78	40		10			50	64%
Memorial Hall Houghton Regis	86	22.5					22.5	26%
Meppershall Village Hall	112	50	40	6	2		98	88%
Millbrook Village Hall	105	35					35	33%
MOGGERHANGER VILLAGE HALL	105	20	N/A	N/A	N/A	N/A	20	19%
Northill Village Hall	109	20					20	18%
Old Warden Village Hall	90	18	n/a	0	n/a	n/a	18	20%
Orchard Community Centre	91	91		45			136	149%
Pages Park, Leighton	88	52					52	59%

Q 2 Which village hall, community building or facility do you...	Q 22 a Total hours per week available for hire	Q 22b Main hall is booked for (hours)	Q 22c Second hall is booked for (hours)	Q 22 d Small meeting room 1 is booked for (hours)	Q 22e Small meeting room 2 is booked for (hours)	Q 22 f Other	Total let hours	% Capacity
Buzzard								
PARKSIDE COMMUNITY HALL WOBURN ST AMPTHILL BEDS MK45 2HX	105	43		14	13		70	67%
Peter Newton Pavilion, Chaul End	90						0	0%
Playing Field Committee - Marston Moretaine Pavilion	65						0	0%
Potton District Club & Institute	46	4					4	9%
Potton Hall for All							0	
Pulloxhill Church Hall	74	14	n/a	n/a	n/a		14	19%
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	74	14	n/a	n/a	n/a		14	19%
Roecroft Centre, Stotfold	91	25	6	2			33	36%
Sandy Methodist Church	72	20					20	28%
Sandy Villa Hall	150	35	25				60	40%
Shefford Community Hall	105	41	n/a	n/a	n/a		41	39%
Shillington VH	76	29		6			35	46%
Silsoe Village Hall	98	30			10		40	41%
Slip End Village Hall	86	50	0	0	0	0	50	58%
St Mary's Church Hall, Potton.	90	30	n/a	n/a	n/a		30	33%

Q 2 Which village hall, community building or facility do you...	Q 22 a Total hours per week available for hire	Q 22b Main hall is booked for (hours)	Q 22c Second hall is booked for (hours)	Q 22 d Small meeting room 1 is booked for (hours)	Q 22e Small meeting room 2 is booked for (hours)	Q 22 f Other	Total let hours	% Capacity
St. Mary's Church Hall.	91	22					22	24%
Stanbridge & Tilsworth Community Hall	108.5	40	N/A	40	N/A		80	74%
Steppingley Village Hall	37	37					37	100%
Stondon Village Hall	98	34					34	35%
Stotfold Memorial Hall	108	41.5	6.5				48	44%
Stotfold Methodist Church Hall	49	4		14			18	37%
Stuart Memorial Hall, Tempsford	100	15		4			19	19%
Studham Village Hall	168	20					20	12%
Sundon Village Hall	119	15					15	13%
Sutton Village Hall (Bedfordshire)	98	7					7	7%
The Chapter House, Flitwick	84	24					24	29%
The Community Centre, Potton	119	20.5	8				28.5	24%
The Forster Institute, Leighton Buzzard	200	44	48	0	0	0	92	46%
The Hub, Shefford						37	37	
The Pavilion, Potton	119	13					13	11%
The Peter Edwards Hall, Slip End	112	17				4	21	19%
The Recreation Rooms, Linslade	63	46					46	73%

Q 2 Which village hall, community building or facility do you...	Q 22 a Total hours per week available for hire	Q 22b Main hall is booked for (hours)	Q 22c Second hall is booked for (hours)	Q 22 d Small meeting room 1 is booked for (hours)	Q 22e Small meeting room 2 is booked for (hours)	Q 22 f Other	Total let hours	% Capacity
The Rufus Centre, Flitwick	84	24					24	29%
The Salvation Army Hall-Leighton Buzzard	26		22				22	85%
The Shelter, Pulloxhill	40	4	n/a	n/a	n/a	n/a	4	10%
The Weatherley Centre, Biggleswade	126	70	60	50	30	40	250	198%
Toddington Village Hall	83	32		10			42	51%
Trinity Methodist Biggleswade Church Hall	72	16	34	4	6		60	83%
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	90	36	n/a	12	n/a		48	53%
UPPER CALDECOTE METHODIST CHURCH	84	22					22	26%
Westoning Village Hall	105	42					42	40%
Whipsnade VH	40	20					20	50%
Wrestlingworth Memorial Hall	105	4		1			5	5%

Findings

86 halls have a least a main hall. Of these 38 have a second hall, 46 have at least one meeting room and 27 have a further meeting room. As might be expected, it is the larger halls that can offer a choice of rooms. The most common layout is a large hall together with a smaller meeting room.

Main halls are booked in the range 40-50 hours per week for large halls. Traditional halls are in the range 20-35 hours per week. Smaller meeting rooms are in the range 5-10 hours per week.

In terms of capacity i.e. the actual hours booked against the theoretical number of hours facilities could be booked, many halls have spare letting capacity. The range of usage is 35% to 60% of capacity.

If Other, please specify:

Aspley Guise Village Hall	Upstairs room - meeting room for Parish Council plus storage rooms and sound system control room for 2 theatre groups. Some bookings run concurrently hence total usage of 120 hrs against available hours of 91
	Bar/foyer
Barton-Le-clay Village Hall	Pre covid we had decided that we had no available time as we needed some spare capacity for our own use
Biggleswade Baptist Church	
Blunham Playing Field Association	Blunham Cricket club plays from April to September and uses all the facilities when a game is on.
Clophill Methodist Church	The activities that happen there are different each week, so it's difficult to give an answer.
Coffee Tavern, Eaton Bray	Above are regular bookings. The CT is also booked for one off events
Cranfield Community Centre	The hall has not opened to the public and no bookings have been taken.
Downside Community Centre	The hall is currently being taken over by a not-for-profit community boxing gym, so it is not possible to state the number of hours booked.
Eversholt Village Hall	It is impossible to answer the question in the format you require. However I have attached a booking list of usage for the period 2019 which is the last full year of trading. As you will see most of the bookings are for the weekends and the hall is usually available during daytime on weekdays. Schedule of bookings sent under separate cover.
HARLINGTON METHODIST CHURCH	The hours quoted above are based upon a peak week of regular bookings. The church has a general policy of only 1 booking on the premises at a time, this is to ensure that safeguarding issues for children and vulnerable adults are fully addressed. Ad hoc multiple bookings are accepted subject to ensuring no undue mingling. This has been our policy prior to current pandemic and distancing requirements.
Heath Village Barn	
Henlow Park Pavilion	DOG TRAINING TIMES VARY 2 TO 6HRS PER WEEK The figures above are based on regular bookings. We usually also have private events such as wedding receptions and private parties in the main hall, but not every weekend. Difficult to calculate how many hours these would usually be. I would say a rough estimate of 12 hours a week
Langford Village Hall	
Lyons Community Centre	Difficult to say depends on hiring
Marston Moretaine Village Hall	1 small room is used 100% of the time, another small room is used for 42.5 hours p/w Hall is available 7 days per week 9am to 10pm - Mon to Thurs evenings are fully booked and the majority of days are

Memorial Hall Houghton Regis	booked - we are not sure how many regular hirers will be able to return as we do not know whether their businesses will be able to return. I do have a very long waiting list though. Main hall is made up of regular users who come each week. We also have private bookings who are excluded from the above.
PARKSIDE COMMUNITY HALL WOBURN ST AMPTHILL BEDS MK45 2HX	BAR 10 KITCHEN 22
Playing Field Committee - Pavilion	
Potton Hall for All	unsure as to the normal hired hours as i have only just joined the committee
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	This is impossible to answer at present, as we still working to build the hall
Studham Village Hall	Garden available for use afternoon and evenings.
The Hub, Shefford	Main Hall : Occasional functions: parties, meetings usual 3 hours ,Small meeting room::Parish Council 3 hours a month, occasionally other groups month The Hub is used by our Youth Involvement Team to deliver their services, along with other partners such as St Giles Trust.
The Peter Edwards Hall	Changing rooms and showers
The Rufus Centre, Flitwick	We have 1 dedicated community room which is almost used 100% of the time. We have a main hall, which is used on an ad hoc basis for community events, along with 4 other meeting rooms
The Weatherley Centre	Currently we are a vaccination centre from 8am-8pm for 7 day a week hire for 1/2 building January 2021 to January 2022, but one room may be vacated earlier. Ramadan bookings are overnight. Antique Fairs start 5am. Other rooms are a 12-seater cttee room and 4-seater small lounge suitable for counselling.

Conclusions

- Weekly income for halls is dependent on letting levels; this in turn can be restricted by available space and facilities. Halls with second and third rooms, which can be let concurrently with the main hall, achieve vital additional income streams (although maintenance costs are correspondingly higher). Accordingly, halls with only one main space to let may find it difficult to achieve a sustainable level of income.
- The newer halls arising from housing development tend to have a better choice of room sizes.
- According to ACRE, by 2009 average hall usage had tripled over the previous twenty years and that the average rate was 36 hours per week. The above figures show that most halls in Central Bedfordshire are still well used. While high usage levels are desirable for any hall, it is still important that there should be some level of availability for new or one-off hirers, rather

than halls operating at full capacity. This may be a factor in considering the need for new buildings or extensions.

- It is a useful exercise for committees to estimate potential hall time available against actual bookings to identify any shortfall. Having done that the Committee could direct its marketing at filling quieter periods. For instance, if halls are booked throughout the week by local groups, then committees may want to promote use of the hall by others at weekends. Use of the internet and hall booking sites can access non-local demand.

4.2 Room capacity

Answers to Q23: How many people can be seated in each room in your hall? Please give an answer for all options that apply:

Q2 Which village hall, community building or facility do you...	*Q23 a Main Hall*	*Q 23b Second Hall*	*Q 23c Small meeting room 1*	*Q 23d Small meeting room 2*	*Q 23 e Other rooms*	*Q 23 f If Other, please specify*	*Total*
The Shelter, Pulloxhill	*12*						*12*
The Hub, Shefford	*15*		*3*		*12*		*30*
Grove Corner Youth & Community Hub (Dunstable Town Council)	*30*		*2*	*4*			*36*
Coffee Tavern, Eaton Bray	*40*		*20*	*5*			*65*
Dunstable Community Building - LuBYA/Pioneer	*40*	*20*	*2*	*2*			*64*
Harlington Parish Hall	*40*	*40*	*15*				*95*
Steppingley Village Hall	*41*						*41*
Blunham Playing Field Association	*50*	*40*					*90*
Clophill Methodist Church	*50*	*35*					*85*

Q2 Which village hall, community building or facility do you...	Q23 a Main Hall	Q 23b Second Hall	Q 23c Small meeting room 1	Q 23d Small meeting room 2	Q 23 e Other rooms	Q 23 f If Other, please specify	Total
Community Link Room at St Botolph's Church, Aspley Guise.	50						50
Harlington Parish Hall	50	50	25				125
Heath & Reach Village Barn	50						50
Lidlington Church Hall	50	15					65
Sandy Methodist Church	50	30	8				88
The Chapter House, Flitwick	50						50
Mary Agate Village Hall Salford	55	25					80
Pulloxhill Church Hall	55		6				61
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	55		6			40 plus in garden.	61
Haynes Mission Hall	60						60
Linslade Memorial Pavilion	60						60
The Forster Institute, Leighton Buzzard	60	60	0	0	0		120
Whipsnade VH	60						60
The Community Centre, Potton	65	30					95
Campton Village Hall	70		8				78
Clifton Church hall	70						70
Creasey Park Community Football Centre	70						70

Q2 Which village hall, community building or facility do you...	Q23 a Main Hall	Q 23b Second Hall	Q 23c Small meeting room 1	Q 23d Small meeting room 2	Q 23 e Other rooms	Q 23 f If Other, please specify	Total
HUSBORNE CRAWLEY READING ROOM	70		10				80
Ickwell Village Hall	70	40					110
St Mary's Church Hall, Potton.	70	n/a	n/a	n/a			70
UPPER CALDECOTE METHODIST CHURCH	70						70
Gravenhurst Village Hall	72	N/A	N/A	N/A	N/A		72
Billington Village Hall	80	N/A	10	N/A	N/A		90
Eversholt Village Hall	80	na	25	ne	30	There is a mezzanine (gallery) up stairs which can be used for other purposes.	135
Everton-Cum-Tetworth Village Hall	80						80
HARLINGTON METHODIST CHURCH	80	60	10	N/A	97	Figures are based upon fire regulations. The 'Other' room is the Sanctuary for use is limited to appropriate activities	247
Lyons Community Centre, Caddington	80	60	6	8	4	2 rooms accommodating 4 people in each	158
Pages Park, Leighton Buzzard	80						80
Playing Field Committee - Marston Moretaine Pavilion	80					roughly about 60-80 just with chairs not including tables	80
Roecroft Centre, Stotfold	80	50	30				160
Stondon Village Hall	80						80

Q2 Which village hall, community building or facility do you...	Q23 a Main Hall	Q 23b Second Hall	Q 23c Small meeting room 1	Q 23d Small meeting room 2	Q 23 e Other rooms	Q 23 f If Other, please specify	Total
Stotfold Methodist Church Hall	80		15				95
Studham Village Hall	80		12				92
Sundon Village Hall	80						80
The Pavilion, Potton	80						80
Trinity Methodist Biggleswade Church Hall	80	50	15	90			235
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	80		8				88
Caddington Sports and Social Club	88		20				108
Aspley Guise Village Hall	90		20		30	Upstairs meeting room plus balcony overlooking main hall	140
MOGGERHANGER VILLAGE HALL	90	N/A	N/A	N/A	N/A		90
Westoning Village Hall	90						90
Chalton village hall	90						90
Broom Village Hall,	100	N/A	N/A	N/A	N/A		100
Collings-Wells VC Memorial Hall, Caddington	100	25					125
CRANFIELD VILLAGE HALL	100	28					128
Kensworth Village Hall	100		10				110
Memorial Hall Houghton Regis	100						100

Q2 Which village hall, community building or facility do you...	Q23 a Main Hall	Q 23b Second Hall	Q 23c Small meeting room 1	Q 23d Small meeting room 2	Q 23 e Other rooms	Q 23 f If Other, please specify	Total
Millbrook Village Hall	100					Or 70 when using tables as well	100
Old Warden Village Hall	100	n/a	8	n/a	n/a		108
Shefford Community Hall	100	n/a	n/a	n/a	n/a		100
St. Mary's Church Hall.	100						100
Sutton Village Hall (Bedfordshire)	100						100
The Peter Edwards Hall, Slip End	100						100
Wrestlingworth Memorial Hall	100		12				112
Downside Community Centre	100	30	30				160
Fairfield Community Hall	120	120	12				252
Sandy Villa Hall	120	25					145
Shillington VH	120		10				130
Slip End Village Hall	120						120
Stuart Memorial Hall, Tempsford	120		30				150
The Recreation Rooms, Linslade	120						120
Northill Village Hall	120						120
Congregational church, Shillington	120	30					150
Peter Newton Pavilion, Chaul End	130	50	30				210

Q2 Which village hall, community building or facility do you...	Q23 a Main Hall	Q 23b Second Hall	Q 23c Small meeting room 1	Q 23d Small meeting room 2	Q 23 e Other rooms	Q 23 f If Other, please specify	Total
Orchard Community Centre	132		32				164
Clophill Village Hall	150		16				166
Harlington Village Hall	150						150
Henlow Park Pavilion	150	60					210
Houghton Conquest Village Hall	150		25				175
Langford Village Hall	150	50					200
Marston Moretaine Village Hall	150	na	na	na	na		150
PARKSIDE COMMUNITY HALL WOBURN ST AMPTHILL BEDS MK45 2HX	150		16	16			182
Potton District Club & Institute	150						150
Silsoe Village Hall	150		30				180
Toddington Village Hall	150		40				190
Astral Park, Leighton Buzzard	160						160
Stanbridge & Tilsworth Community Hall	160	N/A	12	N/A			172
Barton-Le-clay Village Hall	180		30	30	30		270
Maulden Village Hall	180		15				195
Meppershall Village Hall	180	60	12	6			258

Q2 Which village hall, community building or facility do you...	Q23 a Main Hall	Q 23b Second Hall	Q 23c Small meeting room 1	Q 23d Small meeting room 2	Q 23 e Other rooms	Q 23 f If Other, please specify	Total
The Salvation Army Hall-Leighton Buzzard	180	80					260
Biggleswade Baptist Church	196		46	28	28 & 26		270
Stotfold Memorial Hall	196	60					256
Cranfield Community Centre	200	60					260
Flitwick VH	200		20				220
Haynes Village Hall	200	n/a	25	n/a			225
The Rufus Centre, Flitwick	230	30	30	20	20		330
Arlesey Community Centre	250						250
Greenacre Centre, Stotfold	300	60	40				400
Potton Hall for All	300		30	30		Ple4ase understand that this is aspirational at present	360
The Weatherley Centre, Biggleswade	350	90	75	35	16	1x 12 seater committee room 1 x 4 seater v small lounge	566
Dunstable Conference Centre	650		60				710
Hockliffe Village Hall							0

Findings

60 (58%) main halls hold up to 100 people, with 32 (33%) halls able to hold between 101 and 200 people. 6 halls can hold in excess of 200 people.

Second halls held up to 100 persons in 30 cases. Committee type rooms varied from under 10 persons (13 halls) up to 40 persons (33 persons). We suspect that the difference between a second hall and committee room is somewhat blurred.

Note that Hall capacities are defined by the Fire Officer and are dependent on a range of factors. E.g. Number of Fire Exits, whether single or double doors, whether inward/outward opening. Seated or standing occupants.

Conclusions

- A second space available for hire provides a vital second income stream for the hall. This enables a hall to be let to two users at the same time (typically, a larger function in the main hall and a committee or class also being held in the smaller room or second hall). It is essential that the layout of any new hall or extensions to an existing hall provide sufficient space for a range of concurrent activities to meet the needs of the community.
- The difference between a committee type room and a second hall can overlap and is open to interpretation.

4.3 Neighbouring venues

Answer to Q24: How many other community facilities or venues are there to hire. in your town or village?

Q 2 Which village hall, community building or facility do you...	Q 24 How many other community facilities or venues are there t...
Arlesey Community Centre	3
Aspley Guise Village Hall	4
Astral Park, Leighton Buzzard	5 council owned
Barton-Le-clay Village Hall	2
Biggleswade Baptist Church	?
Billington Village Hall	None
Blunham Playing Field Association	1
Broom Village Hall,	One
Caddington Sports and Social Club	3
Campton Village Hall	0
Chalton village hall	None

Q 2 Which village hall, community building or facility do you...	Q 24 How many other community facilities or venues are there t...
Clifton Church hall	1
Clophill Methodist Church	2
Clophill Village Hall	Yes
Coffee Tavern, Eaton Bray	2
Collings-Wells VC Memorial Hall, Caddington	3
Community Link Room at St Botolph's Church, Aspley Guise.	3
Congregational church, Shillington	School, village hall.2
CRANFIELD VILLAGE HALL	6
Cranfield Community Centre	4
Creasey Park Community Football Centre	
Downside Community Centre	DTC does not have a figure
Dunstable Community Building - LuBYA/Pioneer	4
Dunstable Conference Centre	10 plus
Eversholt Village Hall	3
Everton-Cum-Tetworth Village Hall	0
Fairfield Community Hall	0
Flitwick VH	5
Gravenhurst Village Hall	0
Greenacre Centre, Stotfold	7
Grove Corner Youth & Community Hub (Dunstable Town Council)	4
HARLINGTON METHODIST CHURCH	5
Harlington Parish Hall	2

Q 2 Which village hall, community building or facility do you...	Q 24 How many other community facilities or venues are there t...
Harlington Parish Hall	2
Harlington Village Hall	2
Haynes Mission Hall	2
Haynes Village Hall	2
Heath & Reach Village Barn	6
Henlow Park Pavilion	3
Hockliffe Village Hall	None
Houghton Conquest Village Hall	0
HUSBORNE CRAWLEY READING ROOM	0
Ickwell Village Hall	2
Kensworth Village Hall	2
Langford Village Hall	2
Lidlington Church Hall	1
Linslade Memorial Pavilion	
Lyons Community Centre, Caddington	5
Marston Moretaine Village Hall	1
Mary Agate Village Hall Salford	None
Maulden Village Hall	1
Memorial Hall Houghton Regis	7
Meppershall Village Hall	1
Millbrook Village Hall	1
MOGGERHANGER VILLAGE HALL	1
Northill Village Hall	1
Old Warden Village Hall	2
Orchard Community Centre	6

Q 2 Which village hall, community building or facility do you...	Q 24 How many other community facilities or venues are there t...
Pages Park, Leighton Buzzard	5 council owned
PARKSIDE COMMUNITY HALL WOBURN ST AMPTHILL BEDS MK45 2HX	10
Peter Newton Pavilion, Chaul End	
Playing Field Committee - Marston Moretaine Pavilion	2
Potton District Club & Institute	2
Potton Hall for All	10 approx.
Pulloxhill Church Hall	1
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	2
Roecroft Centre, Stotfold	6
Sandy Methodist Church	possibly 11
Sandy Villa Hall	
Shefford Community Hall	8
Shillington VH	4
Silsoe Village Hall	1
Slip End Village Hall	1
St Mary's Church Hall, Potton.	2
St. Mary's Church Hall.	6
Stanbridge & Tilsworth Community Hall	5
Steppingley Village Hall	1
Stondon Village Hall	One
Stotfold Memorial Hall	7
Stotfold Methodist Church Hall	4
Stuart Memorial Hall, Tempsford	1

Q 2 Which village hall, community building or facility do you...	Q 24 How many other community facilities or venues are there t...
Studham Village Hall	2
Sundon Village Hall	0
Sutton Village Hall (Bedfordshire)	0
The Chapter House, Flitwick	30
The Community Centre, Potton	3
The Forster Institute, Leighton Buzzard	12 approx.
The Hub, Shefford	4
The Pavilion, Potton	3
The Peter Edwards Hall, Slip End	1
The Recreation Rooms, Linslade	5
The Rufus Centre, Flitwick	2
The Salvation Army Hall-Leighton Buzzard	
The Shelter, Pulloxhill	2
The Weatherley Centre, Biggleswade	
Toddington Village Hall	6
Trinity Methodist Biggleswade Church Hall	10
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	3
UPPER CALDECOTE METHODIST CHURCH	3
Westoning Village Hall	2
Whipsnade VH	none
Wrestlingworth Memorial Hall	0

Findings

Halls were asked to identify the number of other public spaces in their locality. This ranged from none in smaller villages up to 10 in larger towns.

Conclusions

- Other available local space is a benefit to the community, but also offers competition for an existing hall.
- Hire rates may need to be in line with another local venue, as should the condition ,of the facilities on offer.
- Committees need to be aware of other options locally.

4.4 Details of other neighbouring venues.

Answer to Q25: If possible, could you list the other community facilities or venues for hire in your town or village?

Q 2 Which village hall, community building or facility do you…	*Q 25 If possible, could you list the other community facilities...*
Arlesey Community Centre	*Scout Hut WI Football club.*
Aspley Guise Village Hall	*Link Room at St Botolph's Church Mary Adams Hall at St Mary's RC Church Flaxbourne Gardens Moore Place Hotel*
Astral Park, Leighton Buzzard	*Linslade memorial Pavilion Pages park Pavilion The TACTIC centre The White House*
Barton-Le-clay Village Hall	*Unity Hall scouts/guides Church hall*
Biggleswade Baptist Church	*-*
Billington Village Hall	
Blunham Playing Field Association	*Blunham Village Hall*
Broom Village Hall,	*The Cock public house in Broom hires out rooms for meetings, social gatherings etc. during opening hours only.*
Caddington Sports and Social Club	*Baptist Hall Heathfield Centre Collings Wells Memorial Hall*
Campton Village Hall	
Chalton village hall	
Clifton Church hall	*Community Centre*
Clophill Methodist Church	*Parish church, community centre*
Clophill Village Hall	*Methodist Church*
Coffee Tavern, Eaton Bray	*Eaton Bray Village Hall Methodist Church Hall*
Collings-Wells VC Memorial Hall, Caddington	*Sports & Social Club Heathfield Centre Baptist Church Hall*
Community Link Room at St Botolph's Church, Aspley Guise.	*AG Village Hall, St Mary's Church Hall, Aspley Guise Sports Pavilion*
Congregational church, Shillington	*As above*

Q 2 Which village hall, community building or facility do you…	Q 25 If possible, could you list the other community facilities...
CRANFIELD VILLAGE HALL	Cranfield Football Club Methodist Chapel Baptist Chapel Scout Hut Village Church Portnall Place
Cranfield Community Centre	Village Hall Baptist Church Methodist Church Facilities at Cranfield University
Creasey Park Community Football Centre	
Downside Community Centre	We believe CBC will have this information.
Dunstable Community Building - LuBYA/Pioneer	Grove Corner Downside Community centre Dunstable Conference centre Creasey Park Community centre.
Dunstable Conference Centre	Grove theatre and Incuba are the two venues I would say are closest to us for capacity and facilities available . Many Church halls and other community spaces in Dunstable with smaller capacities.
Eversholt Village Hall	Church meeting room School Cricket pavilion. Possibly the Green Mann pub' for special events.
Everton-Cum-Tetworth Village Hall	
Fairfield Community Hall	
Flitwick VH	Flitwick club, legion club, old school, church hall, St andrews
Gravenhurst Village Hall	
Greenacre Centre, Stotfold	Memorial Hall, Salvation Army Hall, St Mary's Church Hall, Methodist Church Hall, Roecroft Centre, Stotfold Football Club, Stotfold Conservative Club
Grove Corner Youth & Community Hub (Dunstable Town Council)	Downside Community Centre Creasey Park Community football centre Splash side café – Bennet memorial recreation ground Priory House
HARLINGTON METHODIST CHURCH	The Village Hall which has an independent committee. The Parish Rooms. The Parish rooms consists of 3 separate rooms available for hire singly or as a whole managed by the Parish Council The Scout Hut - local scout hut - not sure of hiring arrangements The Upper & Lower schools - not sure of hiring arrangements
Harlington Parish Hall	Harlington Village Hall Harlington Methodist Hall
Harlington Parish Hall	Methodist Church Hall Village Hall
Harlington Village Hall	Parish Hall Methodist Church Hall Scout Hall
Haynes Mission Hall	Hayne Village Hall The Stable, (St Mary's Church Hall)

Q 2 Which village hall, community building or facility do you…	Q 25 If possible, could you list the other community facilities...
Haynes Village Hall	Haynes Mission Hal The Stable - Church Hall
Heath & Reach Village Barn	St Leonard's Church Hall Royal British Legion Scout Hut St Leonard's VA Lower School Axe & Compass back room Dukes meeting room
Henlow Park Pavilion	Henlow Parish Hall Methodist Church Hall Henlow Bridge Lakes
Hockliffe Village Hall	None
Houghton Conquest Village Hall	
HUSBORNE CRAWLEY READING ROOM	N/A
Ickwell Village Hall	Northill Village Hall Church Rooms, Sand Lane, Northill
Kensworth Village Hall	Methodist Chapel Hall Church Hall
Langford Village Hall	St Andrews Church Hall Ivy Leaf, Social Club
Lidlington Church Hall	Lidlington Village Hall
Linslade Memorial Pavilion	
Lyons Community Centre, Caddington	Collings Wells Memorial Hall Caddington Sports and Social Club All Saints The Village Hall Slip End Peter Edwards Hall
Marston Moretaine Village Hall	Marston Sports Pavilion
Mary Agate Village Hall Salford	None
Maulden Village Hall	St Mary the Virgin, Parish Church Maulden Church Road Maulden MK45 2AU
Memorial Hall Houghton Regis	Dunstableans Rugby Club Sandringham Hub St Thomas Meeting House St Vincent's Social Club Town Council Pavilion Moore Crescent Pavilion Bedford Square Community Centre Houghton Hall Park
Meppershall Village Hall	Church
Millbrook Village Hall	n/a
MOGGERHANGER VILLAGE HALL	THE GUINEA PUB/RESTAURANT IS AVAILABLE FOR BOOKINGS OCCASIONALLY
Northill Village Hall	Small Church Hall in Northill Village Hall in Ickwell - different village but same community
Old Warden Village Hall	Cricket club pavilion and ground Church
Orchard Community Centre	Weatherley Centre St Andrews Church Kings Corner Lifestyles Saxon The Mansion House Biggleswade Youth Centre
Pages Park, Leighton Buzzard	entered elsewhere
PARKSIDE COMMUNITY HALL WOBURN ST AMPTHILL BEDS MK45 2HX	WINGFIELD CLUB MASONIC HALL WHITE HART T A CENTRE CRICKET CLUB METHODIST

Q 2 Which village hall, community building or facility do you…	Q 25 If possible, could you list the other community facilities...
	CHURCH ST LAURENCE CHURCH(CHAPTER HOUSE) BAPTIST CHAPEL SCOUTS HUT RUGBY CLUB
Peter Newton Pavilion, Chaul End	
Playing Field Committee - Marston Moretaine Pavilion	Marston Moreteyne Village Hall and Marston Moreteyne Social Club
Potton District Club & Institute	Football Club Town Hall
Potton Hall for All	The Pavilion - owned by Potton consolidated Charity and run by Potton Town Council The Community Centre - owned by Central Bedfordshire and run by Potton Town Council St Mary's Hall run by St Mary's Church Hall in the schools run by the Schools Scout Hall Barnes Fitness Studio Baptist Church Hall
Pulloxhill Church Hall	The Shelter Orchard Road Pulloxhill Capacity approx. 15 people seated.
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	The Shelter, Orchard Road is a small meeting room, seating approx. 15. There is a small kitchen and a toilet. The Cross Keys public House has extensive space, indoors, tented and outdoors for parties, receptions, etc.
Roecroft Centre, Stotfold	St. Mary's Church Hall Greenacre Centre Memorial Hall Salvation Army Conservative Club Football Club
Sandy Methodist Church	Baptist Hall Parish Hall Various School Halls Conservative club Council Offices Roundabout club Village hall Jenkins pavilion
Sandy Villa Hall	Unknown
Shefford Community Hall	Shefford Town Memorial Association Baptist Church rooms Methodist Church Hall rooms Shefford Sports & Social Club Robert Bloomfield School Scout Hut Shefford Library Shefford House (Town Council Building)
Shillington VH	Congregational Church All Saints Church Lower School Hall Social Club
Silsoe Village Hall	Silsoe Sports and Community Centre
Slip End Village Hall	Peter Edwards Hall
St Mary's Church Hall, Potton.	The Community Centre, Potton Mill lane Pavilion, Potton
St. Mary's Church Hall.	Greenacre Centre Memorial Hall Roecroft Centre Salvation Army Conservative Club Football Club
Stanbridge & Tilsworth Community Hall	Stanbridge and Tilsworth Community Hall Church

Q 2 Which village hall, community building or facility do you…	Q 25 If possible, could you list the other community facilities...
	House Tilsworth Leighton Buzzard Rugby Club, Stanbridge Bunkers Barn, Stanbridge Tilsworth Golf Club
Steppingley Village Hall	Steppingley Pavilion
Stondon Village Hall	Mount Pleasant Golf Course
Stotfold Memorial Hall	Greenacre Centre, Roecroft Centre, Salvation Army Hall, St Mary's Church Hall, Stotfold Football Club, Stotfold Conservative Club, Methodist Church Hall
Stotfold Methodist Church Hall	Greenacre Centre, Memorial Hall, Roecroft Centre, St Mary's Church Hall.
Stuart Memorial Hall, Tempsford	Methodist Chapel Hall. This venue is very small and only suitable for meetings of about 30 people.
Studham Village Hall	Sports & Social Club Building
Sundon Village Hall	
Sutton Village Hall (Bedfordshire)	None
The Chapter House, Flitwick	Methodist Church (Main Hall) Methodist Church (Room 1) Methodist Church (Room 2) Methodist Church (Room 3) Hetley House (Guide Hall) The Hub (Youth Centre) Flitwick Club (Main Room) Flitwick Club (Committee Room) Village Hall (Main Hall) Village Hall (Committee Room) Rufus Centre (Main Hall) Rufus Centre (Davis Suite) Rufus Centre (Moorfield Room) Rufus Centre (Woodfield Room) Rufus Centre (Warrenfield Room) Rufus Centre (Stocksfield Room) Rufus Centre (Templefield Room) Library - Community Room Royal British Legion Hall Scout Hall The Old School Cricket Club Sea Cadets Flitwick Lower School Kingsmoor Lower School Football Centre Flitwick Leisure Centre
The Community Centre, Potton	St Mary's Church Hall Potton & District Club & Institute Potton Scout Hall
The Forster Institute, Leighton Buzzard	Community centre, Church Halls, Sports Clubs
The Hub, Shefford	Shefford Town Memorial Association (STMA) Shefford Baptist Church Shefford Methodist Church Shefford Community Hall
The Pavilion, Potton	St Mary's Church Hall Potton & District Club & Institute Potton Scout Hall
The Peter Edwards Hall, Slip End	Slip End Village Hall
The Recreation Rooms, Linslade	Astral Park Linslade Community hall Linslade Memorial Pavilion Forster Institute Billington

Q 2 Which village hall, community building or facility do you…	*Q 25 If possible, could you list the other community facilities...*
	Village Hall
The Rufus Centre, Flitwick	*Village hall*
The Salvation Army Hall-Leighton Buzzard	
The Shelter, Pulloxhill	*Church Hall Cross Keys Pub*
The Weatherley Centre, Biggleswade	
Toddington Village Hall	*Guides Hut; Scouts Hut - each rarely available as priority give to own user groups Toddington Library - very limited space and primarily used for Library events Wesley Hall (Methodist Church) - some regular users but priority given to Church events; alcohol and gambling prohibited Wilkinson Hall (St George's Church - CofE) - some regular users but priority given to Church events Toddington Social & Services Club - commercial undertaking providing alcohol; priority given to Club Members.*
Trinity Methodist Biggleswade Church Hall	*Baptist Church Catholic Hall Jehovah's Witness Hall Pentecost Hall Weatherly Centre Various school halls Masonic Halls*
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	*village hall St Nicholas church hall Barton rovers FC*
UPPER CALDECOTE METHODIST CHURCH	*VILLAGE SCHOOL, CHURCH HALL, SPORTS PAVILLION*
Westoning Village Hall	*Westoning Lower school Flitwick Cricket Club*
Whipsnade VH	
Wrestlingworth Memorial Hall	

Findings

87 halls kindly provided details of other local venues. These can then be checked against the Beds RCC database and any omissions added or investigated.

Conclusions

- The response level shows a good awareness of local knowledge by the hall committee.
- This information is invaluable in keeping the hall facilities up to standard and charged out at a competitive rate.

5 Improving & investing in your hall

5.1 Condition

Answer to Q26: We would like to know about the condition of your hall. Please rate the overall external and internal condition of the building

	Generally, In Good condition	Will Need Refurbishment Over The Next 5 Years Or so	Needs Refurbishment Urgently
External	65 (65%)	28 (28%)	7 (7%)
Internal	67 (68%)	29 (29%)	3 (3%)

Halls with external condition, which is generally good:

Q2	Q26a	
Which village hall, community building or facility do you...	External condition	**Group total**
HARLINGTON METHODIST CHURCH	Generally in good condition	
Astral Park, Leighton Buzzard	Generally in good condition	
Lidlington Church Hall	Generally in good condition	
Linslade Memorial Pavilion	Generally in good condition	
Pages Park, Leighton Buzzard	Generally in good condition	
The Hub, Shefford	Generally in good condition	
Clifton Church hall	Generally in good condition	
Sandy Methodist Church	Generally in good condition	
Heath & Reach barn,	Generally in good condition	
Coffee Tavern, Eaton Bray	Generally in good condition	
Harlington Parish Hall	Generally in good condition	
Harlington Parish Hall	Generally in good condition	
UPPER CALDECOTE METHODIST CHURCH	Generally in good condition	
Gravenhurst Village Hall	Generally in good condition	

Q2	Q26a	
Which village hall, community building or facility do you...	External condition	**Group total**
Fairfield Community Hall	Generally in good condition	
The Salvation Army Hall-Leighton Buzzard	Generally in good condition	
Orchard Community Centre	Generally in good condition	
Sundon Village Hall	Generally in good condition	
Trinity Methodist Biggleswade Church Hall	Generally in good condition	
Stotfold Memorial Hall	Generally in good condition	
Cranfield Community Centre	Generally in good condition	
Lyons Community Centre	Generally in good condition	
Chalton village hall	Generally in good condition	
HUSBORNE CRAWLEY READING ROOM	Generally in good condition	
Memorial Hall Houghton Regis	Generally in good condition	
Biggleswade Baptist Church	Generally in good condition	
Millbrook Village Hall	Generally in good condition	
Silsoe Village Hall	Generally in good condition	
The Pavilion	Generally in good condition	
Harlington Village Hall	Generally in good condition	
Langford Village Hall	Generally in good condition	
Roecroft Centre	Generally in good condition	
Slip End Village Hall	Generally in good condition	
Peter Newton Pavilion	Generally in good condition	
Henlow Park Pavilion	Generally in good condition	
Clophill Village Hall	Generally in good condition	
Meppershall Village Hall	Generally in good condition	
Blunham Playing Field Association	Generally in good condition	
Billington Village Hall	Generally in good condition	

Q2	Q26a	
Which village hall, community building or facility do you...	External condition	**Group total**
Old Warden Village Hall	Generally in good condition	
PARKSIDE COMMUNITY HALL WOBURN ST AMPTHILL BEDS MK45 2HX	Generally in good condition	
The Peter Edwards Hall	Generally in good condition	
Caddington Sports and Social Club	Generally in good condition	
Creasey Park Community Football Centre	Generally in good condition	
The Rufus Centre, Flitwick	Generally in good condition	
Greenacre Centre, Stotfold	Generally in good condition	
Downside Community Centre	Generally in good condition	
Haynes Village Hall	Generally in good condition	
Stanbridge & Tilsworth Community Hall	Generally in good condition	
Playing Field Committee - Pavilion	Generally in good condition	
Northill Village Hall	Generally in good condition	
Clophill Methodist Church	Generally in good condition	
Eversholt Village Hall	Generally in good condition	
Shefford Community Hall	Generally in good condition	
Community Link Room at St Botolph's Church, Aspley Guise.	Generally in good condition	
Congregational church	Generally in good condition	
Dunstable Conference Centre	Generally in good condition	
The Chapter House	Generally in good condition	
Ickwell Village Hall	Generally in good condition	
Stondon Village Hall	Generally in good condition	
Studham Village Hall	Generally in good condition	
The Community Centre	Generally in good condition	
The Forster Institute	Generally in good condition	

Q2	Q26a	
Which village hall, community building or facility do you...	External condition	**Group total**
The Shelter	Generally in good condition	
Grove Corner Youth & Community Hub (Dunstable Town Council)	Generally in good condition	**65**

Halls with internal condition, which is generally good:

Q2	Q26b	
Which village hall, community building or facility do you...	Internal condition	**Group total**
HARLINGTON METHODIST CHURCH	Generally in good condition	
Astral ark, Leighton Buzzard	Generally in good condition	
Linslade Memorial pavilion	Generally in good condition	
Lidlington Church Hall	Generally in good condition	
Pages Park, Leighton Buzzard	Generally in good condition	
The Hub	Generally in good condition	
Clifton Church hall	Generally in good condition	
Sandy Methodist Church	Generally in good condition	
Heath & Reach barn,	Generally in good condition	
Coffee Tavern, Eaton Bray	Generally in good condition	
Harlington Parish Hall	Generally in good condition	
Harlington Parish Hall	Generally in good condition	
UPPER CALDECOTE METHODIST CHURCH	Generally in good condition	
Gravenhurst Village Hall	Generally in good condition	
Fairfield Community Hall	Generally in good condition	
The Salvation Army Hall-Leighton Buzzard	Generally in good condition	
Orchard Community Centre	Generally in good condition	
Sundon Village Hall	Generally in good condition	

Q2	Q26b	
Which village hall, community building or facility do you...	Internal condition	**Group total**
Trinity Methodist Biggleswade Church Hall	Generally in good condition	
Stotfold Memorial Hall	Generally in good condition	
Cranfield Community Centre	Generally in good condition	
Lyons Community Centre	Generally in good condition	
Chalton village hall	Generally in good condition	
HUSBORNE CRAWLEY READING ROOM	Generally in good condition	
Memorial Hall Houghton Regis	Generally in good condition	
Biggleswade Baptist Church	Generally in good condition	
Millbrook Village Hall	Generally in good condition	
Silsoe Village Hall	Generally in good condition	
The Pavilion	Generally in good condition	
Harlington Village Hall	Generally in good condition	
Langford Village Hall	Generally in good condition	
Roecroft Centre	Generally in good condition	
Slip End Village Hall	Generally in good condition	
Peter Newton Pavilion	Generally in good condition	
Henlow Park Pavilion	Generally in good condition	
Clophill Village Hall	Generally in good condition	
Meppershall Village Hall	Generally in good condition	
Blunham Playing Field Association	Generally in good condition	
Billington Village Hall	Generally in good condition	
Old Warden Village Hall	Generally in good condition	
PARKSIDE COMMUNITY HALL WOBURN ST AMPTHILL BEDS MK45 2HX	Generally in good condition	
The Peter Edwards Hall	Generally in good condition	
Caddington Sports and Social Club	Generally in good condition	

Q2	Q26b	
Which village hall, community building or facility do you...	Internal condition	**Group total**
Creasey Park Community Football Centre	Generally in good condition	
The Rufus Centre, Flitwick	Generally in good condition	
Greenacre Centre, Stotfold	Generally in good condition	
Downside Community Centre	Generally in good condition	
Haynes Village Hall	Generally in good condition	
Stanbridge & Tilsworth Community Hall	Generally in good condition	
Playing Field Committee - Pavilion	Generally in good condition	
Northill Village Hall	Generally in good condition	
Clophill Methodist Church	Generally in good condition	
Eversholt Village Hall	Generally in good condition	
Shefford Community Hall	Generally in good condition	
Community Link Room at St Botolph's Church, Aspley Guise.	Generally in good condition	
Congregational church	Generally in good condition	
Dunstable Conference Centre	Generally in good condition	
The Chapter House	Generally in good condition	
Ickwell Village Hall	Generally in good condition	
Stondon Village Hall	Generally in good condition	
Studham Village Hall	Generally in good condition	
The Community Centre	Generally in good condition	
The Forster Institute	Generally in good condition	
The Shelter	Generally in good condition	
Grove Corner Youth & Community Hub (Dunstable Town Council)	Generally in good condition	
St Mary's Church Hall, Potton.	Generally in good condition	
Potton District Club & Institute	Generally in good condition	**67**

Halls who need urgent external improvement and refurbishment:

Q2	Q26a	
Which village hall, community building or facility do you...	External condition	**Group total**
St Mary's Church Hall, Potton.	Needs refurbishment urgently	
Potton District Club & Institute	Needs refurbishment urgently	
Marston Moretaine Village Hall	Needs refurbishment urgently	
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	Needs refurbishment urgently	
Stuart Memorial Hall, Tempsford	Needs refurbishment urgently	
The Weatherley Centre	Needs refurbishment urgently	
Westoning Village Hall	Needs refurbishment urgently	**7**

Halls who need urgent internal improvements and refurbishment:

Q2	Q26b	
Which village hall, community building or facility do you...	Internal condition	**Group total**
Marston Moretaine Village Hall	Needs refurbishment urgently	
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	Needs refurbishment urgently	
Stuart Memorial Hall, Tempsford	Needs refurbishment urgently	**3**

Halls who will need refurbishment within the next five years externally:

Q2	Q26a	
Which village hall, community building or facility do you...	External condition	**Group total**
Campton Village Hall	Will need refurbishment over the next 5 years or so	
Mary Agate Village Hall Salford	Will need refurbishment over the next 5 years or so	

Q2	Q26a	
Which village hall, community building or facility do you...	External condition	**Group total**
MOGGERHANGER VILLAGE HALL	Will need refurbishment over the next 5 years or so	
Sutton Village Hall (Bedfordshire)	Will need refurbishment over the next 5 years or so	
Wrestlingworth Memorial Hall	Will need refurbishment over the next 5 years or so	
Kensworth Village Hall	Will need refurbishment over the next 5 years or so	
St. Mary's Church Hall.	Will need refurbishment over the next 5 years or so	
Shillington	Will need refurbishment over the next 5 years or so	
Arlesey Community Centre	Will need refurbishment over the next 5 years or so	
Sandy Village Hall	Will need refurbishment over the next 5 years or so	
Flitwick	Will need refurbishment over the next 5 years or so	
Whipsnade	Will need refurbishment over the next 5 years or so	
Aspley Guise Village Hall	Will need refurbishment over the next 5 years or so	
Toddington Village Hall	Will need refurbishment over the next 5 years or so	
Barton-Le-clay Village Hall	Will need refurbishment over the next 5 years or so	
Maulden Village Hall	Will need refurbishment over the next 5 years or so	
CRANFIELD VILLAGE HALL	Will need refurbishment over the next 5 years or so	
Houghton Conquest Village Hall	Will need refurbishment over the next 5 years or so	

Q2	Q26a	
Which village hall, community building or facility do you...	External condition	**Group total**
Pulloxhill Church Hall	Will need refurbishment over the next 5 years or so	
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	Will need refurbishment over the next 5 years or so	
Stotfold Methodist Church Hall	Will need refurbishment over the next 5 years or so	
Broom Village Hall,	Will need refurbishment over the next 5 years or so	
Collings-Wells VC Memorial Hall	Will need refurbishment over the next 5 years or so	
Everton-Cum-Tetworth Village Hall	Will need refurbishment over the next 5 years or so	
Haynes Mission Hall	Will need refurbishment over the next 5 years or so	
The Recreation Rooms, Linslade	Will need refurbishment over the next 5 years or so	
Steppingley Village Hall	Will need refurbishment over the next 5 years or so	
Dunstable Community Building LuBYA/Pioneer centre	Will need refurbishment over the next 5 years or so	**28**

Halls which will need refurbishment within the next five years internally are:

Q2	Q26b	
Which village hall, community building or facility do you...	Internal condition	**Group total**
The Weatherley Centre	Will need refurbishment over the next 5 years or so	
Westoning Village Hall	Will need refurbishment over the next 5 years or so	
Campton Village Hall	Will need refurbishment over the next 5 years or so	
Mary Agate Village Hall Salford	Will need refurbishment over the next 5 years or so	
MOGGERHANGER VILLAGE HALL	Will need refurbishment over the next 5 years or so	

Sutton Village Hall (Bedfordshire)	Will need refurbishment over the next 5 years or so	
Wrestlingworth Memorial Hall	Will need refurbishment over the next 5 years or so	
Kensworth Village Hall	Will need refurbishment over the next 5 years or so	
St. Mary's Church Hall.	Will need refurbishment over the next 5 years or so	
Shillington	Will need refurbishment over the next 5 years or so	
Arlesey Community Centre	Will need refurbishment over the next 5 years or so	
Sandy Villa Hall	Will need refurbishment over the next 5 years or so	
Flitwick	Will need refurbishment over the next 5 years or so	
Whipsnade	Will need refurbishment over the next 5 years or so	
Aspley Guise Village Hall	Will need refurbishment over the next 5 years or so	
Toddington Village Hall	Will need refurbishment over the next 5 years or so	
Barton-Le-clay Village Hall	Will need refurbishment over the next 5 years or so	
Maulden Village Hall	Will need refurbishment over the next 5 years or so	
CRANFIELD VILLAGE HALL	Will need refurbishment over the next 5 years or so	
Houghton Conquest Village Hall	Will need refurbishment over the next 5 years or so	
Pulloxhill Church Hall	Will need refurbishment over the next 5 years or so	
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	Will need refurbishment over the next 5 years or so	
Stotfold Methodist Church Hall	Will need refurbishment over the next 5 years or so	
Broom Village Hall,	Will need refurbishment over the next 5 years or so	
Collings-Wells VC Memorial Hall	Will need refurbishment over the next 5 years or so	
Everton-Cum-Tetworth Village Hall	Will need refurbishment over the next 5 years or so	
Haynes Mission Hall	Will need refurbishment over the next 5 years or so	
Steppingley Village Hall	Will need refurbishment over the next 5 years or so	
Dunstable Community Building LuBYA/Pioneer centre	Will need refurbishment over the next 5 years or so	**29**

Findings

Externally, 65 halls felt their building was in good condition and 67 felt internal condition was good.

Externally, 28 halls felt they would need repairs within 5 years and 29 would need internal repairs.

Externally, 7 halls felt they need urgent attention and 3 felt internal condition needed urgent attention.

Conclusions

- It is a duty of the Managing Trustees to ensure the adequate maintenance of the building and to plan for refurbishment/extensions, so that the hall is fit for current and potential use. Management Committees should be aware not only of current maintenance issues but also have in place a plan for future capital expenditure. This provides a guide to managing current expenditure and an indication of future funding requirements.
- Given that many halls are decades old (over a hundred years in some cases), and that they have limited funds, it is not surprising that there are needs for refurbishment, as well as entire new builds in some cases..
- Many Halls have a rolling program of routine maintenance and the replacement of fixtures and fittings in order to keep the hall in a good condition for their users. It is concerning, however, that some halls seem unaware of the hall condition and may not be addressing future repair/refurbishment issues.
- Over 65% of responding halls felt that their building was generally in good condition. Whereas under 8% felt that their hall needed urgent attention.

5.2 Potential for additional community uses.

Answer to Q27: We are interested in whether village halls / community buildings could be a point of access for local residents to engage in physical activity, health, social care or other services in the community.

Please indicate which of the services below are already delivered from your hall. Where they are not, please indicate whether the building might be a suitable base for delivering these in the future. The table below shows the most popular activities in descending order.

	Already Delivered (No.)	Could Be Delivered in Future (No.)	Neither (Hall Not Suitable / No Space) (No.)
Physical activity classes	90	7	3
Other clubs and societies	79	18	1
Other meetings	69	28	1
Polling Station	58	32	5

	Already Delivered (No.)	Could Be Delivered in Future (No.)	Neither (Hall Not Suitable / No Space) (No.)
Parish Council Meetings	58	30	10
Organised indoor/outdoor sports	53	20	17
Public Information Notice Boards	45	28	20
As a place of worship	41	41	14
Emergency Response Facility	24	59	11
Pre-school	19	32	38
Public service drop in (e.g., police)	13	73	5
Nurse / Other Clinic /Flu Jabs	11	69	16
Parish Council Office	9	27	56
Elected member surgery	9	71	15
Community Cafe	10	49	32
Remote working/touch down facility	3	30	56
Post office	2	15	72
Doctor's Surgery	1	22	67
Library / IT Resource Centre	1	32	57
Community shop	1	29	58
Farmers market	1	41	46
Other			

Please add any further comments here:

Aspley Guise Village Hall	Hall is almost fully booked in normal circumstances, so issue is finding space for other regular activities. Weekends very busy with private bookings and events for other regular users - theatre groups, dance school, choir etc.
Barton-Le-clay Village Hall	Existing facilities are fully utilised by sports and other clubs and organisations. Main use is in the evenings. The current building does not

	lend itself to provide space for more community groups or organisations in its current format. Any expansion of the Village population would require additional facilities.
Biggleswade Baptist Church	Neither - no time in the calendar, building fully booked
CRANFIELD VILLAGE HALL	Concerts Dancing
Cranfield Community Centre	No services currently being delivered.
Eversholt Village Hall	Many of the facilities required could be made available but the problem with many is storage. If the facility is required as long as the facilitator took their goods away after the function there would be no problem.
HARLINGTON METHODIST CHURCH	The premises already host 2 youth groups for ages 6 -16, dance classes and a monthly coffee morning. It is also used for meetings by other village groups. With the introduction of Wi-Fi to the premises it would be possible to host an IT resource centre but not a library
Heath Village Barn	Our Hall currently does not have disabled access or adapted toilets. We hope to apply for funding for this in the near future
Orchard Community Centre	We have had enquiries regarding place of worship
Playing Field Committee - Pavilion	We currently have a cricket team and three football teams using the pavilion, it is also used for a polling station.
Potton Hall for All	The hall will be available to be used by anyone who has a need. Potton has a Market Square providing shops and Post office, so these are unlikely to be needed at the Hall
Shefford Community Hall	"As a place of worship" Shefford Community Hall is leased from the local parish church. The lease only allows Church of England religious activities.
Sutton Village Hall (Bedfordshire)	Musical and theatrical events already hosted
The Forster Institute	There are numerous restrictions on the purposes for which the premises can be used as contained in the original 1890 Deed of Gift combined with a lack of car parking facilities.
The Hub	Delivery of Youth Activity Programmes/Activities
The Shelter	generally the space is too small for any groups of more than 12-15 people seated
The Weatherley Centre	One off, monthly, ad hoc bookings of most types could be accommodated, the same as most of our current hiring's.
Toddington Village Hall	Toddington has its own Medical Centre and Library
Trinity Methodist	we already have a community coffee morning on Tuesdays in Footprints
Biggleswade Church Hall	We did have yoga classed in the Main Hall
Westoning Village Hall	We still have a Post Office and shop in the village. There are also two churches.

The table below shows if an activity could be delivered at a hall in descending order:

	Already delivered (No)	Could Be Delivered in Future (No.)	Neither (Hall Not Suitable / No Space) (No.)
Public service drop in (e.g., police)	13	73	5
Elected member surgery	9	71	15
Nurse / Other Clinic /Flu Jabs	11	69	16
Emergency Response Facility	24	59	11
Community Cafe	10	49	32
As a place of worship	41	41	14
Farmers market	1	41	46
Polling Station	58	32	5
Pre-school	19	32	38
Library / IT Resource Centre	1	32	57
Parish Council Meetings	58	30	10
Remote working/touch down facility	3	30	56
Community shop	1	29	58
Other meetings	69	28	1
Public Information Notice Boards	45	28	20
Parish Council Office	9	27	56
Doctor's Surgery	1	22	67
Organised indoor/outdoor sports	53	20	17
Other clubs and societies	79	18	1
Post office	2	15	72
Physical activity classes	90	7	3
Other			

Findings

Halls already provide the venue for a wide range of services and activities for the local community. Many new uses were never foreseen when the hall was originally built. This section of the survey seeks to identify the potential for other uses that might help to retain or increase service delivery within local communities while also increasing the viability of the hall.

Between 85 and 50 halls provide Physical activity classes, Other clubs and societies, Other meetings, Polling Station, Parish Council Meetings, Organised indoor/outdoor sports, Public Information Notice Boards. (First table)

Between 70 and 40 halls could provide extra activities such as: Public service drop in (e.g., police), Elected member surgery, Nurse / Other Clinic /Flu Jabs, Emergency Response Facility, Community Café, As a place of worship, Farmers market (Second table).

Conclusions

- Many community buildings have the capacity to take on the provision of additional services and activities, and this should be considered when thinking about future delivery of (say) community health services and day opportunities. Some halls may be suitable for this purpose, others may require adaptation.
- Village halls are well placed to accommodate services that are devolved to take place in the local community.

5.3 Capital works needed and/or planned.

Answers to Q28: Finding funding: It may be possible to secure infrastructure funding from developers as part of the planning process.

Your hall could benefit from this S106 funding, so we need to know about any potential projects you wish to undertake.

Which of the following improvements are needed and/or planned over the next 5 years? (Please select all that apply)

Answer Choices	Responses (No.)	Responses (%)
Major renovations / improvements to the basic facilities in the existing hall (e.g., the roof, car park, toilets, kitchen, etc.)	42	49%
Upgrade of any fixtures / fittings at the existing hall	36	42%
Improvements to insulation and/or energy efficiency	35	41%

Answer Choices	Responses (No.)	Responses (%)
Improve heating system	32	38%
Installation of renewable energy sources at the existing hall	28	33%
Improve or extend the car park	25	29%
Additional storage	25	29%
Improve internal/external lighting	23	27%
Install security measures	20	24%
Extending the existing hall to accommodate growing usage	16	19%
Improvements for accessibility to the building	15	18%
Install cycle racks	13	15%
Provide buggy parking	10	12%
Build of a new hall on a different site	8	9%
Other (please specify)	8	10%
Demolition and replacement of the existing hall on the same site	3	4%

Findings

42 halls were looking to carry out major renovations, 36 wished to upgrade their fixtures and fittings, 35 require improvements to insulation and 32 wish to improve their heating system.

Estimates of cost for the various projects is detailed below:

Q28b If improvements are planned or needed, please estimate what the VAT inclusive cost might be:

Barton-Le-clay Village Hall	Retire hall to three phase standard.	C.£500k
HUSBORNE CRAWLEY READING ROOM	REPAIRS & RENEWALS TO PERIMETER FENCING	£1,200
Ickwell Village Hall	Replacement of some or all of the windows we have been given section 106 money to replace our existing Multi Use Games	£4,000

Playing Field Committee – Pavilion, Marston	area, which we are currently working on, this was delayed due to the passing of one of our members who was working on this project and are currently getting quotes Replacement double glazed windows about £1,000 Severe dampness in entrance hall needs fixing. Play equipment needs replacing.	we are unable to provide this at the moment as quote are still waiting to come in £6,000
Silsoe Village Hall	The increased use of mobility scooters may require parking facilities. .	
Steppingley VH		
The Weatherley Centre		As we have only had this survey a short while, and some of our required repairs are large, we are unable to provide quotes at this time
Trinity Methodist Biggleswade Church Hall	Before lockdown the church was considering installing an external Defibrillator for Community use - cost £1,800. We are looking at income steams for this and would appreciate any advice you could give re-funding possibilities	
Wrestlingworth Memorial Hall	Replacement of double glazing; Render repairs; Guttering replacement	No idea

Q28 c. Demolition and replacement of the existing hall on the same site If improvements are planned or needed, please estimate what the VAT inclusive cost might be:

Barton-Le-clay Village Hall	C.£1.4m
Potton Hall for All	we are going to build a new hall on a dedicated site. Estimated cost is £1.85M

Q28 d. Build a new hall on a different site If improvements are planned or needed, please estimate what the VAT inclusive cost might be:

Barton-Le-clay Village Hall	C.£1.5m
Dunstable Conference Centre	£4 million
Harlington Parish Hall	£1m
Hockliffe Village Hall	£750,000 - £1,000,000
Shillington	We are working with a local developer to provide a new hall subject to Charity Commission approval - the shortfall in costings currently is approx. £200K plus

Stondon Village Hall The Shelter	VAT total £240K No exact costs, we estimate it could be @£1.2 - £1.5 million estimate building only costs circa £200,000-£250,000

Q28 e. Extending the existing hall to accommodate growing usage If improvements are planned or needed, please estimate what the VAT inclusive cost might be:

Barton-Le-clay Village Hall	C.£500k
Blunham Playing Field Association	£100,000
Clophill Village Hall	£50,000
Dunstable Conference Centre	£100,000
Heath Village Barn	We have not got this far yet with planning
Marston Moretaine Village Hall	No idea
Maulden Village Hall	£38K-£54K 5 Quotes received
Meppershall Village Hall	£120k
Old Warden Village Hall	30,000
Orchard Community Centre	Not known
Slip End Village Hall	60000
Stanbridge & Tilsworth Community Hall	Our original planning consent included changing rooms for sports and drama use but we could not fund it at the time. We did buy the bricks though. Rough estimate £100k
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	£500k

Q28 f Major renovations / improvements to the basic facilities in the existing hall (e.g. the roof, car park, toilets, kitchen, etc) If improvements are planned or needed, please estimate what the VAT inclusive cost might be:

Aspley Guise Village Hall	£10-15,000 - funding for next project of kitchen renovation already secured
Barton-Le-clay Village Hall	C.£250k
Billington Village Hall	We are planning to install disabled toilet which involves adding small extension to building - cost approx. £20,000
Caddington Sports and Social Club	to resurface existing carpark of 2100 sq. meters @ £50 sq. meter = £105,000
Collings-Wells VC Memorial Hall	Car parking (£30k) Roof (£4k) Brickwork (£4k)
Eversholt Village Hall	Replace the East facing roof tiles as the existing ones are perished. £3000
Gravenhurst Village Hall	£15,000
Haynes Mission Hall	£25 - 30 K
Heath Village Barn	as above
Henlow Park Pavilion	kitchen extension approx. £30,00
Kensworth Village Hall	N/A

Marston Moretaine Village Hall	No Idea
Mary Agate Village Hall Salford	Roof Replacement and Windows £50,000
Maulden Village Hall	Car Park Extension £30K- £50K. 5 Quotes received
Memorial Hall Houghton Regis	Kitchen refurb estimate to follow.
MOGGERHANGER VILLAGE HALL	NEW CAR PARK PLANNED CIRCA £77,000
Northill Village Hall	Full kitchen refurb - new plumbing, cupboards, flooring, tiling £20K
Playing Field Committee - Pavilion	£20K
Potton District Club & Institute	20,000 in total. Exterior wall is decaying and will need attention soon
Pulloxhill Church Hall	The kitchen is ready for a re-fit. Approximated cost £12,000 The toilet block needs updating to meet accessibility standards. Approximated cost £6,500 The flat roofs to the back room and the toilet block need replacing. Approximated cost £2,500
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	There are flat roof areas which should be replaced with sloping, tiled roofs if financing can be found. £26,000
Roecroft Centre	£80,000
Sandy Villa Hall	Toilet replacement. Car park needs resurfacing
St Mary's Church Hall, Potton.	Our roof is leaking and is in urgent need of repair. There are 3 sections to the roof. The first critical section will need funding of approximately £6k. The rest of the roof will need to be repaired at an additional cost of £14k approx.
St. Mary's Church Hall.	£30,000 car park
Stotfold Memorial Hall	new toilets - ladies & gents £? new kitchen £?
Stuart Memorial Hall, Tempsford	Carry out essential repairs to the external fabric of the building including repairing/replacing rotten timbers, raking out loose/blown mortar joints to brickwork and repointing, renewing mastic to joints between windows/door frames and brickwork (£12500) The external woodwork of the hall requires painting (£7,500). Full redecoration of kitchen (£2,500) Upgrading existing / providing additional kitchen equipment including Lincat water heater (£2,500) Extending patio to rear seating area and replacing existing slabs (8,500) Although we consider the car park safe, it is made from rolled chippings. We would benefit from a fully tarmacked surface, but this is too expensive without external funding (£120,000).
Sutton Village Hall (Bedfordshire)	£20,000 to replace roofing Toilets - £25,000 Car Park - £20,000 New roof with insulation - safe removal of asbestos tiles
The Peter Edwards Hall	£35000
The Recreation Rooms	£100,000
The Rufus Centre, Flitwick	
The Weatherley Centre	See above
Toddington Village Hall	Car park resurfacing and white-lining £170,000; toilet refitting £7000; internal redecoration £2000
Trinity Methodist Biggleswade Church Hall	50,000

Westoning Village Hall	About £10,000

Q28 g. Upgrade of any fixtures / fittings at the existing hall If improvements are planned or needed, please estimate what the VAT inclusive cost might be:

Aspley Guise Village Hall	£5-10,000
Barton-Le-clay Village Hall	C.£100k
Broom Village Hall,	New kitchen refurbishment £3,500.00
Caddington Sports and Social Club	replace halogen lighting for LED lighting. estimated cost is around £700
Campton Village Hall	Upgrading of kitchen units and surfaces - not urgent - approx. £3-4k
Clifton Church hall	upgrade kitchen
Collings-Wells VC Memorial Hall	Small Hall refurbishment (£8k) Storage (£5K)
Fairfield Community Hall	LED Lighting (£4K)
Gravenhurst Village Hall	£5,000
Grove Corner Youth & Community Hub (Dunstable Town Council)	New seating £1000
Heath Village Barn	New flooring
Dunstable LuBYA Youth Centre	Upgrade of fixtures & fittings
Marston Moretaine Village Hall	No idea
Mary Agate Village Hall Salford	Kitchen and Media equipment £20,000
Maulden Village Hall	install LED lighting £3K- £7K 3 Quotes awaited
Meppershall Village Hall	£15k
Northill Village Hall	New Curtains - £5K
Pulloxhill Church Hall	The gas boiler is 20 years old and is likely to need replacing in the next few years. Approximated cost £3,000
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	The kitchen is dated and could be improved significantly. £12,000 The toilets are very dated and should be upgraded to improve disability facilities, etc.£ 5,000
Roecroft Centre	£4,000
Sandy Villa Hall	£15,000
St Mary's Church Hall, Potton.	The Kitchen will need upgrading to help meet H&S standards. This would be approx. £20k.
Stotfold Memorial Hall	upgrade internal lighting to main hall £?
Stuart Memorial Hall, Tempsford	Purchasing additional tables and chairs (both internal and external) (£3,500) Replacing marquees used for functions (£2,200)
The Hub	Carpeting due to be installed in next 3 months - cost £700.00 New doors - £2,000 Shutters - £2,500
The Peter Edwards Hall	£60,000
The Rufus Centre, Flitwick	need new kitchen and toilet facilities as 40 years old now.
The Weatherley Centre	Most of the internal works of the Centre are the original installed when it was built in 1979.
Trinity Methodist Biggleswade Church	10,000

Hall Westoning Village Hall	 £5,000

Q28 h. Improvements to insulation and/or energy efficiency If improvements are planned or needed, please estimate what the VAT inclusive cost might be:

Barton-Le-clay Village Hall	Estimates sought
Clophill Methodist Church	no idea at present how much the new insulation will cost
	200
CRANFIELD VILLAGE HALL	No costs yet.
Cranfield Community Centre	10,000
Everton-Cum-Tetworth Village Hall	£15,000
Dunstable LuBYA Youth Centre	Upgrade of insulation
Flitwick	
HARLINGTON METHODIST CHURCH	The church already has bronze and silver awards from A Rocha for our Eco-activities, but we continue to invest in further improvements particularly in the area of heating and installation We would estimate between £30-40k if we were to undertake all of the above improvements
	Unknown
Harlington Parish Hall	We have not got this far yet with planning
Heath Village Barn	Insulation £5,000
Mary Agate Village Hall Salford	Double glazing/noise prevention under investigation £15-£20,000
Potton District Club & Institute	
Pulloxhill Church Hall	There is minimal existing insulation in this 130-year-old building. Inside roof insulation would be a significant help. Approximated cost 5,000
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	The main hall ceiling is very poorly insulated. Upgrading would cost in the region of £15,000
Roecroft Centre	£5,000
Slip End Village Hall	10,000
Stuart Memorial Hall, Tempsford	The hall has no roof insulation, and this is urgently needed (£3,500)
Sutton Village Hall (Bedfordshire)	£10,000
The Forster Institute	We have not got to that stage yet
The Peter Edwards Hall	New loft insulation - £5,000
The Recreation Rooms	UNKNOWN
The Rufus Centre, Flitwick	£30,000
The Weatherley Centre	This is a large hall and despite £40k being spent on the room approximately 5 to 6 years there are some remedial works to be carried out.
Toddington Village Hall	Subject to Energy Performance Assessment
UPPER CALDECOTE METHODIST CHURCH	Not planned costs unknown
Westoning Village Hall	£2,000

Q28 i. Installation of renewable energy sources at the existing hall If improvements are planned or needed, please estimate what the VAT inclusive cost might be:

Barton-Le-clay Village Hall	Estimates sought
Broom Village Hall,	Possible Solar PV panels £15,000.00
Caddington Sports and Social Club	The installation of solar panels on the existing hall would be very welcome but we have no costs at present.
	4000
CRANFIELD VILLAGE HALL	£50,000
Dunstable Conference Centre	20,000
Dunstable Youth Centre LuBYA	Looking at replacing heating systems.
Everton-Cum-Tetworth Village Hall	Solar Panels (£10K)
Fairfield Community Hall	£10,000
Flitwick	see above
HARLINGTON METHODIST CHURCH	Unknown
Harlington Parish Hall	Unknown
Harlington Parish Hall	as above
Heath Village Barn	No idea
Marston Moretaine Village Hall	Solar Power or Air sourced heat pumps £15,0000
Mary Agate Village Hall Salford	£20k
Meppershall Village Hall	Extra renewable energy provisions are likely to be in order of £250,000
Potton Hall for All	There is potential for adding solar panels to the main roof, but no plans to do this.
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	£5,000
Roecroft Centre	10000
Slip End Village Hall	
Stuart Memorial Hall, Tempsford	The hall would benefit from solar panels (£30,000?) and/or air source heat pumps (£20,000)
The Recreation Rooms	UNKNOWN
The Weatherley Centre	We share gas costs with Stratton Upper School who invoice us for our usage. If we had a stand-alone fuel system this could be more cost effective
Westoning Village Hall	Unknown

Q28 j. Install security measures If improvements are planned or needed, please estimate what the VAT inclusive cost might be:

Barton-Le-clay Village Hall	Estimates sought
CRANFIELD VILLAGE HALL	200
Gravenhurst Village Hall	£2,500
HARLINGTON METHODIST CHURCH	see above
Harlington Parish Hall	Unknown

Harlington Parish Hall	£1k
Heath Village Barn	CCTV and Wi-Fi... cost not sought yet
Marston Moretaine Village Hall	No idea
Mary Agate Village Hall Salford	Alarm System £3,000
Playing Field Committee - Pavilion	£1,800
The Hub	Replacement CCTV system - cost £1.5k
The Recreation Rooms	£1,000
The Rufus Centre, Flitwick	£10,000
Toddington Village Hall	CCTV £2000

Q28 k. Improvements for the accessibility to the building If improvements are planned or needed, please estimate what the VAT inclusive cost might be:

Barton-Le-clay Village Hall	C.£25k
Caddington Sports and Social Club	whilst we have accessibility to the building at 2 entrances work is still required at another 2, the cost of which is estimated at £8000.
Collings-Wells VC Memorial Hall	New compliant ramp (£5k) Part of carpark provision £30k see above)
Flitwick	£5,000
Gravenhurst Village Hall	£1,500
Harlington Parish Hall	£1k
Heath Village Barn	Access through side of building, create new exit to rear and incorporate new corridor to disable toilets and sole change/ feed room
Marston Moretaine Village Hall	No idea
Orchard Community Centre	Not known
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	The access is via a sloping path and could be improved. Access to and facilities inside the toilet area could also be improved. Estimated cost for both £7,000
Roecroft Centre	£7,000
St. Mary's Church Hall.	£15,000
Stotfold Memorial Hall	new entrance ramp and replacement door with push button access £?
The Recreation Rooms	£2,500

Q28 l. Extend car parking If improvements are planned or needed, please estimate what the VAT inclusive cost might be:

Barton-Le-clay Village Hall	C.£25k
Caddington Sports and Social Club	to resurface existing carpark of 2100 sq. meters @ £50 sq. meter = £105,000
Clophill Village Hall	£10,000
Collings-Wells VC Memorial Hall	We have no carpark to extend but there is space for

	maybe 12 cars that would also ease disabled access (£30K, see above)
Eversholt Village Hall	Improve surface of the overflow car park. to blind with workable surface £8 - 10k
Greenacre Centre, Stotfold	remove current small grasscrete surface and replace with tarmac, create new entrance, extend car park to provide double no. of spaces, with appropriate lighting £?
Marston Moretaine Village Hall	No idea
Mary Agate Village Hall Salford	Hard standing £2,000
Maulden Village Hall	£30K- £50K
Millbrook Village Hall	£80,000+
MOGGERHANGER VILLAGE HALL	AS ABOVE - NEW CAR PARK PLANNED THIS YEAR CIRCA £77,000
Orchard Community Centre	Not Known
Playing Field Committee - Pavilion	£10K
St. Mary's Church Hall.	£50,000
Stuart Memorial Hall, Tempsford	See above re. car park resurfacing
The Hub	Resurfacing of car park - £20k
The Peter Edwards Hall	£20,000
The Rufus Centre, Flitwick	£40,000
Trinity Methodist Biggleswade Church Hall	8,000
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	£25k
Westoning Village Hall	Unknown

Q28 m. Install cycle racks If improvements are planned or needed, please estimate what the VAT inclusive cost might be:

Barton-Le-clay Village Hall	C.£1k
Broom Village Hall,	£1,500.00
CRANFIELD VILLAGE HALL	350
Harlington Parish Hall	Unknown
Harlington Parish Hall	£1k
Marston Moretaine Village Hall	No idea
Mary Agate Village Hall Salford	£500
MOGGERHANGER VILLAGE HALL	PLANNED AS PART OF THE NEW CAR PARK
Playing Field Committee - Pavilion	£2,500
Stuart Memorial Hall, Tempsford	Purchase free standing cycle racks (£750)
Westoning Village Hall	Unknown

Q28n. Provide buggy parking If improvements are planned or needed, please estimate what the VAT inclusive cost might be:

Barton-Le-clay Village Hall	Estimates sought
Collings-Wells VC Memorial Hall	Could be combined with carpark or ramp works additional £5k?
CRANFIELD VILLAGE HALL	1500
Marston Moretaine Village Hall	No idea
Orchard Community Centre	Not known
The Rufus Centre, Flitwick	£5,000
The Weatherley Centre	We have a lot of support and social services for parents and children.

Q28 o. Improve internal/external lighting If improvements are planned or needed, please estimate what the VAT inclusive cost might be:

Barton-Le-clay Village Hall	Estimates sought
Blunham Playing Field Association	£50,000
Broom Village Hall,	Replace for full LED £1500.00
Caddington Sports and Social Club	external lighting to carparks is required but we have no costs at present
CRANFIELD VILLAGE HALL	200
Dunstable Youth Centre -LuBYA	Improve internal lighting to LEDs
Flitwick	£5,000
Gravenhurst Village Hall	£500
Harlington Parish Hall	£1k
Marston Moretaine Village Hall	No idea
Maulden Village Hall	£3K- £7k
Memorial Hall Houghton Regis	LED lighting for outside of building
Millbrook Village Hall	£7,000+
MOGGERHANGER VILLAGE HALL	PLANNED AS PART OF THE NEW CAR PARK
Pulloxhill Church Hall	Improved external lighting for visibility at access points and to improve security is desirable. Approximated cost £350.. Internal lighting is good. External access and security lighting could be improved. £500
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	£1,000
Roecroft Centre	£500
Sandy Villa Hall	Provide external lighting to lawn area and overflow car park (£10,000)
Stuart Memorial Hall, Tempsford	
Sutton Village Hall (Bedfordshire)	£1,000

Q28 p. Improve heating system If improvements are planned or needed, please estimate what the VAT inclusive cost might be:

Barton-Le-clay Village Hall	Estimates sought
Broom Village Hall,	Air source heat pump to wet rads £15,000.00
Dunstable Conference	£20,000

Centre	
Everton-Cum-Tetworth Village Hall	10,000
Fairfield Community Hall	Heating (£12K)
Flitwick	£15,000
Gravenhurst Village Hall	£1,000
HARLINGTON METHODIST CHURCH	see above
Harlington Village Hall	£5,000
Heath Village Barn	Current heating very poor due to apex ceiling, ceiling not to be changed so bespoke solution needed
Ickwell Village Hall	£3,000
Marston Moretaine Village Hall	No idea
Mary Agate Village Hall Salford	£3,000
Meppershall Village Hall	£20k
Old Warden Village Hall	5,000
Orchard Community Centre	£10,000 estimated
Potton District Club & Institute	£20,000. work currently ongoing. We applied for a CAG and were unsuccessful.
Roecroft Centre	£7,000
Sandy Villa Hall	£1,500
Shefford Community Hall	Approx. £6,000. The figure is a like for like heat units only (not boiler). Trustees were in the process of reviewing this at the point off Covid 19 lockdown in March 2020.
Silsoe Village Hall	New gas system £6,500
Slip End Village Hall	6000
The Forster Institute	As for the insulation , this is a wish, but we have not gone to the stage of advancing any proposals due to cost considerations
The Weatherley Centre	As explained above we have not had time to obtain such detailed quotes.
Toddington Village Hall	Boiler replacement £15,000
Trinity Methodist Biggleswade Church Hall	20,000
Westoning Village Hall	£10,000

Q28 q. Additional storage If improvements are planned or needed, please estimate what the VAT inclusive cost might be:

Barton-Le-clay Village Hall	Estimates sought
Blunham Playing Field Association	£30,000
Clophill Village Hall	£15,000
Collings-Wells VC Memorial Hall	Reconfigure existing space (£5k)
CRANFIELD VILLAGE HALL	600
Cranfield Community Centre	No costs yet.
Eversholt Village Hall	There are no plans to increase storage as there is a

	limitation to the land available but to do so would cost £30k to extend the building. To cover in the existing courtyard area and secure £2000
Gravenhurst Village Hall	£15,000
Heath Village Barn	I am unsure but possibly reaching £70-100k
Marston Moretaine Village Hall	No idea
Maulden Village Hall	£38K- £54K
MOGGERHANGER VILLAGE HALL	PLANNED AS PART OF THE NEW CAR PARK
Old Warden Village Hall	5,000
Orchard Community Centre	Not known
Pulloxhill Church Hall	Improving storage would involve extending the back room into the rear garden area. This would significantly improve the Hall facilities. Approximated cost £18,000
	40000
Slip End Village Hall	
Stuart Memorial Hall, Tempsford	Install new weathertight container on concrete base for external storage (£7,500)
Sutton Village Hall (Bedfordshire)	£2,000
The Weatherley Centre	Our boundary is restricted but we do have some outside space.
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	£5k

Findings

Respondents were also asked to identify whether various capital works were needed and/or planned, and what the likely cost would be. In all some 97 hall committees planned to undertake improvements to their hall, cost estimates range from several million to a thousand pounds.

Conclusions

- Every responding hall has identified some need for improvement. The total amount of funding required, including the provision for a new hall runs into the millions! Note some of this expenditure would benefit local trades people.
- Some improvements and new builds will fall within the provision of S106. Other funding for day to day items will have to be met from elsewhere.

5.4 Insurance and rebuild costs.

Answers to Q29 Insurance: It is most important that your hall is adequately insured. Could you please tell us about your insurance arrangements?

Q2	*Q29a*	*Q29b*	*Q29c*
Which village hall, community building or facility do you...	***What are the rebuild costs for your hall for insurance purposes?***	***Name of insurance company***	***When was the re-build value last reviewed?***

Q2	Q29a	Q29b	Q29c
Which village hall, community building or facility do you...	**What are the rebuild costs for your hall for insurance purposes?**	**Name of insurance company**	**When was the re-build value last reviewed?**
Arlesey Community Centre	Hall contents and users only. Not landlord.		
Aspley Guise Village Hall	£960,000	Ansvar	Feb-20
Astral Park, Leighton Buzzard	£1,600,.000	Zurich	2020
Barton-Le-clay Village Hall	£1292m	Aviva	2019
Biggleswade Baptist Church	£1,538,564	Baptist Insurance Company	Not known
Billington Village Hall	£351,767	Aviva through Allied Westminster Insurance services	2020
Blunham Playing Field Association	£300,000	Club Insure Ltd	Dec-20
Broom Village Hall,	£380,000	Allied Westminster	Not Known
Caddington Sports and Social Club	£1,090,000	Club Insure Limited. Romero House 8 Airport West, Lancaster Way, Yeadon, Leeds, LS19 7ZA	Jul-14
Campton Village Hall	£384,341	Allied Westminster (Insurance Services) Ltd - VillageGuard	01/04/2020
Chalton village hall	The Trust insures the building	Don't know	Don't know
Clifton Church hall	See Church Insurance policy, but I think it's £500k	Ecclesiastical Insurance	Last review I have is 2019
Clophill Methodist Church	I don't know	Methodist Insurance	
Clophill Village Hall	Not sure	Not sure	Not sure
Coffee Tavern, Eaton Bray	£541,943	Norris & Fisher Village Hall Insurance	2020
Collings-Wells VC Memorial Hall	£538k	Ansvar via Norris & Fisher	?
Community Link Room at St Botolph's Church, Aspley Guise.	Not Known, as part of Church Policy not separately indemnified	Ecclesiastical	See comment above
Congregational church		Congregational	
CRANFIELD VILLAGE HALL	498,774	ANSVAR	Feb-20
Cranfield Community Centre	The reinstatement valuation is £1.8 million	Came & Co	Sep-20

Q2	Q29a	Q29b	Q29c
Which village hall, community building or facility do you...	**What are the rebuild costs for your hall for insurance purposes?**	**Name of insurance company**	**When was the re-build value last reviewed?**
Creasey Park Community Football Centre	*Unknown - CBC will have info*	*Unknown - CBC will have info*	*Unknown - CBC will have info*
Downside Community Centre	*£732,000*	*Zurich*	*2007*
Dunstable Conference Centre	*5 million*	*Congregational*	*2019*
Dunstable LuBYA Youth centre	*1.2m*	*Ansvaar*	*Not known*
Eversholt Village Hall	*£83,700*	*Ecclesiastical*	*Annually NOTE:- The pavilion is part of the Charity holding and the cover for replacement is £22500*
Everton-Cum-Tetworth Village Hall	*£311,000*	*Allied Westminster*	*Aug-19*
Fairfield Community Hall	*750k*	*Ansvar*	*2018*
Flitwick	*£1,563,146*	*nfu mutual*	*3 years ago, its due again now and being arranged*
Gravenhurst Village Hall	*N/K*	*Allied Westminster*	*N/K*
Greenacre Centre, Stotfold	*3,860,000*	*Zurich*	*2017 - new build*
Grove Corner Youth & Community Hub (Dunstable Town Council)	*Unknown*	*Aspen Insurance*	*Unknown*
HARLINGTON METHODIST CHURCH	*The hall and church are one integrated building and insured as such for just over £1 million. If the hall by itself were to be rebuilt we would estimate approx. £500k*	*Methodist Insurance*	*2016*
Harlington Parish Hall	*£660,312.40*	*Zurich*	*Due this year - prior was in excess of 3 years ago*
Harlington Parish Hall	*£650,000*	*Zurich*	*2021*
Harlington Village Hall	*£135.39*	*Acre*	*2016*
Haynes Mission Hall	*Insured for £217,464. Re-build of an all-wood building to current standards/regulations cost unknown.*	*Ecclesiastical*	*Not Known*
Haynes Village Hall	*Not known*	*Norris and Fisher*	*not known*

Q2	Q29a	Q29b	Q29c
Which village hall, community building or facility do you...	**What are the rebuild costs for your hall for insurance purposes?**	**Name of insurance company**	**When was the re-build value last reviewed?**
Heath & Reach barn,	£223K + £34K FOR OUTBUILDINGS	NFU Mutual	2016
Henlow Park Pavilion	£1,204,731.52	Zurich	Not sure. Was built in 2014 so probably not reviewed since then.
Hockliffe Village Hall			
Houghton Conquest Village Hall		NFU Mutual	2021
HUSBORNE CRAWLEY READING ROOM	£387,297	COVEA INSURANCE	NOV. 2020
Ickwell Village Hall	£406,570	Insure Your Village Hall	2016
Kensworth Village Hall	£683,221	Allied Westminster Insurance Services Ltd	2019
Langford Village Hall	£250,000	Allied Westminster	2020
Lidlington Church Hall	£426,046	Methodist Insurance	2018
Linslade Community hall	£605,000	Zurich	2020
Lyons Community Centre	£900,900	Ansvar	2020
Marston Moretaine Village Hall	£905,970	Ansvar Insurance	2019
Mary Agate Village Hall Salford		Allied Westminster	
Maulden Village Hall	£520K	Allied Westminster	2020
Memorial Hall Houghton Regis	697.1	Covea Insurance PLC	Can't find the information.
Meppershall Village Hall	£2.8m	Zurich	Mar-20
Millbrook Village Hall	Approx. £450,000+	NFU Mutual Insurance	annually at renewal, set by NFU using industry % indicators
MOGGERHANGER VILLAGE HALL	5 MILLION	AVIVA	Apr-20
Northill Village Hall	Not known	Community Action Suffolk	3 years ago
Old Warden Village Hall	not known. Building insurance done by landlord/owner the Shuttleworth Trust	not known	not known
Orchard Community Centre			
Pages Park, Leighton Buzzard	£990,000	Zurich	2020

Q2	Q29a	Q29b	Q29c
Which village hall, community building or facility do you...	**What are the rebuild costs for your hall for insurance purposes?**	**Name of insurance company**	**When was the re-build value last reviewed?**
PARKSIDE COMMUNITY HALL WOBURN ST AMPTHILL BEDS MK45 2HX	£1.3 MILLION	ANSAR	2019
Peter Newton Pavilion	£1,879,000	Zurich	2012
Playing Field Committee - Pavilion			
Potton District Club & Institute	1.2m	Axa Insurance UK	3 years ago
Potton Hall for All	will be £2M	N/A	N/A
Pulloxhill Church Hall	£375,000	Ecclesiastical	2019
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	£375,000	Ecclesiastical.	2020
Roecroft Centre	£390,000	Aviva	1 year
Sandy Methodist Church	Insurance arrangements :Property and fittings fully insured £886,000 unsure of rebuild costs	Methodist Insurance Company	2018
Sandy Villa Hall	£980,128	Ansar	Unknown
Shefford Community Hall	£367,383.00	Allied Westminster (Policy under written by Aviva.)	Not known. Valuation update in hand.
Shillington	£657,000	Zurich	15 January 2021 - by insurance company at annual review
Silsoe Village Hall	BS 67735	Allied Westminster	?
Slip End Village Hall	480000	Ansvaar	RPI increment annually. Desk top valuation 3 years ago
St Mary's Church Hall, Potton.	£398.908.00	The Ecclesiastical Insurance Group.	Not sure - maybe about 10 years ago.
St. Mary's Church Hall.	£250,000	Zurich	3 years
Stanbridge & Tilsworth Community Hall	£500k	Ansvar Insurance	2015
Stondon Village Hall	£787,782	Zurich	2017
Stotfold Memorial Hall	£891,000	Zurich	2009 by District Valuer, but uplifted value each year by insurer
Stotfold Methodist Church Hall	Buildings Sum Insured £1,376,062	Methodist Insurance	2019

Q2	Q29a	Q29b	Q29c
Which village hall, community building or facility do you...	**What are the rebuild costs for your hall for insurance purposes?**	**Name of insurance company**	**When was the re-build value last reviewed?**
Stuart Memorial Hall, Tempsford	£1,089,594	Ansvar Insurance	Over 5 years ago, although insurance company does inflate value year on year
Studham Village Hall	£456.49	Allied Westminster (Insurance Services) Ltd	2016
Sundon Village Hall	£241,108	Allied Westminster	2019
Sutton Village Hall (Bedfordshire)	£185,000	Ansvar	Unknown
The Chapter House		Ecclesiastical Insurance	
The Community Centre	£557,304.32	Came & Company Local Council Insurance Brokers - Ecclesiastical	2018
The Forster Institute	£1,216,000	Ansvar Insurance	2017
The Hub	£85k	Came and Co	2019
The Pavilion	Insured by Potton Consolidated Charity	Don't know	Don't know
The Peter Edwards Hall		Victor	2021
The Recreation Rooms	£475,517.00	Allianz	2017
The Rufus Centre, Flitwick	£1,000.00	Royal Sun Alliance	2020
The Salvation Army Hall-Leighton Buzzard		SAGIC -Salvation Army General Insurance Co.	
The Shelter	£102,637	BHIB Ltd	4-5 years
The Weatherley Centre	£1,769,216	Marsh Commercial	April 2001 renewal date - renewal dated 15th February 2021
Toddington Village Hall	£1,300,000	Allied Westminster (Villageguard)	Oct-19
Trinity Methodist Biggleswade Church Hall	4,500,000	Methodist Insurance Company	2020
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	£1,157,757 (sum insured)	Unity Insurance	sum insured is index linked in the policy
UPPER CALDECOTE METHODIST CHURCH	REINSTATEMENT POLICY	METHODIST INSURANCE CO LTD	£1,191,745
Westoning Village Hall	£412,000	Community Action Suffolk (Zurich)	January 2021 but only using an online calculator
Whipsnade	£282,640	Allied Westminster	3 years ago

Q2	*Q29a*	*Q29b*	*Q29c*
Which village hall, community building or facility do you...	***What are the rebuild costs for your hall for insurance purposes?***	***Name of insurance company***	***When was the re-build value last reviewed?***
Wrestlingworth Memorial Hall	*£459,850*	*Allied Westminster*	*2004*

Findings

The majority of the 92 respondents knew the rebuild cost of their hall. And again the majority had had the cost reviewed within the last three /four years and had had it reviewed within the last three years. Hall policies tend to index link values so that they remain realistic.

Most popular brokers were Norris Fisher (Ansvaar insurance), Allied Westminster (Aviva) and Zurich.

Church halls seem to be covered by an umbrella policy for all similar churches e.g. Methodist Chapels or Baptist Chapels.

Conclusions

- Managing Trustees have a duty to ensure that their hall is adequately covered for insurance purposes. There are many insurance companies who offer specialist packages for village halls and community buildings, typically including at least Public Liability, Employee Liability, Trustee indemnity, Fidelity cover and Buildings and Reinstatement cover. There are severe implications if the hall is underinsured.
- Bearing in mind that reinstatement cost will be constantly rising in line with property values, it is most important that halls review these regularly. If a claim must be made for rebuilding the hall and for instance it is only insured for three quarters of its value, then the insurance company will only pay out three quarters of the rebuilding cost – the Managing Trustees will need to find the difference!
- A number of independent valuers offer inexpensive 'desktop' valuations, without visiting the property. Halls should take advantage of this service to keep insured amounts up to date. A halls insurer may well have a 'partner' valuer who they will recommend.
-

5.5 Environmental hazards

Answer Q30 Does your hall face any significant environmental risks e.g. river flooding, surface water flooding?

Arlesey Community Centre	No
Aspley Guise Village Hall	No
Barton-Le-clay Village Hall	No
Biggleswade Baptist Church	No

Billington Village Hall	No
Blunham Playing Field Association	Our playing field does have an issue with water surface flooding when the weather is seriously wet.
Broom Village Hall,	No
Caddington Sports and Social Club	No
Campton Village Hall	NO
Chalton village hall	No
Clifton Church hall	No significant risk
Clophill Methodist Church	None
Coffee Tavern, Eaton Bray	No
Collings-Wells VC Memorial Hall	Not that we are aware of.
Congregational church	No
CRANFIELD VILLAGE HALL	VERY LOW RISK OF SURFACE WATER FLOODING
Cranfield Community Centre	No
Creasey Park Community Football Centre	No
Downside Community Centre	
Dunstable Conference Centre	No
Dunstable Community Building Youth centre	No
Eversholt Village Hall	We have not had a problem in over 30 years but never say no. I am of the opinion it is very safe.
Everton-Cum-Tetworth Village Hall	No
Fairfield Community Hall	No
Flitwick	no
Gravenhurst Village Hall	N/A
Grove Corner Youth & Community Hub (Dunstable Town Council)	No
HARLINGTON METHODIST CHURCH	No
Harlington Parish Hall	NO
Harlington Parish Hall	NO
Harlington Village Hall	None
Haynes Mission Hall	No
Haynes Village Hall	No
Heath Village Barn	no
Houghton Conquest Village Hall	NO
HUSBORNE CRAWLEY READING ROOM	NO
Ickwell Village Hall	No
Kensworth Village Hall	No
Langford Village Hall	None
Lidlington Church Hall	No
Linslade Memorial Hall	No
Lyons Community Centre	N/A
Marston Moretaine Village Hall	None that we know off
Mary Agate Village Hall Salford	None
Maulden Village Hall	No
Memorial Hall Houghton Regis	No
Millbrook Village Hall	None

MOGGERHANGER VILLAGE HALL	NONE
Northill Village Hall	None
Old Warden Village Hall	none
Orchard Community Centre	Not Applicable
Pages Park, Leighton Buzzard	No
PARKSIDE COMMUNITY HALL WOBURN ST AMPTHILL BEDS MK45 2HX	NO
Potton District Club & Institute	No
Potton Hall for All	We believe not
Pulloxhill Church Hall	None.
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	None - we are at the top of a hill!
Roecroft Centre	No
Sandy Methodist Church	No
Sandy Village Hall	No
Shefford Community Hall	No
Shillington	No
Silsoe Village Hall	No
Slip End Village Hall	Aircraft crash from Luton Airport
St Mary's Church Hall, Potton.	No
St. Mary's Church Hall.	No
Stanbridge & Tilsworth Community Hall	No
Steppingley VH	No
Stondon Village Hall	No
Stotfold Methodist Church Hall	None
Stuart Memorial Hall, Tempsford	There is a possible risk of flooding from the River Great Ouse which runs nearby. To date, flooding in the worst years, 1998 and 2021, has not threatened the Hall but Climate change may make the situation worse. Our cellar does suffer from minor flooding due to high groundwater levels.
Studham Village Hall	No
Sutton Village Hall (Bedfordshire)	no
The Chapter House	No
The Community Centre	Yes - flooding from flood plain and also surface water flooding from heavy rain.
The Forster Institute	No
The Hub	Immediately adjacent to a flood plain
The Pavilion	No.
The Peter Edwards Hall	No
The Recreation Rooms	No
The Rufus Centre, Flitwick	No
The Shelter	no
The Weatherley Centre	No
Toddington Village Hall	No - except that an area of the car park floods temporarily after heavy rain; believe to be caused by main drainage problems in the road outside the site.
	No apart from lightning conductor

Trinity Methodist Biggleswade Church Hall Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes UPPER CALDECOTE METHODIST CHURCH Westoning Village Hall Wrestlingworth Memorial Hall	NO - perimeter ditch has to be kept cleared annually to minimise surface water in the grounds NO Maybe surface water flooding. No.

Findings

10 Halls thought they were exposed to some environmental risk.

Blunham Playing Field Association	Our playing field does have an issue with water surface flooding when the weather is seriously wet.
CRANFIELD VILLAGE HALL	VERY LOW RISK OF SURFACE WATER FLOODING
Slip End Village Hall	Aircraft crash from Luton Airport
Stuart Memorial Hall, Tempsford	There is a possible risk of flooding from the River Great Ouse which runs nearby. To date, flooding in the worst years, 1998 and 2021, has not threatened the Hall but Climate change may make the situation worse. Our cellar does suffer from minor flooding due to high groundwater levels.
The Community Centre	Yes - flooding from flood plain and also surface water flooding from heavy rain.
The Hub	Immediately adjacent to a flood plain
Toddington Village Hall	No - except that an area of the car park floods temporarily after heavy rain; believe to be caused by main drainage problems in the road outside the site.
Trinity Methodist Biggleswade Church Hall	No apart from lightning conductor
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	NO - perimeter ditch has to be kept cleared annually to minimise surface water in the grounds
Westoning Village Hall	Surface water flooding.

Conclusions

- Flooding is the main issue for halls. Which is as to be expected as areas of Bedfordshire have a high flood risk.
- Risk assessments to identify local hazards should be part of the everyday activity of the hall committee. Once a committee has carried out a risk assessment, then

suitable action will need to be taken to lessen this risk and mitigate any potential outcome

6 Your halls experience during the COVID 19 pandemic

6.1 Effects of COVID-19

Answers to Q31a: We would like to know how COVID-19 has affected your hall. Is your hall COVID 19 Secure?

	Responses (No.)	Responses (%)
Yes	91	91%
No	9	9%

Findings

Government guidance for public buildings stressed the importance of that building being COVID 19 Secure. Unless sufficient precautions had been taken many potential activities were not permitted. Compliance with advised precautions provided the surety to hirers that the building was safe.

COVID-19 Secure means that the hall has had a risk assessment undergone by the committee, social distancing was being observed, respiratory hygiene was encouraged together with , frequent hand washing & regular surface cleaning. The hall provided adequate cleansing and washing facilities, probably a one-way system, and controlled the number of participants in a building.

Similarly hirers were asked to provide their own risk assessment for their particular activity. Whether it was carried out in accordance with any governing body, to record attendances via track and trace and police social distancing measures.

91 halls said they were COVID 19 Secure. Halls which considered that they weren't secure were Downside CC, Kensworth VH, Langford VH , Studham VH, Sundon VH, The Shelter – Pulloxhill and Toddington VH.

Conclusions

- Government guidance on what constituted adequate COVID 19 secure precautions was disseminated to all halls via the VHA service at Beds RCC.
- ACRE issued some 54 updates clarifying the guidance, which the VHA sent out as appropriate.
- It needs to be investigated as to why these 8 considered themselves not COVID 19 secure.

Answers to Q31 b. Is *your hall currently open for essential or exempt activities (eg pre-school or educational)?*

	Responses (No.)	Responses (%)
Yes	25	25%
No	75	78%

Findings
At the time of completing the survey only 25 halls said they were open for exempt activities such as childcare, providing support groups, assisting volunteer groups, providing medical and COVID 19 support etc.

Whereas other halls not providing these activities were mandated to remain shut by Government. It is to be noted that halls had to close from 23rd March 2020, 5th November 2020 and 5th January 2021, unless permitted otherwise.

Conclusions
- Most halls nationally were closed during the various lockdowns or subject to whichever Tier structure covered their area.
- Bedfordshire remained in Tier 2, when this system was in force.
- Closure meant that the hall had no income apart from the various Business Support Grants available from CBC.
- Halls which supported exempt activities had some partial income.

Answers to Q31 c If COVID 19 restrictions re lifted and halls reopen, how soon would you envisage being able to open your hall – immediately?

	Responses (No.)	Responses (%)
Yes	81	89%
No	10	11%

Findings
At the time of completing this survey, 81 halls felt that they had sufficient precautions in place to permit them to re-open immediately. A further 10 halls felt they had insufficient measures in place.

Conclusions
- This large number of 81 halls, displays the level of confidence committees had in their ability to comply with COVID 19 Secure measures.

Q 31 d – within three months?

	Responses (No.)	Responses (%)
Yes	17	63%
No	10	37%

Q31 e – within 6 months?

	Responses (No.)	Responses (%)
Yes	6	33%
No	12	67%

Findings
Q31 d & Q31 e measure the reticence by hall committees to reopen straight away once lockdown was lifted. 22 committees in all preferred to delay re-opening.

Conclusions

- Despite the information given to committees on reopening procedures, 22 still felt that they would need more time to get all precautions in place once lockdown was lifted.

Q31 f Did your hall receive the Retail, Hospitality and Leisure Grant (£10,000)?

	Responses (No.)	Responses (%)
Yes	53	56%
No	41	44%

Findings
The RHL grant first came out in the Summer of 2020. Most halls were eligible, as long as they appeared on the Ratings list and were managed by an independent charitable body.

Beds RCC worked with the Revenue and Benefits section of CBC to ensure that the available central government funding was remitted to as many halls as possible. £10,000 is a considerable amount for a hall and helped many at a time when they had no other income.

Conclusions

- The RHL grant was vital to the survival of many halls.

- CBC and the Beds RCC VHA worked together to ensure maximum take up.
- The 41 halls who didn't received the grant were either Church Halls , who don't appear on the Ratings List and hence didn't qualify. Or halls owned and managed by precept raising bodies such as Town and Parish Councils. There were subsequent discretionary grants to support these halls.

Q31 g Has your hall applied for or will apply for other financial support?

	Responses (No.)	Responses (%)
Yes	52	57%
No	39	43%

Findings
Subsequent to the RHL grant there were other Business Support Grants such as the Local Restrictions Support Grant, Closed Business Lockdown Payment, the Business Restart grant and the various Additional Restrictions Grants available.

Halls also could apply to their local council for funding or in the case of Church halls to the Diocese.

52 Halls were able to access additional funding.

Conclusions
- All the grants available via CBC were publicised by the Beds VHA to assist halls at this most difficult time.
- Certainly some halls were not aware of what was available and welcomed this information.

Q31 h Has your hall had any other financial support?

	Responses (No.)	Responses (%)
Yes	32	34%
No	62	66%

Findings
Of the 52 halls who applied for funding in Q31 g, 32 were successful as in Q31 h.

It is of concern that 62 halls were unable to get any other additional funding after the RHL grant.

Conclusions

- The impact of this lack of support for 62 halls is investigated below.

Q31 (i) If COVID 19 Restrictions on halls continue, do you consider your hall financially viable for the next 3 months?

	Responses (No.)	Responses (%)
Yes	89	94%
No	6	6%

Findings

89 halls believed they were financially viable for at least another 3 months. Income coming either from their reserves, available grants or any minimal lettings.

Of concern is that six halls thought they weren't viable – St Botolph's, Shillington Congregational Church, Harlington Parish Hall, Downside Community Centre Dunstable, & Mary Agate Hall Salford.

Conclusions

- Three months is a relatively short time for a hall. The Charity Commission guidelines is for halls to have at twelve months reserves.

Q31 (j) If COVID 19 Restrictions on halls continue, do you consider your hall financially viable for the next 6 months?

	Responses (No.)	Responses (%)
Yes	76	81%
No	18	19%

Findings

Viability for six months has now decreased from the six halls in the above question to 18 halls.

Conclusions

- Again worryingly a further 18 halls think they would been in financial trouble if they are closed for six months.

Q31 (k) If COVID 19 Restrictions on halls continue, do you consider your hall financially viable therafter?

	Responses (No.)	Responses (%)
Yes	53	56%

No	41	44%

Findings
Nearly 50% of halls believe they will not be viable if they remain closed indefinitely.

Conclusions

- Potentially if the pandemic continues, half of all halls will not be viable. This has serious repercussions for their communities and other hall users, if they were to lose this facility.

Q31 (l) Did your hall attend the Beds RCC Zoom sessions on hall reopening procedures?

	Responses (No.)	***Responses (%)***
Yes	19	20%
No	76	80%

Findings

The Beds RCC VHA held three zoom sessions, attended by sixty hall trustees. The theme was Hall Closing and Reopening procedures.

Although the response above is only 19 halls attending, this is at variance with the actual attendance figures. Church hall committees were not invited to the sessions, which partially provides an explanation.

Conclusions

- There was a good display of interest from trustees engaging in these three sessions.
- The Zooms provided a forum for trustees to discuss their issues and get clarity on what other halls were doing to re-open.

Q31 (m) Do you feel that your hall has had sufficient support from the Beds RCC Village Hall Advisor?

	Responses (No.)	Responses (%)
Yes	65	74%
No	23	26%

Findings
65 halls felt that they had had sufficient support from the Beds. VHA.

Church halls (23) are not currently part of the support remit due to lack of funding.

Conclusions

- If Church halls are to be supported by the Village Hall Advisory service into the future the additional time needs to be funded.

Q31 (n) Has your hall received guidance from any other source (eg the Diocese)?

	Responses (No.)	Responses (%)
Yes	29	31%
No	62	69%

Q 31 Other financial support received, and other advice received.

Aspley Guise Village Hall	Covid-19 support Grant from Central Beds Council in February 2020 of £2,810.93 We monitor Guidance from gov.uk website
Biggleswade Baptist Church	-
Billington Village Hall	Received the £10,000 grant from CBC
Caddington Sports and Social Club	Advice and grants have only been received from Central Bedfordshire Council
Campton Village Hall	Follow guidance from Government, ACRE & BRCC
Clifton Church hall	Diocese & furlough support
Congregational church	Voluntary
Cranfield Community Centre	The hall has a significant commuted sum which can be used to support it.
Eversholt Village Hall	A grant was received in 1988 when it was built of £30k
Flitwick	Brcc and ACRE
Grove Corner Youth & Community Hub (Dunstable Town Council)	Central Bedfordshire Council & National Youth Agency
HARLINGTON METHODIST CHURCH	The halls are integrated into the same building as the church i.e. under one roof. Therefore, the hall is not dependent upon hires/rentals, nor are the church finances as a whole. Guidance is received from the Methodist Church at local, regional and national levels on all aspects of our operation.
Harlington Village Hall	None
Haynes Mission Hall	The Mission Hall was deep cleaned in March 2020 and has been closed and unused since that date.
Heath Village Barn	The hall is used for SD food bank drop offs and to store supplies, for this reason we would need time to find alternative storage and clean down thoroughly whilst giving the hall time to stand unused and lower any risks to attendees
Henlow Park Pavilion	Received Business Support Grant and Local Restrictions

Ickwell Village Hall	Support Grant Insurance company sent advice re: buildings remaining insured whilst empty.
Lidlington Church Hall	Volunteer maintenance and refurb.
Lyons Community Centre	Furlough Locality
Marston Moretaine Village Hall	No information received - re BRCC
Maulden Village Hall	Excellent and continuing advice from Simon Patterson, Community Buildings Adviser and ACRE
MOGGERHANGER VILLAGE HALL	ACRE
Northill Village Hall	Business Rates Grant (retail, Hosp & Leisure) £10K Closed Business Lockdown Grant £4K Business Support Grant £4.1K Covid Secure - Ward member Grant £186
Orchard Community Centre	None
PARKSIDE COMMUNITY HALL WOBURN ST AMPTHILL BEDS MK45 2HX	FURLOUGH PAYMENT FOR ONE EMPLOYEE
Playing Field Committee - Pavilion	we have been hiring out our car park to food vans which has provided us with a small income for repairs which were desperately needed.
Potton District Club & Institute	We consult Peninsula Business Services and consult them on H & S issues.
Potton Hall for All	A good deal of these questions does not apply
Pulloxhill Church Hall	None
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	Advice for preparing Covid security was gathered from the internet and put in place by July 2020. As we are a Church Hall, we are not rate payers so did / do not qualify for Central Beds grant support. Following discussions with the Village Hall & Community Buildings Advisor in January 2021, we have applied for funding through Central Beds. The Church Hall does not receive any financial support from the Church.
Roecroft Centre	Local Charity Eleemosynary Charity of William Field CBC Member's Grant
Sandy Methodist Church	BRCC zoom sessions not known about, all our risk assessment guidance has come from The Methodist Church UK.
Sandy Villa Hall	Advice from out Bank and accountant. Donation. Government Bounce Back loan
Shillington	Further grants received from Central Beds linked to Leisure grant
St. Mary's Church Hall.	Local Charity---Eleemosynary Charity of William Field Small grant via local Central Beds Councillor
Stanbridge & Tilsworth Community Hall	Have applied to both PCs for a grant towards maintaining the 12-acre recreation ground throughout the lockdown as it has been very popular for local exercise, so we did not cut back on grass cutting etc. It costs £4k per annum.
Stotfold Methodist Church Hall	Advice and guidance received from the Methodist Church and risk assessments approved by that authority.

Sutton Village Hall (Bedfordshire)	Did not know about the BRCC Zoom calls on re-opening. Government business support grant VERU grant funding
The Forster Institute	none
The Hub	
The Shelter	
The Weatherley Centre	We hold a 125-year lease for the Weatherley Centre dated from 1979 when the hall was built. As the Trust was then unincorporated the lease was originally entered into by 4 of the original Weatherley Centre Trust trustees. The lease is between the then Bedfordshire County Council and the 4 trustees. Furlough payments from HMRC
Toddington Village Hall	Normal lettings used to produce about £11,000.
Trinity Methodist Biggleswade Church Hall	Temporary loan from the Methodist Circuit £2,000 And a Gift produced £6,000 Roof r cost £14,000 Fire Alarm £9,000
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	Used ACRE (Action with Communities in Rural England) website/ advice
UPPER CALDECOTE METHODIST CHURCH	METHODIST CHURC ADVICE PROVIDED NATIONALLY
Westoning Village Hall	We had £10,000 for the first lockdown and £1334 for lockdown 2 in November. In February we received £2810.93 and £4000 for lockdown and tier restrictions. We've received advice from our insurer, Community Action Suffolk.

Findings

29 halls received guidance from either the Diocese, their insurance company, or professional advisors.

Conclusions

- ACRE and Beds RCC provided guidance to the 62 committees, but there are other sources which halls rely on.

6.2 Financial viability

Answers to Q32: We appreciate that COVID-19 has put a huge strain on hall finances. Hopefully this is an exceptional situation, so if it were a normal trading year do the hire charges and rental income of your hall normally cover running or everyday costs (including maintenance but not major repairs)? Please choose one of the following:

	Responses (No.)	Responses (%)
Yes, a healthy surplus is usually made (over 20% of Income)	12	12%

	Responses (No.)	Responses (%)
Yes, a small surplus is usually made (less than 20% of Income)	31	31%
It varies between surplus and deficit	23	23%
Fundraising and / or grants help cover running costs	16	16%
No, a deficit is incurred most years	10	10%
Other (please specify)	8	8%

Findings

Some halls show a healthy surplus in normal times (12).

The majority of halls are able to cover their running costs annually with hire charges and rental income alone and still have a small surplus, which usually goes into a Building Reserve (31)

23 halls vary between surplus and deficit, usually the difference being a refurbishment or building related cost.

16 halls bridge the income/expenses gap by fundraising activities and or grants (for example from their parish/town council) just to cover running costs, rather than for specific projects.

Ten halls suffer a deficit in most years, which must be threatening their long-term viability.

Q32 a. If Other, please specify:

Biggleswade Baptist Church	Have not actually worked out the running costs for each user. The majority of the time we use the buildings for or own purposes. Some users are charged a vastly reduced rate.
Cranfield Community Centre	Hopefully but as not yet open have no data to consider.
Dunstable Conference Centre	
HARLINGTON METHODIST CHURCH	Any surplus transferred to the Church Trust that own the building. Not for profit organisation. Hires and rentals contribute to the overall Church budget and help towards funding routine maintenance and running costs, internal projects and charitable donations
Lyons Community Centre	The hall has not been open for a full year (due to COVID) so it is hard to confirm what the surplus/deficit would have been
The Forster Institute	Normally hire charges and renal income exceed running and everyday costs but the excess is usually less than 20% but sometime more. Due to a programme of improvements carried out over the last few years there have been occasions when, due to the extent of works, there has been a loss, but this has always been covered by surpluses from previous years
The Hub	The running costs are funded through the Town Council's revenue budget.
Trinity Methodist	

Biggleswade Church Hall	A small surplus is usually made, less than 20%v of income. We have found it extremely difficult and have been digging into reserves to pay for the Fire Alarm and roof repair which could not be avoided.

Conclusions

- A prime aim of the managing Committee is to provide and maintain a facility for the current generation of users and for future users. The main source of hall income is from hire charges, this, coupled with cost control, should ensure the sustainability of the hall.
- Typically most halls manage to cover at least their running costs from letting income, although periodic refurbishment and maintenance costs may lead to a deficit being made. Any surplus is usually retained in a Building Reserve, for future major repairs and capital projects. It is not generally realistic to put away sufficient reserves for major refurbishment, so, where substantial investment is required, committees usually also have to seek outside funding or embark on fundraising activities.
- Halls that don't achieve a regular surplus, or at least break even, and aren't in receipt of financial assistance, will eventually exhaust their reserves and the hall will not be viable.
- Halls who are either unsure about their viability or think they won't be survive over the next five years, need to be addressing the problem now. Committees need to consider the following: how to increase bookings; whether hire charges could be increased; what costs could be reduced. BRCC can provide support in addressing these questions.

6.3 Longer term viability

Answers to Q33: We appreciate that many halls have received the Hospitality Grant and there may be other support to follow, therefore it is hard to plan your finances.
But thinking longer term, does your committee believe that your hall will remain financially viable over the next 5 years?

Answer Choices	Responses (No.)	Responses (%)
Yes	67	69%
No	6	6%
Unsure	23	24%
Other	1	1%

Findings
COVID 19 has had a huge impact on hall finances. Halls which answered No to the five-year viability were St Botolph's Church hall, Shillington Congregational Church, Harlington parish hall and Parkside Hall, Ampthill. These will have to be contacted and supported.

Halls which are unsure about viability are as below (23). Again Committees will need some form of support in the future.

Broom Village Hall,
Eversholt Village Hall
Everton-Cum-Tetworth Village Hall
Greenacre Centre, Stotfold
Haynes Mission Hall
Haynes Village Hall
Kensworth Village Hall
Marston Moretaine Village Hall
Mary Agate Village Hall Salford
Memorial Hall Houghton Regis
MOGGERHANGER VILLAGE HALL
Playing Field Committee - Pavilion
Potton District Club & Institute
Pulloxhill Church Hall
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)
Sandy Methodist Church
Shillington
St Mary's Church Hall, Potton.
St. Mary's Church Hall.
Stotfold Methodist Church Hall
The Forster Institute
Trinity Methodist Biggleswade Church Hall
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes

Q33 a. If Other, please specify:

Barton-le-Clay Village Hall	Dependent on take up after Covid restrictions lifted.

Conclusions

- COVID 19 understandably has created much uncertainty about future income for halls, hence the listed concerns. These halls will have to be monitored and supported to ensure their continuity for their communities.

6.4 Challenges

Answer to Q34 the current crisis presents many new challenges to hall committees. What are the main challenges facing the hall committee?

	Major Challenge	Minor Challenge	Not A Challenge

	Major Challenge	Minor Challenge	Not A Challenge
Changing hall operating procedures arising from the COVID-10 pandemic	27 28%	53 55%	17 17%
Recruitment of volunteers to help run the building	29 32%	38 42%	24 26%
Maintaining / refurbishing the building	29 31%	47 50%	19 20%
Recruitment of new trustees / committee members	36 39%	32 34%	25 27%
Improving energy efficiency	36 39%	43 46%	14 15%
Funding / fundraising	40 43%	32 34%	22 23%
Other	5 22%	1 4%	17 74%
Governance issues (Fulfilling trustee and legal responsibilities	8 9%	41 44%	44 47%

Findings

Trustee recruitment has always been a major challenge (36 halls), as has funding (40 halls) and improving energy efficiency (36 halls)

27 halls felt that compliance with COVID 19 Secure measures was a major challenge as well.

Q34 (i). If Other challenges, please specify:

Barton-Le-clay Village Hall	We know there is a demand for extra services such as Table Tennis, Gym, Short Tennis, More use by drama clubs etc. For much of this Villagers have to travel elsewhere. New development would put us in an intolerable position as we will not be able to cope.
Haynes Mission Hall	Re the energy efficiency rating: As the hall's use is intermittent the current heating is based on electrically powered wall mounted fan heaters. These provide for a quick response. Haynes village has never had a gas supply, so energy choices are very limited!

PARKSIDE COMMUNITY HALL WOBURN ST AMPTHILL BEDS MK45 2HX	RECRUITING A NEW BOOKING OFFICER/ACCOUNTS CLERK AT A REASONABLE ADDITIONAL COST. CURRENT ENCUMBENT FOR THE LAST 15 YEARS IS AN UNPAID VOLUNTEER
Pulloxhill Church Hall	The Church Hall is the main public building Pulloxhill that is suitable for meetings and use by village organisations. These include Singers, Players, Brownies, Chimes and Keep Fit. It is effectively the Village Hall, but is owned by the Church and designated a Church Hall. Yet as a Church Hall, our access to grants and funding is restricted, when compared to Village Halls. As we do net get funding from the Church, our finances depend very largely on income from lettings.
St Mary's Church Hall, Potton. The Weatherley Centre	Getting the funding to carry out immediate repairs. The apparent uniqueness of the building and setting up of the Centre which came via a £150,000 donation (£2m in today's money) from Mr Weatherley, a prominent industrialist in Biggleswade may have resulted in the lack of understanding 50 years later of how unincorporated charities work and how it affects the three areas, original Trust Fund, Council lease and the private company trading subsidiary. Some original trustees served for 40-50 years and the day to day running of the centre was through a managing committee under the trustees leadership. Only in the past ten years have new trustees been appointed, most of whom have left.

Conclusions

- Some challenges to committee existed before COVID 19, some were exacerbated by COVID 19 and some were peculiar to the pandemic.
- The biggest area of concern is to do with finding people to run the hall. Nearly half of respondents identified the recruitment of new trustees to sit on the management committee as a 'major challenge', as did over a third concerning the recruitment of volunteers to assist in the running of the building. Only around a fifth of respondents in each case did not see these as a challenge. (Governance in itself was not seen as a big issue, in keeping with the findings in 4.1 above.)
- Keeping the hall well maintained and refurbished and improving energy efficiency; and generating income through hires and fundraising; were also seen as challenges by the vast majority of respondents.
- Hall committees, as part of the management process should be aware of not only current day to day issues, but also able to identify and consider solutions to those areas in which their hall could be challenged. The challenges identified in this survey are in keeping with the ACRE findings in their national 2009 survey.
- Many halls survive on the donated free time of their volunteers, including caretakers, cleaners, handymen, booking clerks, secretaries and others. The larger halls are able to pay

for cleaners, caretakers and booking clerks, but this extra cost cannot be carried by the smaller halls. In some cases, the work involved may be placing an increasing burden on a dwindling number of volunteers, many of whom will be advancing in years.

- The difficulty in recruiting committee members may be due to the perception of the 'village hall committee' and/or the responsibilities of being a Charity Trustee. Hall management and governance will suffer where committees are decreasing in size and not bringing in 'new blood'.
- For those financially marginal halls, who report either a consistent deficit or swing between surplus/deficit sourcing extra finding is a major concern. Given that heating is a major cost, energy efficiency could also make a significant difference.

Other more COVID 19 Specific challenges would include:

- Hall ongoing sustainability with sufficient finance and support.
- Changes in future plans for hall improvement may have changed due to lack of funding. Has the level of hall Reserves been depleted?
- The possible return or not of user groups and return to pre COVID usage levels. Many groups may no longer exist or be viable.
- Hall resilience – this is essential to lead communities out of the pandemic by encouraging the return of local groups.
- Trustee recruitment and succession of Management Committee Officer
- Increasing Residualisation- halls may be the only community space remaining in a village post COVID 19.
- The need for new or enhanced halls to match population growth
- Lack of Wi fi connectivity & no capacity to provide a virtual village halls with remote online activities.

7 Your hall's support needs and contact details.

7.1 Beds RCC Village Hall Advisory Service (VHA)

Answers to Q35: Are you aware of the Beds RCC Village Hall & Community Building Service, which offers advice and support to Hall Trustees?

	Responses (No.)	Responses (%)
No	32	32%
Yes	60	61%
Yes - but my hall / building has chosen not to seek advice	7	7%

at this time		

Findings

The VHA service is primarily offered to Village Halls and Community buildings who are run by charities. The support service is not normally offered to Church halls which are run by a variety of non-charitable organisations.

Church halls are however included in this survey, on the basis that they do offer lettable space to local communities and therefore for completeness they are included.

The 32 respondents who have not used the service will be church halls. Otherwise all charitable committees will be aware of the Advisory service. Throughout the year they will receive newsletters and COVID relayed information on best practice for running their halls.

Beds RCC support is open to all charitable halls as a non-paying membership.

Q35 a. If Yes, but your hall/building has chosen not to seek advice at this time, please explain why:

Chalton village hall	We did not find it necessary
Lidlington Church Hall	Do not feel we need it, very restricted by Methodist Church
Maulden Village Hall	Trustees consult local architect and builders
The Hub	The hall is managed and maintained by Shefford Town Council

Conclusions

- BRCC needs to target the halls that are unaware of the advice and information that they can receive. BRCC's basic membership package is now free (from 2018), so there is no particular reason for hall committees not to join.
- Support for Church halls might be provided subject to funded hours.

7.2 Effectiveness of the hall committee

Answers to Q36: How would you rate the skills and effectiveness of your committee in managing your Hall?

Please comment on the below response with particular reference to the following issues: governance, finance, policies and procedures, usage levels, hirer feedback and building maintenance

	Responses (No.)	Responses (%)
Excellent	33	34%
Good	40	41%
Average	23	24%
Below average	1	1%
Poor	0	0

Findings

Hall committees consist of local residents, with a long-term interest in serving their community. They are all unpaid volunteers and although they may have many years of dealing, with hall affairs, they are not trained in the intricacies of say Health & Safety Legislation or Charity Law.

The vast majority of respondents rated their committee as 'good' (40) or 'excellent'(33) in managing their Hall.

This is borne out in the comments included below.

Q36 a. Please comment on the above response with particular reference to the following issues: governance, finance, policies and procedures, usage levels, hirer feedback and building maintenance

Aspley Guise Village Hall	We have a committee who bring a wide variety of business skills and experience - including a retired City Fund manager, a Gas & Plumbing engineer, retired solicitor, retired Parish Clerk, a TV producer and a PR Director. This enables us to manage the running and promotion of the hall extremely professionally and cost effectively as everyone does this on a voluntary basis.
Biggleswade Baptist Church	Not used
Billington Village Hall	We have a committee of 8 people who have various skills which usually are sufficient to deal with matters arising. Billington is a very small village and there is only moderate use of the hall so big problems hopefully do not arise.
Broom Village Hall,	Different trustees on our committee have various skills which they use efficiently: IT skills to support Wi-Fi___33 etc., accounting skills for bookkeeping, commitment to updating policies and procedures as needed, encouraging regular users and keeping them up-to-date and well-informed via emails, calls etc., teamwork ensuring regular deep cleaning inside and out (grounds and garden maintenance) and the updating of facilities and maintenance have been a team-cantered priority.
Caddington Sports and Social Club	Governance: Our landlords, Caddington Parish Council are very supportive of us. We have a 99-year lease on the land,

	with around 60 years left. "The Club" is run by a management committee who employ 15 staff to run the commercial business. Finances: 95% of our finances are down to the sales of alcoholic and non-alcoholic drinks over the bar. The hall / room hire charges generally go towards the upkeep / redecoration of the public spaces when required. The turnover on a normal year is around £260,000 last year under the COVID restrictions it was £96,000, a reduction of £164,000. Policies: We have a constitution which governs the way the club is run and we follow all HSE and CDC guidelines in the running of the business. Usage Levels: When open, usage levels of the function hall are generally good, with most weekends booked up many months is advanced. Hirer feed: Feed back is generally good with customers praising the staff on their efforts. Building maintenance is always a problem with the funds available.
Campton Village Hall	We are a small management committee of volunteer Trustees, working on behalf of the Parish Council. We manage to stay financially viable and have a loyal base of hirers. We have taken the opportunity during the lockdown periods to get on top of decorating etc. and still managed to open for approximately six months during 2020. Hirers are generally pleased with the facility (except car parking) and straining to get back ASAP.
Collings-Wells VC Memorial Hall	VARIED AND USEFUL SKILLS WITHIN THE MANAGEMENT TRUSTEES EXCELLENT FINANCIAL SECRETARY
CRANFIELD VILLAGE HALL	
Cranfield Community Centre	Not had the opportunity to assess effectiveness of the Committee
Downside Community Centre	DTC community halls are managed very differently to the traditional village hall, committee/trustee governance structure.
Eversholt Village Hall	We have maintained a regular income from the promotion of weddings. We have a registered Company within the hall committee with directors responsible for the letting of the hall to major outside functions and have a contract with a local provider to undertake the provision of this facility. As the hall is booked for weddings which form the largest part of out income reducing the number of functions or reducing the number of attendees would seriously impact our viability. As we raise income from functions at weekends local persons from the area of benefit us the hall FOC.
Everton-Cum-Tetworth Village Hall	We have a good mix of skills amongst our management committee members (Trustees)
Flitwick	A full report can be found on the charity commission web site. which covers all the issues. This hall is the only amenity which the village has, however it

Gravenhurst Village Hall	is only really supported by a small number of the community and relies on activity classes and local educational establishments to function.
Greenacre Centre, Stotfold	Being a Town Council owned facility, day to day management of the building and hireable space is carried out by office colleagues, with a council committee having overall responsibility for finance and general policy
HARLINGTON METHODIST CHURCH	There is no hall committee as such, just a bookings secretary who reports direct to the Church Council. The Church Council is responsible for all activities in the building including finance, maintenance and Policies. The Bookings Secretary will seek advice and direction from the Council based upon agreed booking terms and conditions.
Harlington Parish Hall	The hall is unlikely to be financially viable due to the nature of it being 3 smaller rooms and unsuitable for many bookings. The paid usage level is less than 5%. The building is well maintained but a new building and sale of this one would be of greater benefit to the residents.
Harlington Village Hall	We are lucky to have a very competent and experienced group of Management Trustees in all walks of life who we can call on.
Haynes Mission Hall	We have no problems with governance, finances are always a problem as is the low usage level but this is not helped by having no dedicated parking. The hall is greatly appreciated for modest events such as children's' birthday parties, funeral wakes, social events. Maintaining policies and procedures is a concern, allied to the maintaining adequate support via the committee. Attracting younger members is very difficult. Being an historic village building, held in considerable esteem by many and recognised as a village asset, fundraising by the committee and by non -committee individuals is essential for future viability.
Haynes Village Hall	It is difficult to find clubs to book our hall. Bookings for wedding receptions and parties has also dropped off.
Heath Village Barn	We have a good relationship with our regular hirers and repeat bookings from one off hirers too. The Committee is dedicated and bring varied and good skills to the management of the Hall, it would be good to have a more diverse and larger Committee. We have more to do with regards policy writing and adjusting our bookings procedure and have used the COVID closure to work on this, sharing info and ideas remotely via emails etc. We have lost a few groups due to COVID, those who either reverted to online services or those who didn't qualify for government help and ended up having to fold their business held at the Hall and find a new career to make ends meet sadly. We will advertise these time

	slots as soon as we know things will start to lift and have a small waiting list also.
Hockliffe Village Hall	We struggle with not actually having a building. Finding funds to build one has been a barrier for the past 12 years. BRCC has been helpful in seeking grants but at the moment we can't imagine ever finding enough money to do this, and have floundered.
Kensworth Village Hall	All these issues are difficult as the age of committee members who do most of the work are 73-83, other members are working and have limited time available. Currently the Secretary and Treasurer role are held by a single person and the chair is 83 years of age, the bookings clerk is 79, this means all the work related to governance, finance and building maintenance are managed by three people. Dealing with new policies and procedures is difficult due to the age of the main officers and their limited knowledge of creating and managing new policies or procedures. Usage levels for community organisations is small, private hiring's make up a large proportion of the usage levels but the feedback on facilities is generally very good.
Lyons Community Centre	All managed well and any hirer feedback is taken on board
Marston Moretaine Village Hall	Very small Committee of elderly people and some Mum's and its left to the Chairman and Secretary to really run the hall (who have no experience in running things like this) - Chairman, Secretary and Treasurer are resigning shortly - we do not think we will have sufficient volunteers or committee members to continue to run the hall Trustees rely on one member to keep abreast with policies and procedures . He is 82 ! Governance is a problem.
Maulden Village Hall	Maulden is a commuter village so attracting younger community members after long work journeys is not easy. Hall booked most days and some evenings. Trustees try to keep hire fees below those of other local village halls.
Millbrook Village Hall	Our strength as a committee lies in our sense of commitment to keep the hall viable. Our weakness is that none of us particularly have a managerial background - there is a sense that much can be done, but we lack the skills and sadly, proper support of our community, to want to do more. It is a very popular hall and serves small groups very well - many hirers return year on year and enjoy the facilities on offer. We are restricted by a lack of storage space - there is none to speak of for any clubs that require their equipment to be left

	on the premises. We strive to be available for a wide variety of bookings and have curtailed the use of the hall for regular/weekly weekend bookings, to allow for full day or weekend hires. Regular weekly bookings for activities are restricted to 3 out of 5 days, to allow 2 days to be free for outside organisations to host full day meetings.
MOGGERHANGER VILLAGE HALL	AS WE ARE A VERY SMALL VILLAGE WITH ONLY 5 TRUSTEES, ONE OF WHOM IS THE DESIGNATED BAR MANAGER NA ONE THE TREASURER IT IS DOWN TO THREE ACTIVE TRUSTEES TO ENSURE ALL GOVERNANCE ETC. IS MAINTAINED. HIRER FEEDBACK IS ALWAYS VERY POSITIVE
Northill Village Hall	We have a small but well qualified committee from a variety of backgrounds who can bring their professional expertise to running the hall.
Old Warden Village Hall	The chairman, vice chair, treasurer and caretaker run the hall. Mainly the chairman who has to press gang others to be involved although attendance at committee meetings is good and the secretary keeps minutes and records. There is no attendance by parishioners at AGMs although they are advertised as open to all .
Orchard Community Centre	The Centre is managed by Biggleswade Town Council as part of its community provision. It is , therefore, subject to the governance requirements under local council legislation.
Peter Newton Pavilion	It is very difficult to complete this on behalf of Bedfordshire FA as they are currently closed and are uncontactable at present. Whilst DTC can answer some of the questions and are in fact best placed to do so, there are many that we cannot answer - sorry.
Playing Field Committee - Pavilion	Until last summer the committee had consisted of four active members and most of them are elderly. The pavilion hasn't been maintained to the right standard; however three new members have joined and have brought with them enthusiasm, new ideas and the willingness to get their hands dirty. The committee hadn't promoted the hall or brought new customers to hire it, the pavilion had not been maintained nor had the outside area, this is something we have been working on and are now looking to put ideas in place to gain new people to hire the pavilion. The pavilion has been cleaned to a higher standard, have had an electrical installation condition report and have proceeded with the work required, the outside gate to the car park replaced after gypsies broke in some years ago, the hedges all cut back, and the car park cleared and parking bays remarked, rubbish cleared etc. we still have a lot of work to do to get it up to a higher standard but we will defiantly get there, and with the

	support of village residents who have volunteered some of their time to help us clear areas, we would be in a much better position.
Potton Hall for All	We have good financial support We need extra funding We are developing processes and procedures Usage levels are irrelevant at present
Pulloxhill Church Hall	Financially, the running the Hall would be less of a problem if we were classed as a Village Hall and therefor has more direct access to central funding and grants. We run the Church Hall as a Village hall simply because that is how the villagers can make the best use of it. The management committee are effectively independent from the Church, reporting in running and finances to the Pulloxhill Church Council annually. The Hall does not receive any financial support from the Church.
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	All aspects of running the Hall are managed by Paddy Schofield with support from 3 further committee members. The Hall usage is aimed primarily at village groups and families. Charges are adjusted every 3 or 4 years, or as required by financial needs. Foer several years now we have been able to cover all costs and to maintain enough surplus funds to cover unexpected costs such as boiler replacement of flat roof replacement. The Hall is 130 years old, and we maintain it to suit this age and character whilst keeping it fit for purpose, clean and safe. Our users appear to be happy with this policy and we are open to, and act upon suggestions for changes and improvements to the building and its management. Covid has resulted in no income since late March 2020 but we can continue maintaining the Hall from reserves for at least another 12 months.
Roecroft Centre	All the above are adequately managed but are a challenge for the committee who are all volunteers.
Sandy Methodist Church	We are a small team of volunteers who run the hall. We do our own maintenance where possible. We would like the hall to be used more by the local community.
Shefford Community Hall	All is handled effectively.
Shillington	The hall is quite old so not particularly efficient on maintenance and requires regular expenditure which causes concern regarding finances. The Trustees are comfortable that they are compliant with governance and policies, and hirer feedback is good
St. Mary's Church Hall.	The committee has managed all of these things adequately, some training has taken place with regard to governance and policies; but all remain a challenge for volunteers.

Stanbridge & Tilsworth Community Hall	We have a good spread of hirers from weddings, birthday and other parties, exercise groups, scouts and cubs, dance classes, Mothers & Toddlers, Luton & Dunstable Hospital pulmonary rehabilitation sessions etc. We run many community functions as fund raisers, give the villagers 30% discount on hires, work with the PCs, maintain healthy books such that we spent £34k replacing 4 double outside doors and having the carpark tarmacked in the last financial year but have still coped with Covid 19 and had paving slabs extended beside the kitchen for caterers vehicles and purchased a defibrillator during this current financial year. The hall is always kept in good repair with a programme of renewal of low energy lighting to LED. Our Google rating for hirers beats all of the local venues at 4.4*. We have a comprehensive Health and Safety Policy with incorporates regular checks etc.
Stotfold Memorial Hall	As a Town Council, which owns the Memorial Hall, day to day management of the hireable space is down to office colleagues, with a council committee overseeing finance and general policy.
Stotfold Methodist Church Hall	The church is unsure of its ongoing long-term occupancy of the building and whilst we still have regular hirers they are made aware of the situation.
Stuart Memorial Hall, Tempsford	Over the last 3 years, a full operating manual for the Hall has been produced including, governance, finance, policies and procedures, fire safety, health & safety and Covid security. None of these existed before. We can accommodate much higher usage levels and we have been striving to achieve this. Most of the activities occur in the evenings so we could take more during the day on weekdays. Hirer feedback is very positive. We have spent around £90,000 on building maintenance over the past 3 years including full internal redecoration, fire alarm and emergency lighting, wheelchair ramp, external lighting, CCTV, new boiler.
Studham Village Hall	The above covers huge range. Does not seem practical to report on the six comprising our committee
Sutton Village Hall (Bedfordshire)	Relatively small but young and enthusiastic committee with good spread of business knowledge and technical skills enables the hall to be well run.
The Shelter	this is a very small hall used by a few residents - coffee morning, Masonic meeting and occasional art classes. The caretaker is a volunteer so costs are minimal
The Weatherley Centre	See previous comment on previous page. Current trustees have more experience of incorporated charities. We have a full-time salaried manager and two full time assistants and a part time cleaner, who manage the day to day to day running of the centre. Until March 2020 they were line managed by a

Toddington Village Hall	non-trustee managing committee, which was assumed to be set up when the trading subsidiary company was opened in 1992 to cover the trading activities of the centre, i,e, bar/catering. Establishing policies isn't difficult but can be time consuming; usage levels vary according to the seasons; hirer feedback is good; minor maintenance is carried out by a caretaker, whose age and health are now imposing physical limits (we may need to recruit in the near future).
Trinity Methodist Biggleswade Church Hall	Bearing in mind that we have no resident caretake and immediate governance is conducted off site, before lockdown our premises were in use every day regularly for community activity sometimes several rooms at once by different organisation, and we rely on each group's leaders to protect the premises re damage and security. Hirer feedback has always been good. Most organisations have an annual contract so we must be doing something right! We have an independent quinquennial review of the state of our premises and our Maintenance committee control day to day repairs/decorations etc. We are amateurs struggling to maintain the building by ourselves with limited professional input. A great worry is the lack of younger people to take over roles when we are no longer able.
Westoning Village Hall	Several of our trustees have many years experience and have gained a lot of knowledge during their time as trustees. Building maintenance is our biggest challenge. Generally hirers find us without any great marketing on our part and pre Covid usage was good.
Whipsnade	It is extremely difficult for the trustees, (given their age) to keep up with the ever-changing political correctness demands.

Conclusions

- The responses are a subjective assessment of what the committee thinks about their own skills and effectiveness. Bearing this in mind, it is a key task to provide support and information to those committees who see themselves as average or under par.
- Committees may be competent in dealing with the issues which arise from day to day running of a hall. For more technical areas they may require support.

7.3 Useful topics and advice

Answers to Q37 Which advice and information topics would be useful to you / your committee?

	Very Useful	Quite Useful	Not Useful
Applying for funding	50	27	13
Heating / energy efficiency	36	34	17
Governance	27	37	16
Policies & Procedures	26	48	10
Insurance/Risk assessments	27	40	17
Health & Safety / safeguarding	26	42	15
Marketing & promotion	24	31	25
Access to specialist legal advice (e.g., charity law, employment)	20	34	25
Licensing (Alcohol, Premises Licence & Music Licence)	19	35	23
Guidance for refurbishing a hall	17	22	37
Guidance on designing a new hall	13	8	52
Financial management / accounting	12	31	36
Other	2	0	21

Findings

This part of the survey asked about the usefulness of advice and information under certain thematic areas, and how committees would like to receive it. As expected, applying for funding was seen on average as the most useful (50), followed by heating (36) or energy efficiency and governance (27). All topics were seen as very or quite useful by at least two thirds of respondents.

Q37 n. If Other, please specify:

Barton-Le-clay Village Hall	How to deal with demand created by development.
Pulloxhill Church Hall	We would welcome any advice relevant to making the most of running a Hall owned by the Church such that it can be recognised as the Village Hall, and so have the same access to grants and funding sources.

Conclusions

In order of topic

- Funding- halls are always looking to access funds for hall improvement.
- Heating advice reflects the outmoded heating systems of many older halls.
- Health & Safety – a poplar topic of vital importance, where issues can change rapidly.
- Governance, policies and procedures - halls are open to advice on the more technical aspects of governance and the best way to run their hall.
- This listing is little changed from previous surveys and is in common with most other halls in the country (ACRE survey)

7.4 Other useful services

Answers to Q38: Which of the following other services would be useful to you?

	Very Useful	Quite Useful	Not Useful
Signposting to providers of funding for Village Halls	43	26	17
Access to online booking facility for hirers	29	27	33
Other online promotion opportunities (e.g., social media)	27	34	26
Advice on Health & Safety issues, carrying out Risk Assessments	22	47	17
Advice on Fire Safety precautions, carrying out Risk Assessments	20	44	20
Advice on building management	17	30	34
Marketing plan for a hall	18	30	33
Feasibility study for a new build	8	11	62
Other	3	0	17

Findings

The additional services found to be potentially most useful to committees were signposting to funding (43).accessing an online booking system (29), online promotion (27)

Beds RCC has a partner organisation CVS Bedford (Community & Voluntary Service) who specialize in providing funding advice. Enquiries are forwarded to this partner.

Q38 j. If Other, please specify:

Barton-Le-clay Village Hall	Development
Heath Village Barn	Advice on making our hall more accessible. We are currently not suitable for disabled, limited mobility access due to being across 3 levels. I have made a plan up for renovating the hall and building on to make this possible as mentioned previously. Access to architects and legal advice for this would be good, maybe via a grant.
Pulloxhill Church Hall	1. Signposting to providers of funding who recognise that the Villages only Hall is the same as a Village Hall, despite it being owned by the Church. 2. Advice on how to prevent the Church from selling the (Villages only) Hall should they decide to do this.

Conclusions

- These findings are consistent with the challenges explored in the previous question, Q37.
- An online booking and invoicing system might save the need for a bookings person, who may be paid – again reducing hall costs. Control and cost reduction in the areas of energy and insurance are a major concern for halls. BRCC can signpost halls to specialists in these areas, such as:
  - Hallmaster: an online booking, invoicing and payment system for village halls.
  - Insurance broker Norris Fisher offers a specialist package for Halls; they will assess the requirements of halls and offer guidance on insurance issues.
  - Utility Aid provides energy price audits for halls and aim to reduce gas/electricity bills by a significant factor. They do this by bulk buying energy and reselling it to halls.
- BRCC can carry out feasibility studies for new community buildings on a chargeable basis.

7.5 Contact by Beds RCC

Answers to Q 39: May Beds. RCC contact you to follow up on your support needs or any other issues raised by this survey?

8

	Responses (No.)	Responses (%)
Yes	93	95%
No	5	5%

Findings

93 halls were happy for Beds RCC to follow up this survey and discuss the issues raised in it with the hall committee.

Conclusions

- A reassuringly positive response, reflecting the confidence halls have in the Advisory Service.
- During COVID 19 all halls were regularly contacted with the latest guidance from Government and the ACRE interpretation of that guidance.
- Halls were further supported by email or telephone as issues arose. This all served to strengthen the relationship between Beds RCC and the hall committee.

7.6 Receiving information

Answers to Q40 How would you most like to receive advice and information?

	Responses (No.)	Responses (%.)
Email / web-based	93	96%
Training seminars / workshops / conferences/ online Zoom type sessions	30	33%
Printed / posted	21	22%
Telephone	19	20%
Face-to-face	16	17%

Findings

Information conveyed either by email (93) or the popular Zoom sessions (30) were the most favoured.

Email could deal with individual hall issues, whereas Zoom sessions served as a forum to share mutual experiences and convey information say on hall re-opening procedures.

Conclusions

- Hall committees need to be given sufficient information to manage their hall, as the breadth and depth of knowledge required is significant. Committee also needs to be kept aware of changes in legislation and current best practice.
- This response level shows that advice and information are valued by committees. BRCC can provide ACRE Information Sheets on the above topics, as well as periodic newsletters informing committees of current issues and changes in legislation. Funding advice is available through BRCC's partners: CVS Bedfordshire or Community Action Bedfordshire.
- Advice and information will predominantly be provided online. However, there remain some halls that aren't easily accessible online (these halls can't be contacted for a booking by email or

by via a website to promote their hall), to whom information can only be remitted by posted hard copy.

- The contact person for a hall committee would normally be the secretary. Any information given, either electronically or by hard copy should be raised or referred to at the next committee meeting under the item 'correspondence received'. Secretaries may circulate information sheets for consideration by trustees in advance of meetings. Decisions can then be made quickly.
- Contact details for hall trustees frequently change, especially after AGM's. Therefore, it is important that these changes should be relayed back to BRCC. Databases and contact lists can then be updated.
- The responses above will also provide a guide for future topics for occasional training sessions or forums for community building committees.
- The popularity of Zoom sessions during COVID 19 is a significant advance on previous years. Sessions are both immediately interactive and very time efficient to attend.

7.7 Contact details.

Answers to Q41 The BRCC circulation list contains the main point of contact at each hall for sending out newsletters and other important information for committees. This list needs to be updated as Trustees change. Please give us your contact details in case we need to contact you further.

This information will be kept in confidence by Beds. RCC and Central Bedfordshire Council for the purposes of this survey. It will NOT be passed on to third parties or used for any other purpose.

	Responses (No)	Responses (%)
Those who DID give contact details	97	95%
Those who DIDN't give contact details	5	5%

Findings
Of the 96 responses received, 91 were happy for Beds RCC to retain and update their details.

Conclusions
- It is essential that contact details are kept up to date for each hall.
- Especially if one of the objectives of the survey is to have an up-to-date database of halls in Central Bedfordshire.

7.8 Emergency contacts

Answers to Q42: Please give us the name and contact number of up to two contacts who would be able to open up your hall in an emergency.

This information will be kept in confidence by BRCC and Central Bedfordshire Council for the sole purpose of contacting your hall in an emergency. It will NOT be passed on to third parties or used for any other purpose.

	Responses (No.)	Responses (%)
Those who DID give emergency contact details	98	96%
Those who DIDN't give emergency contact details	4	4%

Findings

Halls often act as local centres in times of emergency. Villages are encouraged to have a prepared Local Emergency Plan which will have details of how to gain access to a hall and organise a local response. (See BLEVEC).

98 halls provided contact details for such a plan.

There is a full list in the Appendix Q42.

Conclusions

- A very high response from halls, emphasizing that committees see themselves as being at the heart any local response to an emergency situation (e.g., flooding, pandemic, gas outage etc.)

7.9 Bookings secretary details

Answer to Q43: Please give us the public contact details of your Bookings Secretary or equivalent.

	Responses (No.)	Responses (%.)
Those who DID give Booking Secretary details	94	92%
Those who DIDN't give Secretary details	8	8%

Findings

94 halls gave their contact details. The publication of such details, especially in the local media, is an essential avenue to secure bookings.

Normally the booking person is the first point of contact with a hall. They should be aware of hire rates, letting policies and especially activities which are permitted or not during COVID 19.

Please see Appendix Q 43

Conclusions

- Given that contact details are so essential it is not surprising that halls are happy to share such information, subject to Data Privacy constraints.
- Most halls, apart from the larger venues, use personal email addresses. Halls should be encouraged to set up generic emails, which offer continuity when personalities change.

7.10 CBC Consultations

Answers to Q44: If you would like to receive alerts for any new consultations from Central Bedfordshire Council, please provide your email address below to be added to our database, this will not be used or shared in any other capacity:

	Responses (No)	Responses (%)
Email addresses provided	58	67%
Email addresses NOT provided	28	33%

Findings

58 committees were happy to receive updates from CBC on the various consultations, which are run throughout the year. CBC retains email addresses.

Conclusions

- The consultation process is an essential element of engaging the local community on issues, which may affect them.
- Feedback to CBC provides a guide to forming policy and other decisions, which effect communities.

Appendices

Appendix Q 4 Hall categories - breakdown.

Q2 Which village hall, community building or facility do you...	Q4 How do you categorise your building?	
Biggleswade Baptist Church	Church hall	
Clifton Church hall	Church hall	
Clophill Methodist Church	Church hall	
Community Link Room at St Botolph's Church, Aspley Guise.	Church hall	
Congregational church, Shillington	Church hall	
Dunstable Conference Centre	Church hall	
HARLINGTON METHODIST CHURCH	Church hall	
Lidlington Church Hall	Church hall	
Pulloxhill Church Hall	Church hall	
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)	Church hall	
Sandy Methodist Church	Church hall	
St Mary's Church Hall, Potton.	Church hall	
St. Mary's Church Hall.	Church hall	
Stotfold Methodist Church Hall	Church hall	
The Chapter House, Flitwick	Church hall	
Trinity Methodist Biggleswade Church Hall	Church hall	
UPPER CALDECOTE METHODIST CHURCH	Church hall	17
Hockliffe Village Hall	Other	1
Henlow Park Pavilion	Pavilion	
Linslade Memorial Pavilion	Pavilion	
Pages Park, Leighton Buzzard	Pavilion	

Playing Field Committee - Marston Moretaine Pavilion	**Pavilion**	
The Peter Edwards Hall, Slip End	**Pavilion**	
Peter Newton Pavilion, Chaul End	**Pavilion**	**6**
Arlesey Community Centre	**Recently constructed hall (which may be Community Centres or Community Hubs)**	
Astral Park, Leighton Buzzard	**Recently constructed hall (which may be Community Centres or Community Hubs)**	
Clophill Village Hall	**Recently constructed hall (which may be Community Centres or Community Hubs)**	
Cranfield Community Centre	**Recently constructed hall (which may be Community Centres or Community Hubs)**	
Fairfield Community Hall	**Recently constructed hall (which may be Community Centres or Community Hubs)**	
Greenacre Centre, Stotfold	**Recently constructed hall (which may be Community Centres or Community Hubs)**	
Lyons Community Centre, Caddington	**Recently constructed hall (which may be Community Centres or Community Hubs)**	
Meppershall Village Hall	**Recently constructed hall (which may be Community Centres or Community Hubs)**	
Orchard Community Centre	**Recently constructed hall (which may be Community Centres or Community Hubs)**	
Potton Hall for All	**Recently constructed hall (which may be Community Centres or Community Hubs)**	
Sandy Villa Hall	**Recently constructed hall (which may be Community Centres or Community Hubs)**	
Stanbridge & Tilsworth Community Hall	**Recently constructed hall (which may be Community Centres or Community Hubs)**	
The Pavilion, Potton	**Recently constructed hall (which may be Community Centres or Community Hubs)**	
The Rufus Centre, Flitwick	**Recently constructed hall (which may be Community Centres or Community Hubs)**	
The Weatherley Centre, Biggleswade	**Recently constructed hall (which may be Community Centres or Community Hubs)**	
Downside Community Centre	**Recently constructed hall (which may be Community Centres or Community Hubs)**	**16**
The Salvation Army Hall-Leighton Buzzard	**Salvation Army hall**	**1**

Blunham Playing Field Association	**Social Club**	
Caddington Sports and Social Club	**Social Club**	
Creasey Park Community Football Centre	**Social Club**	
Potton District Club & Institute	**Social Club**	**4**
Aspley Guise Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**	
Barton-Le-clay Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**	
Billington Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**	
Broom Village Hall,	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**	
Campton Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**	
Chalton village hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**	
Coffee Tavern, Eaton Bray	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**	
Collings-Wells VC Memorial Hall, Caddington	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**	
CRANFIELD VILLAGE HALL	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**	
Eversholt Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**	
Everton-Cum-Tetworth Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**	
Flitwick VH	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms**	

	etc)
Gravenhurst Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Harlington Parish Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Harlington Parish Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Harlington Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Haynes Mission Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Haynes Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Heath & Reach Village Barn	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Houghton Conquest Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
HUSBORNE CRAWLEY READING ROOM	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Ickwell Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Kensworth Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Langford Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**

Marston Moretaine Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Mary Agate Village Hall Salford	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Maulden Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Memorial Hall Houghton Regis	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Millbrook Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
MOGGERHANGER VILLAGE HALL	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Northill Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Old Warden Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
PARKSIDE COMMUNITY HALL WOBURN ST AMPTHILL BEDS MK45 2HX	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Roecroft Centre, Stotfold	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Shefford Community Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Shillington VH	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Silsoe Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**

Slip End Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Steppingley Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Stondon Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Stotfold Memorial Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Stuart Memorial Hall, Tempsford	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Studham Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Sundon Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Sutton Village Hall (Bedfordshire)	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
The Community Centre, Potton	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
The Forster Institute, Leighton Buzzard	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
The Recreation Rooms, Linslade	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
The Shelter, Pulloxhill	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**
Toddington Village Hall	**Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)**

Westoning Village Hall	Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)	
Whipsnade VH	Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)	
Wrestlingworth Memorial Hall	Traditional village hall (inc Village Halls, Memorial Halls, Reading Rooms, Meeting Rooms etc)	53
Dunstable Community Building - LuBYA/Pioneer	Youth facility	
Grove Corner Youth & Community Hub (Dunstable Town Council)	Youth facility	
The Hub, Shefford	Youth facility	
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	Youth facility	4

Appendix Q15 Parking spaces & Q16 parking space adequacy

Q2 Which village hall, community building or facility do you...	Q15 How many parking spaces does your hall have? Please enter...	Total in band	Q 16Do you consider the number of parking spaces adequate for...
HARLINGTON METHODIST CHURCH	2		No
Campton Village Hall	3		No
Lidlington Church Hall	4		Yes
The Hub, Shefford	5		Yes
Westoning Village Hall	6		No
Clifton Church hall	6		No
Heath & Reach Village Barn	6		No
Sandy Methodist Church	6		Yes
Dunstable Community Building - LuBYA/Pioneer	6		

Q2 Which village hall, community building or facility do you...	Q15 How many parking spaces does your hall have? Please enter...	Total in band	Q 16Do you consider the number of parking spaces adequate for...
Coffee Tavern, Eaton Bray	7		Yes
Harlington Parish Hall	7		No
Harlington Parish Hall	7		No
UPPER CALDECOTE METHODIST CHURCH	8		No
Northill Village Hall	8		Yes
Clophill Methodist Church	8		Yes
Gravenhurst Village Hall	10		No
Mary Agate Village Hall Salford	10		No
MOGGERHANGER VILLAGE HALL	10		No
St Mary's Church Hall, Potton.	10		Yes
Playing Field Committee - Marston Moretaine Pavilion	10		No
Fairfield Community Hall	12		No
Sutton Village Hall (Bedfordshire)	12		Yes
The Salvation Army Hall-Leighton Buzzard	12		No
Maulden Village Hall	12		No
Orchard Community Centre	15		No
Sundon Village Hall	15		Yes
Wrestlingworth Memorial Hall	15		Yes
Kensworth Village Hall	16		Yes
Trinity Methodist Biggleswade Church Hall	16		Yes
CRANFIELD VILLAGE HALL	16		No

Q2 Which village hall, community building or facility do you...	Q15 How many parking spaces does your hall have? Please enter...	Total in band	Q 16Do you consider the number of parking spaces adequate for...
Marston Moretaine Village Hall	18		No
Potton District Club & Institute	18		Yes
St. Mary's Church Hall.	18		Yes
Stotfold Memorial Hall	19		No
Chalton village hall	20		Yes
Cranfield Community Centre	20		No
HUSBORNE CRAWLEY READING ROOM	20		Yes
Lyons Community Centre, Caddington	20		Yes
Shillington VH	20	39	No
Memorial Hall Houghton Regis	22		Yes
Arlesey Community Centre	25		Yes
Biggleswade Baptist Church	25		No
Millbrook Village Hall	25		No
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	25		No
Silsoe Village Hall	26		Yes
Harlington Village Hall	30		Yes
Langford Village Hall	30		Yes
Peter Newton Pavilion, Chaul End	30		Yes
Roecroft Centre, Stotfold	30		Yes
Slip End Village Hall	30		No

Q2 Which village hall, community building or facility do you...	Q15 How many parking spaces does your hall have? Please enter...	Total in band	Q 16Do you consider the number of parking spaces adequate for...
Stuart Memorial Hall, Tempsford	30		Yes
The Pavilion, Potton	30		Yes
Sandy Villa Hall	30		Yes
Eversholt Village Hall	30		Yes
Downside Community Centre	30		Yes
Henlow Park Pavilion	33		Yes
Greenacre Centre, Stotfold	33		No
Flitwick VH	40		Yes
Whipsnade VH	40		Yes
Houghton Conquest Village Hall	40	20	Yes
Blunham Playing Field Association	50		Yes
Clophill Village Hall	50		Yes
Linslade Memorial Pavilion	50		Yes
Meppershall Village Hall	50		Yes
Haynes Village Hall	50		Yes
Aspley Guise Village Hall	60		Yes
Billington Village Hall	60		Yes
Old Warden Village Hall	60		Yes
PARKSIDE COMMUNITY HALL WOBURN ST AMPTHILL BEDS MK45 2HX	60		Yes
Toddington Village Hall	60	10	Yes
Astral Park, Leighton Buzzard	70		No

Q2 Which village hall, community building or facility do you...	Q15 How many parking spaces does your hall have? Please enter...	Total in band	Q 16Do you consider the number of parking spaces adequate for...
The Peter Edwards Hall, Slip End	70		Yes
The Weatherley Centre, Biggleswade	70		Yes
Barton-Le-clay Village Hall	80		No
Pages Park, Leighton Buzzard	80		No
Stanbridge & Tilsworth Community Hall	85		Yes
Caddington Sports and Social Club	90		Yes
Potton Hall for All	93		Yes
Creasey Park Community Football Centre	110		Yes
The Rufus Centre, Flitwick	150	10	No
Steppingley Village Hall	NA		Yes
Shefford Community Hall	Unspecified		Yes
Broom Village Hall,			
Collings-Wells VC Memorial Hall, Caddington			
Community Link Room at St Botolph's Church, Aspley Guise.			
Congregational church, Shillington			
Dunstable Conference Centre			
Everton-Cum-Tetworth Village Hall			
Grove Corner Youth & Community Hub (Dunstable Town Council)			
Haynes Mission Hall			

Q2 Which village hall, community building or facility do you...	Q15 How many parking spaces does your hall have? Please enter...	Total in band	Q 16Do you consider the number of parking spaces adequate for...
Hockliffe Village Hall			
Ickwell Village Hall			
Pulloxhill Church Hall			
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)			
Stondon Village Hall			
Stotfold Methodist Church Hall			
Studham Village Hall			
The Chapter House, Flitwick			
The Community Centre, Potton			
The Forster Institute, Leighton Buzzard			
The Recreation Rooms, Linslade			
The Shelter, Pulloxhill			

Appendix Q18 Car park safety & Q19 Car park surface condition.

Q2 Which village hall, community building or facility do you...	Q 18 Do you consider your car park is safe and accessible?	Q 19 From the point of view of safety, is the car park surfaced?	Q 19 A If the car park is not surfaced, please specify its condi...
Arlesey Community Centre	Yes	Yes	
Aspley Guise Village Hall	Yes	Yes	

Astral Park, Leighton Buzzard	**Yes**	**Yes**	
Barton-Le-clay Village Hall	**Yes**	**Yes**	
Biggleswade Baptist Church	**Yes**	**Yes**	
Billington Village Hall	**Yes**	**Yes**	
Blunham Playing Field Association	**Yes**	**Yes**	
Broom Village Hall,			
Caddington Sports and Social Club	**Yes**	**No**	**in need of improvement**
Campton Village Hall	**Yes**	**Yes**	
Chalton village hall	**Yes**	**Yes**	
Clifton Church hall	**No**	**No**	**In need of improvement**
Clophill Methodist Church	**Yes**	**Yes**	
Clophill Village Hall	**Yes**	**Yes**	
Coffee Tavern, Eaton Bray	**Yes**	**Yes**	
Collings-Wells VC Memorial Hall, Caddington			
Community Link Room at St Botolph's Church, Aspley Guise.			
Congregational church, Shillington			
CRANFIELD VILLAGE HALL	**Yes**	**Yes**	
Cranfield Community Centre	**Yes**	**Yes**	
Creasey Park Community Football Centre	**Yes**	**Yes**	
Downside Community Centre	**Yes**	**Yes**	
Dunstable Community Building -			

LuBYA/Pioneer			
Dunstable Conference Centre			
Eversholt Village Hall	**Yes**	**Yes**	
Everton-Cum-Tetworth Village Hall			
Fairfield Community Hall	**Yes**	**Yes**	
Flitwick VH		**Yes**	
Gravenhurst Village Hall	**Yes**	**Yes**	
Greenacre Centre, Stotfold	**Yes**	**No**	**tarmac area is in good condition, overflow area is grasscrete, and requires improvement - preference is tarmac**
Grove Corner Youth & Community Hub (Dunstable Town Council)			
HARLINGTON METHODIST CHURCH	**Yes**	**Yes**	
Harlington Parish Hall	**Yes**	**Yes**	
Harlington Parish Hall	**Yes**	**Yes**	
Harlington Village Hall	**Yes**	**Yes**	
Haynes Mission Hall			
Haynes Village Hall	**Yes**	**Yes**	
Heath & Reach Village Barn	**Yes**	**Yes**	
Henlow Park Pavilion	**Yes**	**Yes**	
Hockliffe Village Hall			
Houghton Conquest Village Hall	**Yes**	**Yes**	
HUSBORNE CRAWLEY READING ROOM	**Yes**	**Yes**	
Ickwell Village Hall			
Kensworth Village Hall	**Yes**	**Yes**	
Langford Village Hall	**Yes**	**Yes**	

Lidlington Church Hall	**Yes**	**Yes**	
Linslade Memorial Pavilion		**Yes**	
Lyons Community Centre, Caddington	**Yes**	**Yes**	
Marston Moretaine Village Hall	**Yes**	**Yes**	
Mary Agate Village Hall Salford	**Yes**	**Yes**	
Maulden Village Hall	**Yes**	**Yes**	
Memorial Hall Houghton Regis	**Yes**	**Yes**	
Meppershall Village Hall	**Yes**	**Yes**	
Millbrook Village Hall	**Yes**	**Yes**	
MOGGERHANGER VILLAGE HALL	**Yes**	**No**	**IN NEED OF IMPROVEMENT**
Northill Village Hall	**Yes**	**Yes**	
Old Warden Village Hall	**Yes**	**Yes**	
Orchard Community Centre	**Yes**	**Yes**	
Pages Park, Leighton Buzzard	**Yes**	**Yes**	
PARKSIDE COMMUNITY HALL WOBURN ST AMPTHILL BEDS MK45 2HX	**Yes**	**Yes**	
Peter Newton Pavilion, Chaul End	**Yes**	**Yes**	
Playing Field Committee - Marston Moretaine Pavilion	**Yes**	**Yes**	
Potton District Club & Institute	**Yes**	**Yes**	
Potton Hall for All	**Yes**	**Yes**	
Pulloxhill Church Hall			
Pulloxhill Church Hall (Full name: St James the Apostle Church Hall)			
Roecroft Centre, Stotfold	**Yes**	**Yes**	

Sandy Methodist Church	**Yes**	**Yes**	
Sandy Villa Hall	**Yes**	**Yes**	
Shefford Community Hall	**Yes**	**Yes**	
Shillington VH	**Yes**	**Yes**	
Silsoe Village Hall	**Yes**	**Yes**	
Slip End Village Hall	**Yes**	**Yes**	
St Mary's Church Hall, Potton.	**Yes**	**Yes**	
St. Mary's Church Hall.	**Yes**	**No**	**Fair**
Stanbridge & Tilsworth Community Hall	**Yes**	**Yes**	
Steppingley Village Hall	**No**		
Stondon Village Hall			
Stotfold Memorial Hall	**Yes**	**Yes**	
Stotfold Methodist Church Hall			
Stuart Memorial Hall, Tempsford	**Yes**	**Yes**	
Studham Village Hall			
Sundon Village Hall	**Yes**	**Yes**	
Sutton Village Hall (Bedfordshire)	**Yes**	**Yes**	
The Chapter House, Flitwick			
The Community Centre, Potton			
The Forster Institute, Leighton Buzzard			
The Hub, Shefford	**Yes**	**No**	**in need of improvement**
The Pavilion, Potton	**Yes**	**Yes**	
The Peter Edwards Hall, Slip End	**Yes**	**No**	**Good but mostly grass which can be awkward in poor weather**

The Recreation Rooms, Linslade			
The Rufus Centre, Flitwick	**Yes**	**Yes**	
The Salvation Army Hall-Leighton Buzzard	**No**	**Yes**	
The Shelter, Pulloxhill			
The Weatherley Centre, Biggleswade	**Yes**	**Yes**	
Toddington Village Hall	**Yes**	**Yes**	
Trinity Methodist Biggleswade Church Hall	**Yes**	**Yes**	
Unity Hall - known as Barton Scout & Guide HQ by CBC for business rates purposes	**No**	**No**	**front area for 5 cars is good (block paving), rear area for 20 cars is in need of improvement (gravel)**
UPPER CALDECOTE METHODIST CHURCH	**Yes**	**No**	**GRAVELLED SURFACE**
Westoning Village Hall	**Yes**	**Yes**	
Whipsnade VH	**Yes**	**No**	**fair**
Wrestlingworth Memorial Hall	**Yes**	**Yes**	

Central Bedfordshire in contact

Find us online: www.centralbedfordshire.gov.uk.

Call: 0300 300 8XXX

Email: customers@centralbedfordshire.gov.uk

Write to: Central Bedfordshire Council, Priory House,
Monks Walk, Chicksands, Shefford, Bedfordshire SG17 5TQ